

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, September 26th, 2023

The Jefferson County Highway Committee met on Tuesday, September 26th, 2023, at 7:30 A.M. for a meeting at the Highway Office.

ROLL CALL OF THE HIGHWAY COMMITTEE:

Members present: George Jaeckel; Bruce Degner; Roger Lindl

Members absent: Curtis Backlund; Mark Groose

Also Present: William Kern, Highway Commissioner
Kelsey Perry, Highway Department
Jacob Borth, Highway Department
Brian Udovich, Highway Operations Manager
Ben Wehmeier, County Administrator

The purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES:

The minutes from the August 29th, 2023, Highway Committee meeting, having been distributed in advance, it was moved by Mr. Lindl and seconded by Mr. Degner to approve the minutes as printed.

Carried by the following roll call:

AYES: Jaeckel, Degner, Lindl

NOES: None

ABSENT: Groose, Backlund

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

COMMUNICATIONS:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**
 - CTH Q (CTH A - STH 19)
Project Type: Pulverize and Resurface

Progress: Project is complete

- CTH Q (CTH B - CTH A)
Project Type: Pulverize and Resurface
Progress: Project is complete
 - CTH Q (STH 89 - CTH B)
Project Type: Pulverize and Resurface
Progress: Project is in-progress, to be completed in October
 - Work to start after Labor Day
 - CTH O (CTH B - Waterloo)
Project Type: Mill, Pulverize and Resurface
Progress: Project is complete
 - CTH F (CTH CI - CTH B)
Project Type: Mill and Resurface
Progress: Project is complete
 - CTH E (CTH F - Watertown)
Project Type: Mill and Resurface
Progress: Project is complete.
- **Design Work**
 - CTH D - Bark River Bridge (Ayres Associates)
 - **General Maintenance**
 - Crews are working on miscellaneous projects for townships
 - Crews will be working on sign replacements and repairs
 - Crews are starting additional fall mowing operations on county highways

8. OLD BUSINESS

- a. None

9. NEW BUSINESS

- a. **Review and Discuss 2022 Annual Financial Report and 2023 Pavement Management Report**
 - Commissioner Kern distributed copies of both the Financial Report and Pavement Management Report. No Motion.
- b. **Discuss monthly financial account summary (YTD):**
 - Commissioner Kern reviewed the financial account summary with the committee and answered questions. No motion.

10. Highway Operations Report

Commissioner Kern presented the Highway Operations Report. Kern updated the committee on the progress of construction projects. Kern stated concerns about the cost increases and delay in

receiving new plow trucks. Kern also mentioned the upcoming Local Road Improvement Program (LRIP) meeting schedule for October 5th at 1:00 P.M. No Motion.

11. REVIEW & APPROVE VOUCHERS:

The vouchers held the following totals resulting:

BILLS:	08/28/2023	\$ 264,134.06
BILLS:	08/28/2023	\$ 212.86
BILLS:	09/05/2023	\$ 243,815.16
BILLS:	09/11/2023	\$ 582,639.60
P CARD:	AUGUST – BILL	\$ 99.00
P CARD:	AUGUST – BORTH	<u>\$ 1,561.07</u>
TOTALS:		\$ 1,092,461.75

It was moved by Mr. Lindl and seconded by Mr. Degner that the bills are approved as reviewed.

Carried by the following roll call:

AYES: Jaeckel, Degner, Lindl,

NOES: None

ABSENT: Backlund, Groose

ABSTAIN: None

Motion by Mr. Lindl and seconded by Mr. Degner to adjourn at 7:55 a.m.

Carried by the following roll call:

AYES: Jaeckel, Degner, Lindl

NOES: None

ABSENT: Backlund, Groose

ABSTAIN: None

The next meeting will be held on **Tuesday, October 31st, 2023, at 7:30 a.m.**, at the Jefferson County Highway Department.