



Aging & Disability Resource Center Advisory Committee  
Minutes of Meeting  
Tuesday, August 6th, 2024

**Call to Order**

The meeting was called to order by Frankie Fuller at 1:03 pm.

**Roll Call**

**Committee Members Present:** Frankie Fuller -Vice-Chair; Mary Roberts, Katie Dixon, Janet Sayre-Hoeft, and Carol O'Neil, LaRae Schultz, Todd Weidenhoeft.

**Attended by zoom:** ReBecca Schmidt

**Present from ADRC:** Dominic Wondolkowski, Mike Hansen, Tatiana March, ReBecca Schmidt.

**Certification of Compliance with Open Meetings Law**

It was determined that the committee is following Open Meetings Law.

**Approval of Agenda**

No changes so no motion required.

**Approval of July 2nd, 2024 Minutes**

Carol O'Neil made a motion to approve the minutes, Katie Dixon seconded. Motion carried.

**Communications**

No Communications

**Public comment**

There were no public comments.

**Announcements:**

No Announcements

**Discussion and election for Committee Roles:**

**Nominate John Donahue for Chair** – Carol O'Neil moved to nominate John D. Katie Dixon seconded. No other nominations. Motion carried.

**Nomination for Frankie Fuller to continue as Vice Chair.** – Janet moved to nominate Frankie Fuller as Vice Chair, Katie Dixon seconded. No other nominations, motion carried.

**Update ADRC & Aging Program 2024 Key Outcome Indicators – ReBecca Schmidt, ADRC & Aging Division Manager**

ReBecca Schmidt shared an update on the progress of the 2024 Key Outcome Indicators. See attached KOI reports.

### **ADRC Program Update:**

ADRC Supervisor, Dominic Wondolkowski Reported:

For July, the KOI was met. 50 of 50 initial in-person appointment requests were provided within ten (10) business days following the customer's request or later preferred by the customer. There were a total of 124 in-person contacts, and 765 total contacts documented in July. Year-to-date, the ADRC has recorded 874 more contacts than Jan.-July 2023. A slide titled "Peak 65" was shared which illustrates that in the next four years, 4.1 million Americans will turn 65 years old each year (or 11, 200 turning 65 each day).

All 210 SFMNP voucher check packages have been issued. In July, staff were present to market the ADRC at the following locations: July 10<sup>th</sup>-Lake Mills FM (21 citizen contacts); July 27<sup>th</sup>-Fort Atkinson FM (30 contacts) and July 30<sup>th</sup>-Watertown FM (35 contacts). The ADRC was also represented at the 2<sup>nd</sup> Annual Fiesta Latina in Jefferson. Number of citizen contacts was reported at 69 but was 35 contacts.

Other ADRC news includes: ADRC supervisor presented to residents at the Riverview Apts. in Watertown on 7.10.24. A "new" client satisfaction survey for the Benefit Specialist program was developed (ADRC 's annual required Q.I. project). ADRC staff-Erika Holmes is part of the Peer Place User Testing (Aug-Sept.). Peer Place will be the new database for the ADRC effective Nov. 2024.

### **Nutrition Program Update:**

Tatiana March Reported:

In June, there were 2,363 home delivered meals served and 417 congregate meals provided. 10 new home delivered meal participants started on the program. The goal of 90% of home delivered meal assessments completed was met. (100% 8/8).

March stated there are no results from the 3-year assessment yet. The state representative said it could be a few months before those results are delivered. March introduced the Meal Prioritization initiative that was published by the state last month. The Jefferson County Nutrition Program plans to implement this sometime just after the new year. Program staff will spend the next four to five months training with the state and developing policies and procedures for the process. March introduced the new gift certificate program for participants. This option will allow family members and/or friends to purchase a gift certificate for participants of the program which can be used in exchange for a meal at one of the dining site locations. A flyer has been made to be posted in public sites and at dining sites. These certificates can be given to eligible seniors of the program. March stated she is still working on finding a restaurant that will partner with the nutrition program to provide meals to seniors in a congregate setting. The program is specifically looking in Waterloo, Lake Mills, Jefferson and Sullivan areas as these are areas most in need of congregate sites.

### **Transportation Program Update:**

Mobility Manager, Mike Hansen Reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for July 2024 was 1005 one-way rides. The number of new (first time) riders for the month was 21 and the number of unique clients served was 144.

#### **Our Transportation KOI was met in June**

- KOI 1. 95% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria. We met this goal.

Other Key Items of interest this past month were as follows:

- A Day Trip Event was held on July 10th. A group of 16 visited the lakeshore and downtown area of Lake Geneva.
- The next Day Trip Event will be held on August 7th. We are planning to go to the Farmer's Market in Madison and Monona Terrace.
- We held our 3rd Wednesday Walks event at Carlin Weld County Park near Palmyra on July 19th.
- We are working on the procurement process for a vehicle awarded by WisDOT for 2024. This will be a non-ADA vehicle that is low step. Our request has been posted on Vendor Net and we are currently waiting on Bids.
- We are working on our 2025 5310 Grant Applications for Mobility Manager and Vehicle Funding. August 23<sup>rd</sup> is the application deadline. We have close to submitting our application.

### **Dementia Care Specialist Update**

ReBecca Schmidt, provided the following update:

Due to Tonya Runyard not being present and technical difficulties with zoom, the committee was not given a report on the Dementia Care Specialist programs. Next month Tonya will update the committee on both July and August Progress.

### **Transportation and Nutrition Program Waivers – Mike Hansen and Tatiana March**

There was one transportation waiver request for July, Denise Careswell, the Committee heard a motion to approve from Frankie Fuller, Janet Sayer Hoeft seconded. Motion approved.

### **Discussion on Items for next agenda:**

Committee members requested information/presentations regarding Medicare Plans and Memory Screens.

**Adjourn:** Katie Dixon made a motion to adjourn the meeting; seconded. Motion carried. Meeting adjourned.

Respectfully submitted,  
ReBecca Schmidt  
Aging and ADRC Division Manager

Attachment I 2024 KOIs

Program	Program Manager	2024 KOI	April	May
<b>Elder Benefit Specialist</b>	Emma Borck Betty Jaeckle	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops.	3/4	4/4
<b>Disability Benefit Specialist</b>	Shelly Wangerin Betty Jaeckle	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops.	3/4	4/4
<b>ADRC</b>	Dominic Wondolkowski	100% of all initial in-person appointment requests will be scheduled and conducted within ten (10) business days.	Met 48/48	Met 48/48
<b>Transportation Services</b>	Mike Hansen	95% of qualifying medical ride requests are met.	Met	Met

Program	Program Manager	2024 KOI	April	May
<b>Dementia Care Specialist</b>	Tonya Runyard	Train 2 additional area businesses as Dementia Friendly Businesses in Jefferson County	0/2	0/2
<b>Family Caregiver Support Specialist</b>	Kim Herman	Participate in 2 community engagement events throughout the year.	0/2	0/2
<b>Senior Nutrition Program</b>	Tatiana March	90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service.	Met 11/11	TBD
<b>Health Promotions</b>	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will offer 6 Evidence- Based Health Promotion Disease Prevention Programs in 2024.	3/6	4/6