

Jefferson County Parks Committee Minutes

Date: Thursday, October 5, 2023

Time: 9:00 a.m.

Room: Jefferson County Highway Department Committee Room

Join Zoom Meeting

<https://us06web.zoom.us/j/81764690750?pwd=TG9nUERZcnNRRVRoeHp5eHVZMVV1dz09>

**1. Call to order**

Christensen called the meeting to order at 9:00 am.

**2. Roll call (establish a quorum)**

Present: Callan, Christensen, Gulig, Johns, Richardson (9:05 am)

Remote:

Absent:

Staff: Wiesmann, Truman, Westphal, Wehmeier, Ward, Thompson, Udovich, Luckey (remote)

**3. Certification of compliance with the Open Meetings Law**

Wehmeier certified compliance.

**4. Approval of the agenda**

Agenda approved as written.

**5. Approval of minutes from the September 7, 2023 meeting**

Gulig/Callan motion to approve the September meeting minutes. Motion passes 4/0.

**6. Communications**

Wiesmann – noted there was a Ma, Paws & Me Annual Event at the dog park, as well as the Annual Corgi Picnic at the Dog Park.

**7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**

No public comment

**8. Discussion and Possible Action on Jefferson County Interurban Trail Culvert Replacement Bids**

Wiesmann noted that there was a bid opening for a culvert replacement on the Interurban Trail which will be a joint project with We Energies. Four bids were submitted. Low bid submitted by Wanasek Corp (partners with We Energies). Completion is anticipated in 2023.

Callan/Gulig motion to approve the low bid. Motion passes 5/0.

**9. Discussion and Update on Interurban Trail Project**

Wiesmann – We Energies has mailed letters to the adjoining property owners regarding deeded access to cross the trail with farm and motorized equipment.

Goal for completion of engineering documents and bid documents for the Phase III bridge is December, 2023 – January, 2024.

No action taken.

**10. Field Staff Update – Klement**

Klement not in attendance.

Wiesmann noted

- a. crews have been mowing
- b. Memorial Benches were placed @ Dorothy Carnes Park (three benches donated by Friends of Rose Lake & one bench donated in memory of Mary Linton)
- c. Flood Mitigation Property continued management complications

**11. Admin Staff Update – Truman**

Truman noted that the 2024 Dog Park Calendars have been completed and are for sale.

Truman also noted that she has submitted several Snowmobile Grant Reimbursement Requests.

**12. Natural Resources and Forestry Update – Toro**

Toro not in attendance

Wiesmann noted that Toro is working diligently on native ecosystem restorations – Garman, Carlin Weld, Dorothy Carnes Park

**13. Park Shelter Rentals, Dog Tags, Boat Launch, and Special Use Agreements – Westphal**

Westphal noted that shelter reservations and annual dog park tag requests continue for this year.

**14. Historic Sites: Update**

Gulig – met with Patricia Cicero on a joint project at Potter’s Field to delineate gravesites.

**15. Discussion on Parks August, 2023 Budget**

Wiesmann – budget on track

**16. Discussion on Agenda Items for the Next Meeting**

No requests made

**17. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion on possible acquisition of Glacial Heritage Area Lake Mills Wildlife Area property and Glacial Heritage Area North Shore Moraine Property**

Christensen/Gulig to convene in closed session at 9:25 am.

Motion passes by roll-call vote 5/0.

Present: Callan, Christensen, Gulig, Johns, Richardson

Staff Present: Wiesmann, Truman, Westphal, Ward, Thompson, Wehmeier, Luckey (remote),

Udovich (remote)

**18. Reconvene in open session for discussion and possible action on closed session items**

Johns/Gulig to reconvene in open session at 9:40 am.

Motion passes by roll-call vote 5/0.

Present: Callan, Christensen, Gulig, Johns, Richardson

Staff Present: Wiesmann, Truman, Westphal, Ward, Thompson, Wehmeier, Luckey (remote),  
Udovich (remote)

No action taken

**19. Next Scheduled Meetings per the 2023 Proposed Meeting Schedule**

- November 2, 2023
- December 7, 2023
- January 4, 2024

**20. Adjourn**

Gulig/Johns motion to adjourn at 9:41 am.

Motion passes 5/0

Respectfully Submitted,

Mary S. Truman, ADV. Program Assistant