



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, February 6th, 2024

Call to Order

The meeting was called to order by Mike Wineke at 1:02 pm.

Roll Call

Committee Members: Michael Wineke, Chair; Frankie Fuller - Vice-Chair; Janet Sayre Hoeft, Mary Roberts, Carol O'Neil, and Katie Dixon.

Attended by zoom: Lisa Chamberlain; John Donohue

Guest: Todd Weidinhoft

Present from ADRC: ReBecca Schmidt, Dominic Wondolkowski, Mike Hansen, Tonya Runyard, Tatiana March, Abbey Wedwick - Intern

Certification of Compliance with Open Meetings Law

It was determined that the committee was in-compliance with Open Meetings Law.

Approval of Agenda

Carol O'Neil made a motion to approve the agenda, Mary Roberts seconded. Motion carried.

Approval of December 5th, 2023, Minutes

Janet Sayre Hoeft made a motion to approve the minutes, Carol O'Neil seconded. Motion carried.

Communications

There were no communications to share.

Public comment

There were no public comments.

Announcements:

There were no announcements

Presentation: by Todd Weidenhoeft

Discussion and possible Action: Todd Weidenhoeft joining ADRC Advisory Committee moved to January meeting. Carol O'Neil made a motion to send the recommendation for Todd Wiedenhoeft joining the committee to the Human Services Board, Katie Dixon seconded. Motion carried.

Discussion and possible Action: ADRC Advisory Committee Orientation Manual Update for 2024. Motion made by Carol O'Neil to approve with proposed changes, Katie Dixon seconded, motion carried.

Update ADRC & Aging Program 2023 Key Outcome Indicators – ReBecca Schmidt ADRC Division Manager

ReBecca Schmidt shared an update on the results of the 2023 Key Outcome Indicators through December, as well as new KOI's for 2024. See attached KOI reports.

ADRC Program Update:

ADRC Supervisor, Dominic Wondolkowski Reported:

Additional 2024 ADRC goals were reviewed, which include: (1) 90% of all customer satisfaction surveys returned will have a favorable opinion; (2) Provide one or more community outreach events aimed at educating the Hispanic population; (3) the ADRC will complete one Quality Improvement (QI) project; and (4) TV in waiting room program running.

The KOI was met for December. 18 of 18 LTCFS were determined within 30-days from the date of the request. Of the 18 screens, 17 customers were found eligible to enroll in a Family Care, Partnership, or IRIS program. One customer was determined at a non-NH LOC and declined enrollment. For January - December 2023, 244 out of 245 functional screens were calculated per KOI guidelines.

The ADRC finished the month of December with 660 contacts for a total of 8,085 contacts for 2023 compared to 8,262 contacts in 2022. For January 2024, the ADRC had 770 contacts compared to 613 in 2023 and 652 in 2022.

For January, the new KOI was met. 32 of 32 initial in-person appointment requests were provided within ten (10) business days following the customer's request or another time (date greater than 10-days) preferred by the customer. To be consistent, only cases where both the initial phone call and in-person scheduled visits occurred in 2024 were measured. Of those 32 in-person contacts, 22 were home visits, NH-1, Assisted Living-1, Office -6, and Hospital-2.

The ADRC receives Change Routing Form (CRF) form MCO/IRIS agencies for several reasons most notably for customers getting involuntarily disenrolled due to loss of Medicaid (failure to complete their renewal). MCO's seem to be doing their part as the number of CRF for disenrollment's in recent months has been small.

Nutrition Program Update:

Tatiana March Reported:

In December, there were 2,257 home delivered meals served and 340 congregate meals provided. 6 new home delivered meal participants started on the program. The goal of 90% of home delivered meal assessments completed was met. (100% 4/4).

March presented on the 2024 goals for the Nutrition Program. The first goal is outreach to recruit more home delivered meal volunteers. Jefferson, Lake Mills, Sullivan and Watertown are the sites with the most need for volunteers. Fort Atkinson, and Waterloo both have a good group. The plan this year is to increase the number of volunteers so by the end of the year, numbers are higher than they were at the beginning of January. The nutrition program plans to develop a pilot restaurant voucher program. Another goal is to implement a gift certificate program for congregate dining sites. The Nutrition Program will provide 2 shelf stable meals to interested participants by the end of the year. The program will also collaborate on 4 community engagement projects and maintain an active quality control log for the contracted caterer. The last goal is to distribute flyers to participants on vaccinations recommended for older adults.

