



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, March 5th, 2024

Call to Order

The meeting was called to order by Mike Wineke at 1:00 pm.

Roll Call

Committee Members: Michael Wineke, Chair; Frankie Fuller - Vice-Chair; Janet Sayre Hoeft, Mary Roberts, Carol O'Neil, and John Donohue.

Attended by zoom: Katie Dixon

Guest: Todd Weidinhoft

Present from ADRC: ReBecca Schmidt, Dominic Wondolkowski, Mike Hansen, Tonya Runyard, Tatiana March, Abbey Wedwick - Intern

Certification of Compliance with Open Meetings Law

It was determined that the committee was in-compliance with Open Meetings Law.

Approval of Agenda

Agenda was approved without changes.

Approval of February 6th, 2024, Minutes

Carol O'Neil made a motion to approve the minutes, Frankie Fuller seconded. Motion carried.

Communications

On 3.4.24 Tim Wellens, Regional Quality Specialist from the Office of Resource Center Development provided email communication that Progressive Community Services (PCS), an IRIS consultant agency (ICA), has been approved for expansion into GSR 5 (Adams, Waushara, Marquette, Green Lake, Columbia, Dodge and Jefferson counties) effective 4.1.24. Currently there are three ICA agencies that serve Jefferson County including TMG, First Person Care Consultants and Connections (Lutheran Social Services).

Public comment

There were no public comments.

Announcements:

ReBecca Schmidt shared that the Orientation Manual has been updated and a copy was shared with all committee members.

ReBecca Schmidt shared the 2024 Term dates for the committee members.

Mike Wineke shared that John Donohue's membership was passed by the Human Services Board and presented to the county board. Todd Wiedenhoft's membership was passed by the Human Services Board and will be presented to the County Board in March.

Presentation: by Kim Herman on Title 3 B program, NFCSP and AFCSP

Presentation: by ReBecca Schmidt on 3-Year Aging Plan process and surveys.

Update ADRC & Aging Program 2024 Key Outcome Indicators – ReBecca Schmidt ADRC Division Manager
ReBecca Schmidt shared an update on the progress of the 2024 Key Outcome Indicators. See attached KOI reports.

ADRC Program Update:

ADRC Supervisor, Dominic Wondolkowski Reported:

For February, the KOI was met. 47 of 47 initial in-person appointment requests were provided within ten (10) business days following the customer's request or at another time (date greater than 10 days) preferred by the customer. Of those 47 in-person contacts, 25 were home visits, NH-8, Assisted Living-2, Office -9, Hospital-2 and Other (library)-1. There were a total of 83 in-person contacts for February (initial and follow-up in-person contacts combined).

For February, the ADRC had 786 contacts compared to 619 in Feb. 2023. Nearly 800 contacts in one month is significant volume compared to most months of the year.

The following other ADRC updates/news was provided: (1) Public Health Emergency Unwinding –March is the first month in which we have a mix of PHE and regular renewals for public benefits.

June, 2024 is the last month of scheduled post PHE renewals; (2) LTC Form Signature –new DHS guidance issued end of February permits POA –Health Care and Guardians of Person to sign LTC forms on behalf on an applicant or member (since April 2023, only POA of Finance and Guardian of Estate had authority to sign); (3) Aging, Disability, and Independent Living Network Conference-April 23-25, La Crosse, WI. for all ADRC staff. This is the first joint conference since prior to the pandemic; (4) AARP's 2023 State Scorecard Report ranks Wisconsin's ADRC/No Wrong Door system top in the nation! Wisconsin received a score of 97% in a survey of state-level progress toward developing a fully operational No Wrong Door system. Visit the AARP website to review the report in its entirety.

Nutrition Program Update:

Tatiana March Reported:

In January, there were 2,216 home delivered meals served and 282 congregate meals provided. 15 new home delivered meal participants started on the program. The goal of 90% of home delivered meal assessments completed was met. (100% 10/10).

