

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, October 31st, 2023

The Jefferson County Highway Committee met on Tuesday, October 31st, 2023, at 7:30 A.M. for a meeting at the Highway Office.

ROLL CALL OF THE HIGHWAY COMMITTEE:

Members present: George Jaeckel; Bruce Degner; Roger Lindl

Members absent: Curtis Backlund; Mark Groose

Also Present: William Kern, Highway Commissioner
Kelsey Perry, Highway Department
Jacob Borth, Highway Department
Brian Udovich, Highway Operations Manager
Ben Wehmeier, County Administrator
Michael Luckey, Jefferson County

The purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES:

The minutes from the September 26th, 2023, Highway Committee meeting, having been distributed in advance, it was moved by Mr. Backlund and seconded by Mr. Lindl to approve the minutes as printed.

Carried by the following roll call:

AYES: All

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

COMMUNICATIONS:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**
 - CTH Q (CTH A - STH 19)

Project Type: Pulverize and Resurface
Progress: Project is complete

- CTH Q (CTH B - CTH A)
Project Type: Pulverize and Resurface
Progress: Project is complete
- CTH Q (STH 89 - CTH B)
Project Type: Pulverize and Resurface
Progress: Project is complete
- CTH O (CTH B - Waterloo)
Project Type: Mill, Pulverize and Resurface
Progress: Project is complete
- CTH F (CTH CI - CTH B)
Project Type: Mill and Resurface
Progress: Project is complete
- CTH E (CTH F - Watertown)
Project Type: Mill and Resurface
Progress: Project is complete
- CTH O (Dane County – CTH B)
Project Type: Pulverize and Resurface
Progress: Paving is finished, project should be completed by November 1st
 - Snow may push this date back a few days

- **Design Work**

- CTH D - Bark River Bridge (Ayres Associates)
 - Complete public information meeting in October
 - Design phase will begin in the next month or so

- **General Maintenance**

- Crews are working on miscellaneous paving projects for townships
- Crews are working on sign replacements and repairs
- Crews are starting additional fall mowing operations on county highways

8. OLD BUSINESS

- a. **None**

9. NEW BUSINESS

- a. **Discuss monthly financial account summary (YTD):**

- Commissioner Kern reviewed the financial account summary with the committee and answered questions. Kern also spoke about the budget remaining roughly the same for next year and the difficulties the highway department is facing with rising costs.

The DOT routine Maintenance Budget was also frozen so no addition funds will be added to that budget. No motion.

10. Highway Operations Report

Commissioner Kern presented the Highway Operations Report. Kern updated the committee on the progress of construction projects. Kern stated issues with the Waterloo asphalt plant being down for about 5 days while finishing up the Highway O project causing a lot of increased costs in hauling and wait times.

11. REVIEW & APPROVE VOUCHERS:

The vouchers held the following totals resulting:

BILLS:	09/25/2023	\$	539.03
BILLS:	09/25/2023	\$	99,875.04
BILLS:	10/02/2023	\$	391,350.50
BILLS:	10/09/2023	\$	91,629.58
BILLS:	10/16/2023	\$	741,833.12
BILLS:	10/16/2023	\$	1,059.90
BILLS:	10/16/2023	\$	405.97
BILLS:	10/23/2023	\$	17,235.16
P CARD:	SEPTEMBER – BILL	\$	174.65
P CARD:	SEPTEMBER – BORTH	\$	<u>1,588.51</u>
TOTALS:		\$	1,345,691.46

It was moved by Mr. Backlund and seconded by Mr. Lindl that the bills are approved as reviewed.

Carried by the following roll call:

AYES: Jaeckel, Degner, Lindl, Backlund
NOES: Groose
ABSENT: None
ABSTAIN: None

Motion by Mr. Lindl and seconded by Mr. Degner to adjourn at 7:50 a.m.

Carried by the following roll call:

AYES: Jaeckel, Degner, Lindl, Backlund, Groose
NOES: None
ABSENT: None
ABSTAIN: None

The next meeting will be held on **Tuesday, November 28th, 2023, at 7:30 a.m.**, at the Jefferson County Highway Department.