

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, November 30th, 2023

The Jefferson County Highway Committee met on Tuesday, November 30th, 2023, at 7:30 A.M. for a meeting at the Highway Office.

ROLL CALL OF THE HIGHWAY COMMITTEE:

Members present: George Jaeckel; Bruce Degner; Roger Lindl; Curtis Backlund; Mark Groose

Members absent: None

Also Present: William Kern, Highway Commissioner
Kelsey Hensler, Highway Department
Jacob Borth, Highway Department
Brian Udovich, Highway Operations Manager
Ben Wehmeier, County Administrator
Michael Luckey, Jefferson County
Sean Heaslip, Highway Department

The purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES:

The minutes from the October 31st, 2023, Highway Committee meeting, having been distributed in advance, it was moved by Mr. Backlund and seconded by Mr. Degner to approve the minutes as printed.

Carried by the following roll call:

AYES: All

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

COMMUNICATIONS:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

- CTH Q (CTH A - STH 19)
Project Type: Pulverize and Resurface
Progress: Project is complete
- CTH Q (CTH B - CTH A)
Project Type: Pulverize and Resurface
Progress: Project is complete
- CTH Q (STH 89 - CTH B)
Project Type: Pulverize and Resurface
Progress: Project is complete
- CTH O (CTH B - Waterloo)
Project Type: Mill, Pulverize and Resurface
Progress: Project is complete
- CTH F (CTH CI - CTH B)
Project Type: Mill and Resurface
Progress: Project is complete
- CTH E (CTH F - Watertown)
Project Type: Mill and Resurface
Progress: Project is complete
- CTH O (Dane County – CTH B)
Project Type: Pulverize and Resurface
Progress: Paving is complete
- **Design Work**
 - CTH D - Bark River Bridge (Ayres Associates)
 - Completed public information meeting in October
 - Will request project advancement to 2025 construction
- **General Maintenance**
 - Crews are setting up all trucks for winter maintenance
 - Crews are working on sign replacements and repairs
 - Crews completed additional STH 26 crossover for WisDOT

8. OLD BUSINESS

- a. None

9. NEW BUSINESS

- a. **Discuss monthly financial account summary (YTD):**

- Commissioner Kern reviewed the financial account summary with the committee and answered questions. Kern also spoke about State RMA budget and being under budget for that account too.

10. Highway Operations Report

Commissioner Kern presented the Highway Operations Report. Kern stated that all projects are now complete and that the County laid the most asphalt it's ever laid to date. Kern also that almost all roads in the County are under 20 years old and will map out a plan for the coming years.

11. REVIEW & APPROVE VOUCHERS:

The vouchers held the following totals resulting:

BILLS:	10/30/2023	\$ 565,845.07
BILLS:	11/06/2023	\$ 46,455.06
BILLS:	11/06/2023	\$ 89.94
BILLS:	11/13/2023	\$ 109.08
BILLS:	11/13/2023	\$ 34,936.64
P CARD:	OCTOBER – KERN	\$ 180.00
P CARD:	OCTOBER – BORTH	<u>\$ 5,739.62</u>
TOTALS:		\$ 653,355.41

It was moved by Mr. Lindl and seconded by Mr. Degner that the bills are approved as reviewed.

Carried by the following roll call:

AYES: Jaeckel, Degner, Lindl, Backlund

NOES: Groose

ABSENT: None

ABSTAIN: None

Motion by Mr. Degner and seconded by Mr. Lindl to adjourn at 7:45 a.m.

Carried by the following roll call:

AYES: Jaeckel, Degner, Lindl, Backlund, Groose

NOES: None

ABSENT: None

ABSTAIN: None

The next meeting will be held on **Tuesday, January 30th, 2023, at 7:30 a.m.**, at the Jefferson County Highway Department.