March stated that Congregate dining officially resumed on March 4th. Due to low participation pre-pandemic, there likely will not be a lot of participation to begin with. The site is open however, if someone calls who is interested in dining in. The site manager has been trained and is ready to serve if requested. March stated there is still a vacancy with the Waterloo site manager position. There has been an interview scheduled for one applicant. March also reported that March is National Nutrition Month, and all of the Home Delivered Meal recipients received a Nutrition Month themed education flier in their monthly mailing.

Transportation Program Update:

Mobility Manager, Mike Hansen Reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for February 2024 was 994 one-way rides. The number of new (first time) riders for the month was 17 and the number of unique clients served was 143.

Transportation KOI's were both met in February.

- KOI 1. 90% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria. We met this goal.

Other Key Items of interest this past month were as follows:

- We received a 3rd Wheelchair Accessible Van on February 26th, 2024.
- The next Day Trip Event will be held on March 20th. We are planning to tour the Wisconsin State Capital.

A copay waiver application was approved for Roberto Vizcaino.

Dementia Care Specialist Update

Dementia Care Specialist, Tonya Runyard Reported:

I, the Dementia Care Specialist, shared that in February, I had 22 consumer interactions. During the month of February, I facilitated 2 Dementia Caregiver Support Groups. The coalitions/committees/networking meeting that I supported this month were: Dementia Friendly Community Network, “A Day with Lewy” planning meeting, planning for State of the State of Dementia Conference, Watertown Dementia Awareness Coalition, Wake Up Watertown, Watertown Networking, and Community Care Alliance. Caregiver GPS Series watch party was offered at Watertown Sr. Center, Watertown Library, Whitewater Library and Fort Atkinson Senior Center. “Guardianship” watch party was offered at the ADRC. I provided one memory screen at the Watertown Library. I visited the Jefferson Memory Café. I presented the Purple Tube Project at the Jefferson Fire Department Meeting. I attended the Alzheimer’s Association Advocacy Day. I supported 2 Memory Café’s – Jefferson and Watertown.

Transportation and Nutrition Program Waivers – Mike Hansen and Tatiana March

Discussion and Possible Action: Roberto Vizcaino – Transportation waiver

Carol Oneil made a motion to approve this waiver request, Janet Sayre Hoeft seconded. Motion was approved.

Discussion and Possible Action: Paul Wiegert – Nutrition waiver

Carol Oneil made a motion to approve this waiver request, Mary Roberts seconded. Motion was approved.

Discussion on Items for next agenda:

No suggestions from the committee

Adjourn: Janet Sayre Hoeft made a motion to adjourn the meeting; Mary Roberts seconded. Motion carried. Meeting adjourned at 2: 43 pm.

Respectfully submitted,
ReBecca Schmidt
ADRC Division Manager

Attachment I 2024 KOIs

Program	Program Manager	2024 KOI	January	February
Dementia Care Specialist	Tonya Runyard	Train 2 additional area businesses as Dementia Friendly Businesses in Jefferson County	0/2	0/2
Family Caregiver Support Specialist	Kim Herman	Participate in 2 community engagement events throughout the year.	0/2	0/2
Senior Nutrition Program	Tatiana March	90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service.	10/10	TBD
Health Promotions	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will offer 6 Evidence- Based Health Promotion Disease Prevention Programs in 2024.	2/6	2/6

Program	Program Manager	2024 KOI	January	February
Elder Benefit Specialist	Emma Borck Betty Jaeckle	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops.	0/4	1/4
Disability Benefit Specialist	Shelly Wangerin Betty Jaeckle	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops.	0/4	1/4
ADRC	Dominic Wondolkowski	100% of all initial in -person appointment requests will be scheduled and conducted within ten (10) business days.	32/32	47/47
Transportation Services	Mike Hansen	95% of qualifying medical ride requests are met.	Met	Met