

Jefferson County Parks Committee Minutes

Date: Thursday, August 3, 2023

Time: 9:00 a.m.

Room: Jefferson County Highway Department Committee Room

Join Zoom Meeting

<https://us06web.zoom.us/j/81764690750?pwd=TG9nUERZcnNRRVRoeHp5eHVZMlV1dz09>

1. **Call to order**

Christensen called the meeting to order at 9:00 am.

2. **Roll call (establish a quorum)**

Present: Callan, Christensen, Johns

Remote: Gulig

Absent: Richardson

Staff: Wiesmann, Truman, Klement, Westphal, Wehmeier (Remote), Sarana Stolar (Remote), Joe Strupp (Land & Water), Michael Luckey (Assistant to the Admin)

Others Present: Frankie Fuller (remote)

3. **Certification of compliance with the Open Meetings Law**

Wehmeier certified compliance.

4. **Approval of the agenda**

Christensen/Callan motion to move 19 to after 20. Motion passes 4/0.

Christensen/Callan motion to approve as amended. Motion passes 4/0.

5. **Approval of Parks Committee Minutes for July 6, 2023**

Callan/Johns motion to approve the minutes for July 6, 2023.

Motion passes 4/0.

6. **Communications**

Included in packet.

Friends of Rose Lake Meeting Minutes – “from the guest book” where are people visiting from... people traveling from many other states

Draft Listing of Wisconsin Waterways Council ratings including the Burnt Village ADA kayak launch has ranked third overall. Truman/Klement have interview with the Council to review project parameters.

Most recent storm provided tree damage to 50+ trees at Carnes Park east and west.

August – final legendary learning event @ Korth Park

Gulig – favor of the “guest book” at the parks and encourages preserving the pages by scanning/photographing.

7. **Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**

No public comment

8. **Discussion on the Use of Personal Model Aircraft and Drones in the Jefferson County Parks**

Wiesmann – individual request to fly personal model aircraft in the County Parks. County Parks are geared towards wildlife/nature appreciation. Looking for guidance/policy on how to regulate.

Strupp – FAA rules must be followed. Location of airports nearby.

Gulig – determine a place in a park, generally opposed – parks are designed for a different purpose.

Johns – County Fair Park is a better location for this type of use.

Wiesmann – would like to develop a policy on both model aircraft and drone use in the County Parks.

Callan – would like to keep model aircraft out of the County Parks.

9. **Discussion and possible action on amending the Jefferson County Parks Ordinance section 8.13. PARK AND TRAIL HOURS changing park and trail closed hours from one-half hour after sunset until one-half hour before sunrise to 10:00 p.m. to 5:00 a.m.**
Wiesmann – resolution has been included defining the parameters of the new park and trail hours which will go to the County Board at the August County Board meeting.
10. **Discussion and Possible Action on Outline for Flood Mitigation Management Plan RFP**
Wiesmann – would like to create an implementation plan, and requesting the Committee make a motion to move forward with the process.
Johns/Callan to move forward with a RFP. Motion passes 4/0.
11. **Discussion and Update on Interurban Trail Project**
Wiesmann – the department was successful getting awarded \$1.4m on its most recent Transportation Alternative Grant Application (TAP). The design/engineering is continuing to move forward along with permitting moving. Anticipate schedule moving forward is:
2024 – Bridge
2025 – Trail
2026 – Waukesha County
Our team is meeting with We Energies every two weeks – discussing agricultural crossings and culverts.
12. **Field Staff Update – JR**
Klement not able to attend.
13. **Admin Staff Update – Mary**
Met with the Health Department – collaboration efforts for promoting the health benefits of parks
Met with Quirk Foundation – Interurban Trail grant request
Will be applying to Greater Watertown Health Foundation – Interurban Trail Bridge funding
Submitted grant close-out for the Glacial River Trail Repair
Brew With A View totals for July: \$3,541 (proceeds), \$31 (donations) + \$505 (donations), \$525 (50/50 Raffle) = \$4,602
14. **Rentals, Dog Tags, Boat Launch, and Special Use Agreements – Kelley**
Totals as of July 30, 2023
Shelter Rentals – 127 total
Camping: 39 Carnes /32 Cappies
Dog Park: 1803 annual
Boat Launches: 39 annual
Website completed – training tomorrow with REVISE
Dog Park Calendar – seeking sponsors, one month left to sponsor
15. **Historic Sites: Update**
No updates.
16. **Discussion on Parks June 2023 Budget**
Wiesmann – all expenditures are within the planned budget.
17. **Discussion on Agenda Items for the Next Meeting**
Personal Aircraft
FMP RFP

18. **Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion on possible acquisition of Glacial Heritage Area Lake Mills Wildlife Area property**

Johns/Callan motion to convene into closed session at 10:15 am. Motion passes 4/0.

Present: Christensen, Johns, Callan

Remote: Gulig

Absent: Richardson

Staff Present: Wiesmann, Truman, Westphal, Strupp, Wehmeier, Luckey

19. **Site visit to Glacial Heritage Area North Shore Moraine property, Lake Mills**

Present: Christensen, Johns, Callan, Nass

Absent: Richardson, Gulig

Staff Present: Wiesmann, Truman, Strupp

20. **Reconvene in open session for discussion and possible action on closed session items**

Callan/Johns motion to reconvene into open session at 11:45 am. Motion passes 3/0.

Present: Christensen, Johns, Callan

Absent: Richardson, Gulig

Staff Present: Wiesmann, Truman

21. **Next Scheduled Meetings per the 2023 Proposed Meeting Schedule**

- September 7, 2023
- October 5, 2023
- November 2, 2023
- December 7, 2023

22. **Adjourn**

Callan/Johns motion to adjourn at 11:46 am.

Motion passes 3/0

Respectfully Submitted,

Mary S. Truman

Adv. Program Asst, Parks