

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, August 29th, 2023

The Jefferson County Highway Committee met on Tuesday, August 29th, 2023, at 7:30 A.M. for a meeting at the Highway Office.

ROLL CALL OF THE HIGHWAY COMMITTEE:

Members present: George Jaeckel; Curtis Backlund; Bruce Degner; Mark Groose; Roger Lindl

Members absent: None

Also Present: William Kern, Highway Commissioner
Kelsey Perry, Highway Department
Brian Udovich, Highway Department
Michael Luckey, Jefferson County
Ben Wehmeier, County Administrator

The purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES:

The minutes from the July 25th, 2023, Highway Committee meeting, having been distributed in advance, it was moved by Mr. Backlund and seconded by Mr. Degner to approve the minutes as printed.

Carried by the following roll call:

AYES: Jaeckel, Backlund, Degner, Groose, Lindl

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

COMMUNICATIONS:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**
 - CTH Q (CTH A - STH 19)
Project Type: Pulverize and Resurface

Progress: Project is complete

- CTH Q (CTH B - CTH A)
Project Type: Pulverize and Resurface
Progress: Project is complete
- CTH Q (STH 89 - CTH B)
Project Type: Pulverize and Resurface
Progress: Project will begin in September.
 - Work to start after Labor Day
- CTH O (CTH B - Waterloo)
Project Type: Mill, Pulverize and Resurface
Progress: Project is in-progress, paving work should be completed by Labor Day
- CTH F (CTH CI - CTH B)
Project Type: Mill and Resurface
Progress: Project is complete
- CTH E (CTH F - Watertown)
Project Type: Mill and Resurface
Progress: Project is complete.

- **Design Work**

- CTH D - Bark River Bridge (Ayres Associates)
 - Looking at a “design alternative” using haunched slabs. A public meeting will be held in the Fall of 2023.

- **General Maintenance**

- Crews are working on miscellaneous projects for townships
- Crews will be working on sign replacements and repairs
- Crews have been out several times with trees down and storm damage

8. OLD BUSINESS

- a. None

9. NEW BUSINESS

- a. **Discuss preliminary 2024 Highway Department Budget:**

- Commissioner Kern reviewed the budget with the committee and answered questions. No motion.

- b. **Discuss monthly financial account summary (YTD):**

- Commissioner Kern reviewed the financial account summary with the committee and answered questions. No motion.

10. Highway Operations Report

Commissioner Kern presented the Highway Operations Report. Kern updated the committee on the progress of construction projects. Kern stated that the STP funds have go over a little bit so they are checking on it and all over accounts are in good shape. No Motion.

11. REVIEW & APPROVE VOUCHERS:

The vouchers held the following totals resulting:

BILLS:	07/24/2023	\$	75,988.46
BILLS:	07/24/2023	\$	110.27
BILLS:	07/31/2023	\$	376,193.95
BILLS:	07/31/2023	\$	62.34
BILLS:	08/07/2023	\$	212,991.51
BILLS:	08/14/2023	\$	250,882.80
BILLS:	08/21/2023	\$	182.56
BILLS:	08/21/2023	\$	495,026.36
P CARD:	JULY – BORTH	\$	3,425.20
P CARD:	JULY – KERN	\$	99.00
TOTALS:		\$	1,414,962.45

It was moved by Mr. Backlund and seconded by Mr. Jaeckel that the bills are approved as reviewed.

Carried by the following roll call:

AYES: Jaeckel, Backlund, Degner, Lindl,

NOES: Goose

ABSENT: None

ABSTAIN: None

Motion by Mr. Lindl and seconded by Mr. Backlund to adjourn at 8:15 a.m.

Carried by the following roll call:

AYES: Jaeckel, Backlund, Degner, Goose, Lindl

NOES: None

ABSENT: None

ABSTAIN: None

The next meeting will be held on **Tuesday, September 26th, 2023, at 7:30 a.m.**, at the Jefferson County Highway Department.