

Jefferson County Parks Committee Minutes

Date: Thursday, June 1, 2023

Time: 9:00 a.m.

Room: Jefferson County Highway Department Committee Room

Join Zoom Meeting

<https://us06web.zoom.us/j/81764690750?pwd=TG9nUERZcnNRRRVoeHp5eHVZMlV1dz09>

1. **Call to order**

Christensen called the meeting to order at 9:00 am

2. **Roll call (establish a quorum)**

Present: Gulig, Johns, Callan, Christensen, Richardson (9:26 am)

Remote:

Absent:

Staff Present: Wiesmann, Westphal, Klement, Wehmeier, Ward, Brian Udovich (Remote)

Others Present: Frankie Fuller (Remote), Brian D (Remote)

3. **Certification of compliance with the Open Meetings Law**

Wiesmann confirmed compliance

4. **Approval of the agenda**

Agenda approved as written

5. **Approval of Parks Committee Minutes for May 4, 2023**

Johns/Gulig motion to approve the minutes for May 4, 2023. Motion passes 4/0.

6. **Communications**

Included in packet

7. **Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**

N/A

8. **Discussion and Possible Action on Renewal of Raffle License Type A or B**

Wiesmann - Exploring options for both Class A & B.

Johns/Gulig motion to renew the Class B 50/50 Raffle License. Motion passes 4/0.

9. **Discussion and Possible Action on Park and Trail hours and After Dark Access to Bike Trails**

Karah Pugh, N8535 Hustisford Rd. – stated cars are parking near her front yard. There are persons littering, playing music, consuming alcoholic beverages, and participating in perceived use of recreational drugs at 10:22 p.m. or later.

Ms. Pugh is asking why persons are not prohibited from congregating along the trail and in front of or adjacent to private property after hours.

Ward - will work with Wiesmann on possible solutions to address this.

No action taken.

Wiesmann – limited parking locations at trailhead and excessive vehicle speed on trail access roads are other examples of issues related to this trail project. (NOTE: confirm that this is accurate before accepting change. I was not sure what you meant and remember Kevin talking about this at the meeting.)

10. **Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever**

competitive or bargaining reasons require a closed session, for the purpose of discussion on possible Hwy F land acquisition

Gulig/Johns motion to convene in closed session at 9:37 a.m.

Ayes: Gulig, Johns, Callan, Christensen, Richardson

Noes: None

Staff Present: Wiesmann, Truman, Westphal, Ward, Wehmeier, Udovich

11. Reconvene in open session for discussion and possible action on closed session items

Johns/Gulig motion to reconvene at 9:54 am.

Ayes: Gulig, Johns, Callan, Christensen, Richardson

Noes: None

Gulig/Richardson motion to authorize staff to conduct negotiations with private parties for parking along the Interurban Trail. Motion passes 5/0.

12. Update on Spongy Moth Treatment at Indian Mounds County Park

Wiesmann – unable to coordinate treatment: initial drone operator and secondary drone operator backed out. No action taken.

13. Field Staff Update – JR

Klement – noted this is the busy season. Shelter rentals are up, parks are open, boat launches are being used, memorial bench concrete pads and swing concrete pad have been installed, dog park failing culvert removed, J. Toro has been working on removal of invasives at Carnes East and on shrub install at Carnes South. Staff continues to mow and care for the park grounds. Field crews worked with WIDNR to have power/lighting installed at the Cappie's Landing boat launch.

14. Admin Staff Update – Mary

Truman noted that she had submitted the Recreation Boating Facilities grant application for the Burnt Village Handicapped Kayak Launch project. She also noted that she had been working with Klement to write a Request for Proposals for both Electric Install at the Dog Park, and a new Operator Gate at Dorothy Carnes Park West – both RFPs have a June 1 due date. Lastly, Truman noted that she has been reviewing Snowmobile Alliance time/task entries in the State Reporting system in an effort to close out the 2022-2023 snowmobile grant.

15. Rentals, Dog Tags, Boat Launch, and Special Use Agreements – Kelley

Westphal – 2024 rentals are open as of today, campsite rentals increasing, dog park annual tags continue to come in, boat launch passes are regular, special use agreements – events not using a shelter, but are hosting an event in the park continue.

16. Historic Sites: Update

No update, no action taken.

17. Discussion on Parks April 2023 Budget

Revenue and expenses reports in packet.

Summer staffing started later than usual.

2022 Chipper arrived

2023 Mower arrived

18. Discussion on Agenda Items for the Next Meeting

Trail Hours

RFP results

19. Next Scheduled Meetings per the 2023 Proposed Meeting Schedule

- July 6, 2023
- August 3, 2023
- September 7, 2023
- October 5, 2023
- November 2, 2023
- December 7, 2023

20. Site Visit – motion to conduct site visit at 10:30 a.m.

Gulig/Johns not present for tour

Committee visited the following locations:

- Rock River Landing – Jefferson
- Dorothy Carnes Park East
- Dorothy Carnes Park North
- Garman Nature Preserve
- Cappies Landing
- Interurban Trail Phase II Cross Sections Hwy F, Hustisford Road

No action taken.

21. Adjourn

Callan/Richardson motion to adjourn at 1:30 p.m. Motion passes 3/0

Respectfully Submitted,

Mary S. Truman

Adv. Program Asst, Parks