



Aging & Disability Resource Center Advisory Committee  
Minutes of Meeting  
Tuesday, June 4th, 2024

**Call to Order**

The meeting was called to order by Frankie Fuller at 1:18 pm.

**Roll Call**

**Committee Members:** Frankie Fuller -Vice-Chair; Mary Roberts, Katie Dixon, LaRae Schultz, John Donohue, Janet Sayre-Hoeft, and Carol O'Neil.

**Attended by zoom:** LaRae Schultz

**Present from ADRC:** Dominic Wondolkowski, Mike Hansen, Tatiana March, ReBecca Schmidt, Tonya Runyard.

**Certification of Compliance with Open Meetings Law**

It was determined that the committee is following Open Meetings Law.

**Approval of Agenda**

No changes so no motion required.

**Approval of May 7th, 2024 Minutes**

Carol O'Neil made a motion to approve the minutes, John Donohue seconded. Motion carried.

**Communications**

The ADRC received a card of thanks for the Volunteer Recognition Banquet.

**Public comment**

There were no public comments.

**Announcements:**

There were no announcements.

**Discussion and Possible Action on Committee Member Terms:**

Nutrition Project Council

1. Frankie Fuller – term ending 7/13/2024, would like to continue for 2<sup>nd</sup> term  
ADRC Advisory Committee
2. Mary Dixon – term ending 7/1/2024, would like to continue for 2<sup>nd</sup> term
3. Frankie Fuller – Term ending 7/1/2024, would like to continue for 2<sup>nd</sup> term
4. Sira Nsibirwa – Term ending 7/1/2024,
5. Carol O'Neil – Term ending 7/1/2024, would like to continue for 2<sup>nd</sup> term
6. Michael Wineke – Term ending 7/1/2024, would like to continue for 2<sup>nd</sup> term

Motion was made to approve sending all the above-mentioned committee members on to the Human Services board for a second-term approval other than Sira Nsibirwa. ReBecca Schmidt has attempted to reach Mr.

Nsibirwa through email and phone call. He has not returned those communications to be able to share his intension to remain on the committee for a second term.

Janet Sayre-Hoeft made a motion to approve sending the committee members who have expressed an interest in serving a second term, to the Human Services Board for approval of a second term. Mary Roberts seconded. Motion carried.

### **Update ADRC & Aging Program 2024 Key Outcome Indicators – ReBecca Schmidt, ADRC & Aging Division Manager**

ReBecca Schmidt shared an update on the progress of the 2024 Key Outcome Indicators. See attached KOI reports.

#### **ADRC Program Update:**

ADRC Supervisor, Dominic Wondolkowski Reported:

The May KOI was met. 48 of 48 initial in-person appointment requests were provided within ten (10) business days following the customer's request or later preferred by the customer. There were a total of 103 in-person contacts and 739 total contacts for May (includes phone calls, email correspondence, in-person visits, etc.).

On May 14, 2024, ADRC staff Emma Borck, Betty Jaeckel and student intern-Abby Wedwick attended Aging Advocacy Day at the Wisconsin State Capitol to educate state legislators about issues affecting older adults and caregivers. ADRC of Jefferson staff specifically met with State Senator-Steve Naas and a staffer representing State Representative-Scott Johnson.

In recognition of the Governor's Proclamation that May is ADRC and Older Americans month, a table was set-up at the Volunteer Recognition dinner on May 22<sup>ND</sup> displaying the proclamations and providing free ADRC swag for the volunteers and their guests.

Senior Farmer Market vouchers are now available beginning June 3<sup>rd</sup> for eligible individuals 60 years and older (55 if Native American). This year, there are five \$9 checks = \$45. In June, ADRC staff are scheduled to be at 15 outreach sites, both public and private, to distribute the checks.

#### **Nutrition Program Update:**

Tatiana March Reported:

In April, there were 2,461 home delivered meals served and 347 congregate meals provided. 12 new home delivered meal participants started on the program. The goal of 90% of home delivered meal assessments completed was met. (100% 11/11).

