

## **LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE MINUTES**

**DATE:** February 24<sup>th</sup>, 2023

**Call to Order:** Meeting called to order by Supervisor Morris at 8:42 a.m.

**Roll Call:** Members of the committee present were: Dwayne Morris, David Drayna, Brandon White (Zoom), Mary Roberts (Zoom), Karl Zarling

Others present were: Chief Deputy Donald Hunter, Sheriff Paul Milbrath, Corporation Counsel J. Blair Ward (Zoom)

**Certification of Compliance with open meetings law:** Corporation Counsel J. Blair Ward certified compliance with the open meetings law.

**Approval of the agenda:** The agenda was approved as presented.

**Public Comment:** None

**Approval of the January 27, 2023 meeting minutes:** A motion was made by Supervisor Drayna, and seconded by Supervisor Morris that the January 27, 2023 minutes be approved as printed. Motion carried.

### **Communications:**

- Sheriff Milbrath passed around thank you cards received from the community. He also spoke on a thank you received from Rock County Sheriff's Department to the Jefferson County Sheriff's Office Dive Team for their assistance. Whitewater Police Department also sent a thank you to the Drug Task Force for their assistance.
- Sheriff also mentioned a couple donations the Sheriff's Office has received for the K9 Program.
- Michael Fornecker, a gentleman who used to live in the Cambridge area but now South Carolina donated \$500 for the range.
- The Sheriff and Chief's Association presented 2 deputies with awards. Deputy VandeZande received The Association's Officer of the Year award for a track he and his K-9 partner completed. Deputy Novotny received The Crisis Intervention Officer of the Year award for her off duty actions.

### **Grants - Update of ongoing or new grants:**

- The Sheriff's Office is working on a couple grants: PSAP grant for \$400,000 in regards to the Communications Project for training and equipment, a State Law Enforcement grant for \$90,000 for training and equipment. Otherwise grants are at a standstill.
- We Energies grant will be applied for at the end of April or early May to purchase some outdoor lighting for scenes. The Enbridge grant to the Sheriff's Office has been approved which will also be used for the purchase of outdoor lighting.

**Report from the Sheriff:**

- Sheriff reported that MADD has awarded certificates to Deputies Klemke, Dahnert, Ritzman, and Crose for their work on traffic safety enforcement.
- Archie Monuments knows someone who has offered to contribute toward another K9 unit, but the Sheriff's Office currently does not need another K9..
- The Didion family donated \$10,000 for major K-9 medical issues at UW Madison Vet Hospital.
- LETSO pledged \$10,000 for a K-9 training facility at the range when the time comes.
- Western Waukesha Kennel Club donated \$2500 as well.
- Presented a plaque to Kwik Trip Fort Atkinson. They have been a great community supporter by donating fruit and bakery to the jail.
- Taking a generator from old Palmyra site to the range so that if anything happens with a power outage at the range it can still be up and running. The site is being decommissioned shortly.
- Hiring continues to be an issue. Currently 11 deputies short with 2 new deputies starting on March 1<sup>st</sup>. The jail has 32 assigned with 10 in various stages of training with 4 being done the 1<sup>st</sup> week of March. Also, the jail is short 1 sergeant but will be 3 sergeants short in the next month due to retirements and movement to patrol. Patrol has 25 assigned with 1 in training and 2 on FMLA. Also 1 deputy has been promoted to detective. The office has 2 retirements in March and 2 retirements in April with 1 being a patrol sergeant. With the staff being so new it is getting harder to have any eligible to write for the tests for promotional processes.
- Currently 7 potential new hires are set to interview in the next week. 10 more candidates have applied and testing will be set up shortly.
- Construction project is continuing as planned.

**Update on Communications Project:**

- Todd Lindert mentioned that the new system has been live for about a month. It went live on January 16<sup>th</sup> and there have been a few bugs to work out.
- Big improvement over the old system. There is now mobile coverage nearly one full county beyond Jefferson County. Transmissions are clear in places that were bad before. Paging is much better than before.
- Just need to reprogram some radios, otherwise the squad cars have been completed.
- Waiting for the foliage in June or July to do another test of the system to make sure everything still works.
- Working with Watertown as the communications system backup. Everything is going well.

**Review monthly bills and financial items (October, November, & December-**

**Preliminary):** – The committee approved the monthly recap reports for October 2023 bills in the amount of \$167, 876, November 2023 bills in the amount of \$240,277.46, and December 2023 bills in the amount of \$233,407.68. A spreadsheet summarizing current bills was reviewed by the committee members.

**Report on the budget:**

Sheriff Milbrath spoke on how the office made its budget by \$10, 115.75. Some money was even carried forward into the new budget.

**Review monthly jail and patrol activity reports:** Jail phone report was reviewed. The patrol activity report was not available.

**Discussion and Possible action on approving jail assessment fund purchases:**

Sheriff's Office requests monies from the jail assessment fund for \$3,600 for jail inmate instruction (November and December), tower chemicals \$2,345.47, dish washer (November) \$200.70, dish washer (December) \$200.70, dish washer lease \$92.40, Medical contract \$140,000, budget overage \$4,058.27, and reimbursed inmate commissary (-\$21,600.00) for a total of \$128,897.54

The jail assessment balance at the end of December is \$222,347.28.

**Discussion on potential items for the next meeting agenda:**

- Personnel progression report
- Take home Squad program

**Adjourn:** A motion made by Supervisor Drayna to adjourn at 10:00 a.m., was seconded by Supervisor Zarling. Motion carried.