



Aging & Disability Resource Center Advisory Committee  
Minutes of Meeting  
Tuesday, May 7th, 2024

**Call to Order**

The meeting was called to order by Mike Wineke at 1:03 pm.

**Roll Call**

**Committee Members:** Michael Wineke -Chair; Frankie Fuller -Vice-Chair; Mary Roberts, Todd Wiedenhoeft, Katie Dixon and Carol O'Neil.

**Attended by zoom:** LaRae Schultz and John Donohue.

**Present from ADRC:** Dominic Wondolkowski, Mike Hansen, Tatiana March, and Abbey Wedwick – Intern.

**Certification of Compliance with Open Meetings Law**

It was determined that the committee is in compliance with Open Meetings Law.

**Approval of Agenda**

There were no changes to the agenda and so Michael Wineke -Chair did not believe a motion was required.

**Approval of April 2nd, 2024 Minutes**

Katie Dixon made a motion to approve the minutes, Mary Roberts seconded. Motion carried.

**Communications**

Dominic Wondolkowski shared Governor Tony Evers signed proclamations recognizing May 2024 as Older Americans and ADRC month. Wondolkowski read a portion of an email from DHS regarding the Older Americans month announcement. In specific, each year the Administration for Community Living under the Department of Health and Human Services celebrates the lives of older adults in the month of May. This year's theme is "Powered by Connections" which recognizes the profound impact that meaningful relationships and social connections have on our health and well-being.

**Public comment**

There were no public comments.

**Announcements:**

There were no announcements.

**Update ADRC & Aging Program 2024 Key Outcome Indicators – Dominic Wondolkowski, ADRC Supervisor**

Dominic Wondolkowski shared an update on the progress of the 2024 Key Outcome Indicators. See attached KOI reports.

**ADRC Program Update:**

ADRC Supervisor, Dominic Wondolkowski Reported:

For April, the KOI was met. 40 of 40 initial in-person appointment requests were provided within ten (10) business days following the customer's request or at a later date preferred by the customer. There were a total of 92 in-person contacts and 743 total contacts for April (includes phone calls, email correspondence, in-person visits, etc.).

On May 1, 2024, from 3-5:30pm the 2<sup>nd</sup> annual Watertown Senior Care Fair was held at the Watertown Senior and Community Center. There were many local organizations who offer resources to seniors that participated in the event including the ADRC of Jefferson County. ADRC staff in attendance included Tonya Runyard, ReBecca Schmidt and Dominic Wondolkowski.

Senior Farmer Market vouchers will be available beginning June 3<sup>rd</sup> for eligible individuals 60 years and older (55 if Native American). New this year, there are five \$9 coupons/checks.

Tuesday, May 14, 2024 is the 8<sup>th</sup> annual Aging Advocacy Day at the Wisconsin State Capitol. Elder Benefit Specialist-Emma Borck and Betty Jaeckel will be in attendance to educate state legislators about issues affecting older adults and caregivers.

### **Nutrition Program Update:**

Tatiana March Reported:

In March, there were 2,238 home delivered meals served and 341 congregate meals provided. 7 new home delivered meal participants started on the program. The goal of 90% of home delivered meal assessments completed was met. (100% 4/4).

March stated the nutrition program has met with local restaurants in hopes to find a restaurant that will partner to create a voucher program for seniors. This program would allow seniors to take vouchers to restaurants to use in exchange for a meal. So far, one restaurant in Waterloo has had some interest. The target areas are cities or towns that do not have a congregate dining location already in place. Another goal of the nutrition program is to create a gift certificate program for friends and family of participants to purchase gift certificates for their loved ones. These certificates will be used to in person dining center meals at any of our dining site locations. The hope is to have this program running and available sometime in July or August. March updated the committee on the planning of the Volunteer Recognition banquet that is coming up at the end of May.

### **Transportation Program Update:**

Mobility Manager, Mike Hansen Reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for April 2024 was 953 one-way rides. The number of new (first time) riders for the month was 17 and the number of unique clients served was 129.

### **Transportation KOI's were both met in March.**

- KOI 1. 90% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria. We met this goal.

Other Key Items of interest this past month were as follows:

- A Day Trip Event was held on April 8th. A group of about 25 people traveled to Aztalan State Park to observe the Solar Eclipse.
- We have filled a part-time Van Driver 2 position (Tracy Smith). He started working on 04/29. We now have 15 part-time drivers.
- The Route 26 Shopping Shuttle Service Program (partnership with St. Coletta's of WI) will now begin on June 4<sup>th</sup>.
- The next regular Day Trip Event will be held on May 8th. We are planning to go the Olbrich Botanical Gardens in Madison.

- A few of our drivers are conducting a countywide marketing campaign to try to increase ridership and the number of new clients.
- We have started the procurement process for a vehicle awarded by WisDOT for 2024. This will be a non-ADA vehicle that is low step.

### **Dementia Care Specialist Update**

ADRC Supervisor, Dominic Wondolkowski reviewed the Power Point slides prepared by Tonya Runyard, Dementia Care Specialist who was not in attendance at the meeting. Tonya Runyard provided the following update:

I, the Dementia Care Specialist, shared that in April, I had 17 consumer interactions. During the month of April, I facilitated 1 Dementia Caregiver Support Group. The coalitions/committees/networking meetings that I supported this month were: Dementia Friendly Community Network, IgETS, Dementia Friendly Community Initiative, Bringing Hope and Light Conference planning meeting, planning for State of the State of Dementia Conference, Watertown Networking Group. I provided Caregiver GPS watch parties in 4 locations. I provided the Dementia Friendly Business training. I supported 3 Memory Cafés'. I provided Healthy Brain Objective, collaborated with the Bridges Library Memory Project for Family Day and trained an ADRC resource specialist in memory screenings.

Tonya Runyard  
Dementia Care Specialist

### **Transportation and Nutrition Program Waivers – Mike Hansen and Tatiana March**

**Discussion and Possible Action:** Jarrad C. Lilly – Transportation waiver.

Mary Roberts made a motion to deny this waiver request, Katie Dixon seconded. Motion was approved.

### **Discussion on Items for next agenda:**

Committee members requested information/presentations regarding Medicare Plans and Memory Screens.

**Adjourn:** Frankie Fuller made a motion to adjourn the meeting; Mary Roberts seconded. Motion carried. Meeting adjourned at 2: 30 pm.

Respectfully submitted,  
Dominic Wondolkowski  
ADRC Supervisor

Attachment I 2024 KOIs

Program	Program Manager	2024 KOI	March	April
<b>Dementia Care Specialist</b>	Tonya Runyard	Train 2 additional area businesses as Dementia Friendly Businesses in Jefferson County	0/2	0/2
<b>Family Caregiver Support Specialist</b>	Kim Herman	Participate in 2 community engagement events throughout the year.	0/2	0/2
<b>Senior Nutrition Program</b>	Tatiana March	90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service.	4/4	TBD
<b>Health Promotions</b>	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will offer 6 Evidence -Based Health Promotion Disease Prevention Programs in 2024.	3/6	3/6

Program	Program Manager	2024 KOI	March	April
<b>Elder Benefit Specialist</b>	Emma Borck Betty Jaeckle	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops.	2/4	3/4
<b>Disability Benefit Specialist</b>	Shelly Wangerin Betty Jaeckle	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops.	2/4	3/4
<b>ADRC</b>	Dominic Wondolkowski	100% of all initial in-person appointment requests will be scheduled and conducted within ten (10) business days.	46/46	40/40
<b>Transportation Services</b>	Mike Hansen	95% of qualifying medical ride requests are met.	Met	Met