



Aging & Disability Resource Center Advisory Committee  
Minutes of Meeting  
Tuesday, July 2nd, 2024

**Call to Order**

The meeting was called to order by Michael Weineke at 1:03 pm.

**Roll Call**

**Committee Members:** Chair – Michael Weineke, Frankie Fuller -Vice-Chair; Mary Roberts, Katie Dixon, LaRae Schultz, John Donohue, Janet Sayre-Hoeft, and Carol O’Neil.

**Attended by zoom:** LaRae Schultz, Katie Dixon

**Present from ADRC:** Dominic Wondolkowski, Mike Hansen, Tatiana March, ReBecca Schmidt, Tonya Runyard.

**Certification of Compliance with Open Meetings Law**

It was determined that the committee is following Open Meetings Law.

**Approval of Agenda**

No changes so no motion required.

**Approval of June 4th, 2024 Minutes**

Janet Sayre Hoeft made a motion to approve the minutes, Carol O’Neil seconded. Motion carried.

**Communications**

No Communications

**Public comment**

There were no public comments.

**Announcements:**

All of the Term extensions for ADRC Advisory Committee were approved through the HS and County Board.

**Update ADRC & Aging Program 2024 Key Outcome Indicators – ReBecca Schmidt, ADRC & Aging Division Manager**

ReBecca Schmidt shared an update on the progress of the 2024 Key Outcome Indicators. See attached KOI reports.

**ADRC Program Update:**

ADRC Supervisor, Dominic Wondolkowski Reported:

For June, the KOI was met. 43 of 43 initial in-person appointment requests were provided within ten (10) business days following the customer’s request or later preferred by the customer. There were a total of 140 in-person contacts including 73 walk-in appts. (Many walk-ins appts. most likely related to FM vouchers requests). For June, there was 817 total contacts which is larger than the number of contacts in June 2023 or June 2022.

In 2024, the ADRC of Jefferson received a total of 210 SFMNP voucher check packages. As of 7.2.24, 209 packages have been distributed with one set remaining. In June, ADRC staff presented at 15 outreach sites, both public and private, and distributed 130 SFMNP check sets. In July, the ADRC's outreach schedule includes: Lake Mills FM -Wed. July 10<sup>th</sup> 2-6pm; Fort FM- Sat. July 27<sup>th</sup> 8am-12n; and Watertown FM Tues. July 30<sup>th</sup> 7am-12:30pm.

The ADRC of Jefferson was represented by Yvonne Torress and Karla Nava at the Veterans Benefits Block Party held on Sat. June 29<sup>th</sup> from 12n-5pm. The event was well attended and the ADRC had 69 citizen contacts.

### **Nutrition Program Update:**

Tatiana March Reported:

In May, there were 2,624 home delivered meals served and 429 congregate meals provided. 7 new home delivered meal participants started on the program. The goal of 90% of home delivered meal assessments completed was met. (100% 7/7).

March stated the State Nutrition Program Consultant came on June 10<sup>th</sup> for the 3-year assessment of the Jefferson Co. Nutrition Program. Overall the visit was great and the program was commended for keeping up with nutrition program policies and procedures. March stated the Jefferson Co. Food Resource Guide for Seniors is almost complete. It will be used as a resource for community members who are not eligible for the meal program. March explained the new meal prioritization tool that was developed by the State agency. Meal Prioritization is a new tool that is required for all nutrition programs to use to find the right meal for community members who inquire for home delivered meals. The goal of the tool is to assist programs with prioritizing meals for those who are most in need and to offer resources to those who do not qualify.

### **Transportation Program Update:**

Mobility Manager, Mike Hansen Reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for June 2024 was 901 one-way rides. The number of new (first time) riders for the month was 14 and the number of unique clients served was 145.

### **Our Transportation KOI was met in June**

- KOI 1. 90% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria. We met this goal.

Other Key Items of interest this past month were as follows:

- A Day Trip Event was held on June 5th. A group of 14 went for a pontoon boat ride on Lake Monona in Madison.
- The next Day Trip Event will be held on July 10th. We are planning to visit the lakeshore and downtown area of Lake Geneva.
- We held our 2nd Wednesday Walks event at Korth County Park on June 19<sup>th</sup>.

We are working on the procurement process for a vehicle awarded by WisDOT for 2024. This will be a non-ADA vehicle that is low step.

### **Dementia Care Specialist Update**

Tonya Runyard, Dementia Care Specialist provided the following update:

I, the Dementia Care Specialist, shared that in June, I had 20 consumer interactions. During the month of June, I facilitated 1 support group. The coalitions/committees/networking meetings that I supported this month were: Dementia Friendly Community Initiative, Dementia Friendly Community Network,

Bringing Hope and Light Conference planning meeting, Watertown Networking Group. I provided Caregiver GPS watch parties in 4 locations. I supported 2 Memory Cafés. I offered 3 Caregiver Card Clubs. I provided a Dementia Friends session. I was present at the Whitewater Farmer's Market. We had our State of the State of Dementia Conference.

**Transportation and Nutrition Program Waivers – Mike Hansen and Tatiana March**

There was one transportation waiver request for July. Keith B. the Committee heard a motion to approve from Mike Wieneke and a second by Janice Sayre Hoeft. Motion approved.

**Discussion on Items for next agenda:**

Committee members requested information/presentations regarding Medicare Plans and Memory Screens.

**Adjourn:** Janet Sayre Hoeft made a motion to adjourn the meeting; Carol O'Neil seconded. Motion carried. Meeting adjourned at 2: 45 pm.

Respectfully submitted,  
ReBecca Schmidt  
Aging and ADRC Division Manager

Program	Program Manager	2024 KOI	April	May
<b>Elder Benefit Specialist</b>	Emma Borck Betty Jaeckle	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops.	3/4	4/4
<b>Disability Benefit Specialist</b>	Shelly Wangerin Betty Jaeckle	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops.	3/4	4/4
<b>ADRC</b>	Dominic Wondolkowski	100% of all initial in-person appointment requests will be scheduled and conducted within ten (10) business days.	Met 48/48	Met 48/48
<b>Transportation Services</b>	Mike Hansen	95% of qualifying medical ride requests are met.	Met	Met

Program	Program Manager	2024 KOI	April	May
<b>Dementia Care Specialist</b>	Tonya Runyard	Train 2 additional area businesses as Dementia Friendly Businesses in Jefferson County	0/2	0/2
<b>Family Caregiver Support Specialist</b>	Kim Herman	Participate in 2 community engagement events throughout the year.	0/2	0/2
<b>Senior Nutrition Program</b>	Tatiana March	90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service.	Met 11/11	TBD
<b>Health Promotions</b>	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will offer 6 Evidence- Based Health Promotion Disease Prevention Programs in 2024.	3/6	4/6