March stated a representative from the State will be coming to conduct a 3-year assessment of the Nutrition Program. The date of the assessment is Monday June 10<sup>th</sup>. The representative will be visiting the office in the morning to go over program policies and procedures. After the program review, staff and the representative will go to the Fort Atkinson Senior Dining Site for a visit. March brought copies of the newly updated Food Access and Resource Guide for Seniors in Jefferson County. March asked for the board to review the document and provide feedback. This guide will be used to provide to members of the community who are looking for food resources. March stated the program is still looking for a restaurant to partner with to develop a program that will allow seniors to get vouchers that can be taken to restaurants to exchange for a meal. There is one restaurant that has expressed interest in partnering with the Jefferson County Nutrition Program. There are hopes that this restaurant will agree to meet to talk more about the program.

### **Transportation Program Update:**

Mobility Manager, Mike Hansen Reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for May 2024 was 998 one-way rides. The number of new (first time) riders for the month was 25 and the number of unique clients served was 141.

### **Our Transportation KOI**

- KOI 1. 90% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria. We met this goal.

Other Key Items of interest this past month were as follows:

- A Day Trip Event was held on May 8th. A group of 14 went to Olbrich Botanical Gardens in Madison.
- The next Day Trip Event will be held on June 5th. We are planning to go for a pontoon boat ride on Lake Monona in Madison.
- We held our first Wednesday Walks event at Dorothy Carnes Park on May 15th.
- We are working on the procurement process for a vehicle awarded by WisDOT for 2024. This will be a non-ADA vehicle that is low step.

### **Dementia Care Specialist Update**

Tonya Runyard, Dementia Care Specialist provided the following update:

I, the Dementia Care Specialist, shared that in May, I had 19 consumer interactions. During the month of May, I facilitated 4 support groups. The coalitions/committees/networking meetings that I supported this month were: Dementia Friendly Community Initiative, Bringing Hope and Light Conference planning meeting, planning for State of the State of Dementia Conference, Watertown Networking Group. I provided Caregiver GPS watch parties in 4 locations. I supported 1 Memory Café. I provided 1 memory screening. I offered 1 Caregiver Card Club. I attended the Alzheimer's Association State Conference in WI Dells. I attended the Dementia Care Specialist Collaboration Day in Stevens Point.

### **Transportation and Nutrition Program Waivers – Mike Hansen and Tatiana March**

No Waivers were submitted for the June meeting

### **Discussion on Items for next agenda:**

Committee members requested information/presentations regarding Medicare Plans and Memory Screens.

**Adjourn:** Frankie Fuller made a motion to adjourn the meeting; Mary Roberts seconded. Motion carried. Meeting adjourned at 2: 30 pm.

Respectfully submitted,  
Dominic Wondolkowski  
ADRC Supervisor

Attachment I 2024 KOIs

Program	Program Manager	2024 KOI	April	May
<b>Elder Benefit Specialist</b>	Emma Borck Betty Jaeckle	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops.	3/4	4/4
<b>Disability Benefit Specialist</b>	Shelly Wangerin Betty Jaeckle	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops.	3/4	4/4
<b>ADRC</b>	Dominic Wondolkowski	100% of all initial in-person appointment requests will be scheduled and conducted within ten (10) business days.	Met 48/48	Met 48/48
<b>Transportation Services</b>	Mike Hansen	95% of qualifying medical ride requests are met.	Met	Met

Program	Program Manager	2024 KOI	April	May
<b>Dementia Care Specialist</b>	Tonya Runyard	Train 2 additional area businesses as Dementia Friendly Businesses in Jefferson County	0/2	0/2
<b>Family Caregiver Support Specialist</b>	Kim Herman	Participate in 2 community engagement events throughout the year.	0/2	0/2
<b>Senior Nutrition Program</b>	Tatiana March	90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service.	Met 11/11	TBD
<b>Health Promotions</b>	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will offer 6 Evidence- Based Health Promotion Disease Prevention Programs in 2024.	3/6	4/6