



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, September 10th, 2024

Call to Order

The meeting was called to order by John Donohue at 1:00 pm.

Roll Call

Committee Members Present: John Donohue – Chair, Frankie Fuller -Vice-Chair, Mary Roberts, Janet Sayre-Hoeft, and Carol O’Neil, Todd Weidenhoeft.

Attended by zoom: LaRae Schultz

Present from ADRC: Dominic Wondolkowski, Mike Hansen, Tatiana March, ReBecca Schmidt.

Certification of Compliance with Open Meetings Law

It was determined that the committee is following Open Meetings Law.

Approval of Agenda

No changes so no motion required.

Approval of August 6th, 2024, Minutes

Carol O’Neil made a motion to approve the minutes, Janet Sayre Hoeft seconded. Motion carried.

Communications

No Communications

Public comment

There were no public comments.

Announcements:

John Donohue accepted the nomination for Committee Chair

Update ADRC & Aging Program 2024 Key Outcome Indicators – ReBecca Schmidt, ADRC & Aging Division Manager

ReBecca Schmidt shared an update on the progress of the 2024 Key Outcome Indicators. See attached KOI reports.

ADRC Program Update:

ADRC Supervisor, Dominic Wondolkowski Reported:

For August, the KOI was met. 44 of 44 initial in-person appointment requests were provided within ten (10) business days following the customer's request or later as preferred by the customer. There were a total of 110 in-person contacts and 785 total contacts in August. If in the remaining four months the ADRC averages 504+ contacts/month, the ADRC will exceed total contacts in 2023 & 2022.

In September, the ADRC's marketing efforts included: (1) ADRC Division Manager & Supervisor presented to members of the Jefferson County Bar Association on 9.4.24 (2) ADRC Div. Manager will present to the American Association of University of Women (AAUW) in Watertown on 9.10.24; and (3) Yvonne Torres and Karla Nava will represent the ADRC at Fort Fall Fiesta on Sat. 9.14.24.

Other ADRC news includes: (1) a "new" Client Satisfaction survey for the Benefit Specialist program was developed. 20 of 60 surveys mailed were returned all with favorable ratings; (2) On 9.9.24 DBS staff and ADRC Supervisor completed the annual on-site review with the State Program Attorney (PA). The PA reviewed 12 customer files for the FT and 6 cases for the PT DBS and referred to both Shelly Wangerin and Betty Jaeckel as "amazing"; (3) Peer Place (new database) core training begins this week for all ADRC staff; and (4) WISHIN training for supervisors/leads (new medical records platform) begins 9.17.24.

Wondolkowski also reported that some individuals who receive MAPP (a form of Medicaid) did not make their 1st premium payment due by 8.31.24 and consequently, were disenrolled from their publicly funded long-term care program.

Nutrition Program Update:

Tatiana March Reported:

In July, there were 2,549 home delivered meals served and 399 congregate meals provided. 20 new home delivered meal participants started on the program. The goal of 90% of home delivered meal assessments completed was met. (100% 19/19).

March stated the nutrition program has started to use Meal Prioritization guidelines that were provided by the state. The new procedure includes completing in-home assessments prior to starting participants on home-delivered meals. March stated she will be attending the Fall WAND Conference meeting on September 25 and 26. The annual Fall Site Manager Training is Friday October 25th. Site Managers will be attending this training and all dining sites will be closed. No home-delivered meals or congregate meals will be served on this day. The nutrition program will be introducing new pop-up dining events across the County. The purpose is to expand congregate dining opportunities throughout the County. The first event will be Tuesday, October 22nd, 2024 at the Jefferson Area Senior Center.

Transportation Program Update:

Mobility Manager, Mike Hansen Reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for August 2024 was 980 one-way rides. The number of new (first time) riders for the month was 16 and the number of unique clients served was 145.

Our Transportation KOI was met in June

- KOI 1. 95% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria. We met this goal.

Other Key Items of interest this past month were as follows:

- A Day Trip Event was held on August 7th. A group of 12 went to the Farmer's Market in Madison and had lunch at Monona Terrace.
- Our next Day Trip Event will be held on September 11th. We are planning to go to the Henry Vilas Zoo in Madison.
- We held our 4th Wednesday Walks event was held on August 21st at the Dr. J.S. Garman Nature Preserve in Waterloo.
- We are working on the procurement process for a vehicle awarded by WisDOT for 2024. Our request has been posted on VendorNet and we are currently waiting on Bids.
- A special evening trip took place on August 28th. A group of 12 went to watch the Rock Aqua Jays waterski show in Janesville.
- We completed and submitted our 2025 5310 Grant Applications for Mobility Manager and Vehicle Funding.
- We have started our 2025 85.21 Grant Application. Discussion and possible action of 85.21 DOT Grant Application at our next meeting.
- The Shop26 collaboration project (Shopping Bus along Corridor Hwy 26) we have been involved with folks from St. Coletta's is currently on hold since St. Coletta's has informed us that they are unable to transport non-St. Coletta people due to the excessive cost of insurance they would incur to do this. We are currently looking at other options to continue forward with this project.

Dementia Care Specialist Update

ReBecca Schmidt, provided the following update:

Due to Tonya Runyard not being present ReBecca Schmidt shared the Dementia Care Specialist updates.

Transportation and Nutrition Program Waivers – Mike Hansen and Tatiana March

There were no waivers requested this past month.

Discussion on Items for next agenda:

Committee members requested information/presentations regarding Budgets, Advocacy, Open Enrollment

Adjourn: Janet Sayre Hoeft made a motion to adjourn the meeting; Carol O'Neil seconded. Motion carried. Meeting adjourned.

Respectfully submitted,
ReBecca Schmidt
Aging and ADRC Division Manager

Attachment I 2024 KOIs

Program	Program Manager	2024 KOI	July	August
Dementia Care Specialist	Tonya Runyard	Train 2 additional area businesses as Dementia Friendly Businesses in Jefferson County	1/2	1/2
Family Caregiver Support Specialist	Kim Herman	Participate in 2 community engagement events throughout the year.	1/2	1/2
Senior Nutrition Program	Tatiana March	90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service.	Met 19/19	TBD
Health Promotions	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will offer 6 Evidence -Based Health Promotion Disease Prevention Programs in 2024.	4/6	4/6

Program	Program Manager	2024 KOI	July	August
Elder Benefit Specialist	Emma Borck Betty Jaeckle	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops.	4/4	4/4
Disability Benefit Specialist	Shelly Wangerin Betty Jaeckle	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops.	4/4	4/4
ADRC	Dominic Wondolkowski	100% of all initial in-person appointment requests will be scheduled and conducted within ten (10) business days.	Met 50/50	Met 44/44
Transportation Services	Mike Hansen	95% of qualifying medical ride requests are met.	Met	Met