March presented the 2023 meal totals. March shared that a total of 29,963 home delivered meals and 5,066 congregate dining meals were provided for a grand total of 35,029 meals served to Jefferson County Senior Nutrition Program participants in 2023.

Transportation Program Update:

Mobility Manager, Mike Hansen Reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for January 2024 was 1023 one-way rides. The number of new (first time) riders for the month was 23 and the number of unique clients served was 136.

Transportation KOI's were both met in January.

- KOI 1. 90% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria. We met this goal.
- KOI 2. Provide at least 40 rides for social interaction opportunities or attendees at wellness & Socialization events such as Wednesday Walks, Day Trips, shopping, etc. We met this goal, providing 140 ride opportunities for social interaction.

Other Key Items of interest this past month were as follows:

- We set a new Ridership record in 2023! 12,314 Total Rides.
- We are expecting to receive a 3rd Wheelchair Accessible Van in late February 2024.
- The next Day Trip Event will be held on February 7th. We are planning to go to the Nation Mustard Museum in Middleton. For lunch, we are planning to go to Hubbard Ave Diner.
- Several ADRC employees are participating in a Dodge-Jefferson County Healthier Community Partnership Transportation Workgroup and are currently working on 3 Strategies:
 - 1. Increase the awareness of driving opportunities and drawing attention to these opportunities
 - 2. Volunteer recruitment efforts
 - 3. Increase funding for transportation service
- 2024 Additional Goals:
 - Improve Communication of transportation options and resources – TP
 - Develop and implement an ongoing volunteer recruitment plan. – TP
 - Explore technology solutions for data management and scheduling of resources to improve ride sharing and operational efficiency – TP
 - Increase interurban transportation mobility options by providing HWY 26 Corridor Bus Routes with regular connections to city taxi services. – TP
 - Coordinate with other public Transportation services and resources. – TP
 - Hold monthly transportation meeting with local resources on meeting Transportation Plan Goals.

Dementia Care Specialist Update

Dementia Care Specialist, Tonya Runyard Reported:

I, the Dementia Care Specialist, shared that in January, I had 21 consumer interactions. During the month of January, I facilitated 1 Dementia Caregiver Support Group. The coalitions/committees that I supported this month were:

Dementia Friendly Community Network, “A Day with Lewy” planning meeting, Watertown Sr. Care Fair Meeting, and Watertown Dementia Awareness Coalition. Caregiver GPS Series watch party was offered at Watertown Sr. Center, Watertown Library, and Fort Atkinson Library. “Thoughtful Hospitalization” watch party was offered at Watertown Sr. Center and Watertown Library. Attended “Minding Dementia” summit virtually. Completed Savvy Caregiver training; received certification. I supported 3 Memory Café’s – Fort Atkinson, Watertown and Waterloo.

Transportation and Nutrition Program Waivers – Mike Hansen and Tatiana March

Discussion and Possible Action: Carol Ann Markl – Transportation waiver
Carol Oneil made a motion to approve this waiver request, Janet Sayre Hoeft seconded. Motion was approved.

Discussion on Items for next agenda: Janice Sayre Hoeft requested information about the Title 3 B program and other Home Care providers in Jefferson County.

Adjourn: Janet Sayre Hoeft made a motion to adjourn the meeting; Frankie Fuller seconded. Motion carried. Meeting adjourned at 2: 58 pm.

Respectfully submitted,
ReBecca Schmidt
ADRC Division Manager

Attachment I 2023 KOIs

Program	Program Manager	2024 KOI	January	February
Dementia Care Specialist	Tonya Runyard	Train 2 additional area businesses as Dementia Friendly Businesses in Jefferson County	0/2	
Family Caregiver Support Specialist	Kim Herman	Participate in 2 community engagement events throughout the year.	0/2	
Senior Nutrition Program	Tatiana March	90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service.		
Health Promotions	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will offer 6 Evidence- Based Health Promotion Disease Prevention Programs in 2024.	2/6	

Program	Program Manager	2024 KOI	January	February
Elder Benefit Specialist	Emma Borck Betty Jaeckle	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops.	0/4	
Disability Benefit Specialist	Shelly Wangerin Betty Jaeckle	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops.	0/4	
ADRC	Dominic Wondolkowski	100% of all initial in -person appointment requests will be scheduled and conducted within ten (10) business days.	32/32	
Transportation Services	Mike Hansen	95% of qualifying medical ride requests are met.	Met	