



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, October 1st, 2024

Call to Order

The meeting was called to order by John Donohue at 1:02 pm.

Roll Call

Committee Members Present: John Donohue – Chair, Frankie Fuller -Vice-Chair, Janet Sayre-Hoeft, and Carol O’Neil, Todd Wiedenhoeft, Mike Wineke, Katie Dixon

Attended by zoom: LaRae Schultz

Present from ADRC: Dominic Wondolkowski, Tonya Runyard, Tatiana March, ReBecca Schmidt.

Certification of Compliance with Open Meetings Law

It was determined that the committee is following Open Meetings Law.

Approval of Agenda

No changes so no motion required.

Approval of September 10th, 2024, Minutes

Carol O’Neil made a motion to approve the minutes, Todd Wiedenhoeft seconded. Motion carried.

Communications

No Communications

Public comment

There were no public comments.

Announcements:

No Announcements

Discussion and possible action of 85.21 DOT Grant Application – ReBecca Schmidt

ReBecca Schmidt shared the 8 goals and funding plan for the 85.21 DOT Grant.

Mike Wineke made a motion to approve and send the application to the HS Board for review, Janet Sayre-Hoeft seconded. Motion carried.

Update ADRC & Aging Program 2024 Key Outcome Indicators – ReBecca Schmidt, ADRC & Aging Division Manager

ReBecca Schmidt shared an update on the progress of the 2024 Key Outcome Indicators. See attached KOI reports.

ADRC Program Update:

ADRC Supervisor, Dominic Wondolkowski Reported:

For September, the KOI was met. 33 of 33 initial in-person appointment requests were provided within ten (10) business days following the customer's request or later preferred by the customer. There were a total of 95 in-person contacts and 742 total contacts in September.

Youth Transitional Services is one of the core requirements in the Scope of Services or contract between ADRC's and DHS. Wondolkowski explained Children's Long Term Supports (CLTS) waiver program and the eligibility differences versus the adult waiver system. Resource Specialists may provide options counseling to youth and their families on a variety of topics including PFLTC (Family Care, IRIS, etc.), help them consider post high school interests, legal issues (such as establishing a guardianship or Power of Attorney) and direct individuals and their parents to other community services and organizations. Referrals to the ADRC are made by CLTS, schools, and other agencies. Each advisory member was provided with a copy of the ADRC's Youth Transition Guide.

In 2025, three additional MCO's will serve Jefferson County. The current MCOs that provide Family Care are Includa and My Choice Wisconsin (MCW) with FC Partnership also provided by MCW.

Effective 1/1/2025, Family Care will also be provided by Community Care, Inc. and Lakeland Care, Inc. FC Partnership will also be provided by Independent Care (iCare).

Other ADRC news includes: (1) In Sept, all ADRC staff attended initial Peer Place (new database) training; (2) Yvonne Torres and Karla Nava represented the ADRC at Fort Fall Fiesta on Sat. Sept 14th. There were 42 citizen contacts; and (3) On Sept. 16th the benefit specialists from Dodge and Jefferson Co. hosted a Welcome to Medicare workshop that had 18 participants (14 from Jeff. Co.).

Nutrition Program Update:

Tatiana March Reported:

In August, there were 2,424 home delivered meals served and 410 congregate meals provided. 10 new home delivered meal participants started on the program. The goal of 90% of home delivered meal assessments completed was met. (100% 10/10).

March attended the Fall Wisconsin Association of Nutrition Directors (WAND) Conference last week (September 26th). Key highlights included a review of the updated nutrition operations manual, Peer Place overview/training, and a keynote speaker about resiliency and self-care. March stated the Fall Site Manager Training is on October 25th this year. All dining sites will be closed this day for training. The program is actively taking reservations for the upcoming pop-up dining which will be held Tuesday October 22nd, at the Jefferson County Senior Center.

Each year the nutrition program provides Shelf Stable Meals as an optional service for the participants. Shelf stable Meals are ready-to-eat food items that do not require refrigeration or heating to eat. The meals are provided to be used in case of weather emergencies where the nutrition program must be closed. Along with the shelf stable meals, an emergency preparedness pamphlet for the participants will be included. This pamphlet talks about how to be ready for disasters and what to keep in the home to be prepared.

Transportation Program Update:

ADRC Division Manager, ReBecca Schmidt Reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for September 2024 was 981 one-way rides. The number of new (first time) riders for the month was 19 and the number of unique clients served was 148.

Our Transportation KOI was met in September

- KOI 1. 95% of qualifying medical ride requests are met. All qualifying medical rides are counted if client follows policy criteria. We met this goal.

Other Key Items of interest this past month were as follows:

- A Day Trip Event was held in September. A group of 12 went to the Henry Villas Zoon in Madison.
- Our next Day Trip Event will be held in October. We are planning to go to the Japanese Gardens in Rockford Ill.
- We held our last Wednesday Walks event was held in September at the Dorothy Carnes Park East.
- We are working on the procurement process for a vehicle awarded by WisDOT for 2024. Our request has been posted on VendorNet and we are currently waiting on Bids.
- We completed and submitted our 2025 5310 Grant Applications for Mobility Manager and Vehicle Funding.
- We have started our 2025 85.21 Grant Application. Discussion and possible action of 85.21 DOT Grant Application. Motion was made to approve and send to HS Board for final approval.

Dementia Care Specialist Update

Dementia Care Specialist, Tonya Runyard, provided the following update:

I, the Dementia Care Specialist, shared that in September, I had 12 consumer interactions. During the month of September, I facilitated 4 support groups. The coalitions/committees/networking meetings that I supported this month were: Dementia Friendly Community Network, Wake Up Watertown, Watertown Farmer's Market, Watertown Networking Group, Dementia Friendly Task Force, & "A Day with Lewy" planning meeting. I supported 2 Memory Cafés. I offered 3 Caregiver Card Clubs. I provided a Dementia Friends session. I started a 6-week Powerful Tools for Caregivers program. I completed my KOI by providing my second Dementia Friendly Business Training. I attended the DCS Fall Collaboration and Research Days and attended a DCS Reception at the Governor's Residence.

Transportation and Nutrition Program Waivers – Mike Hansen and Tatiana March

There were no waivers requested this past month.

Discussion on Items for next agenda:

November Meeting:

Brian Belford will speak to the budgets

Emma Borck will speak to the Medicare Open Enrollment process

Adjourn: Janet Sayre Hoeft made a motion to adjourn the meeting; Katie Dixon seconded. Motion carried. Meeting adjourned at 2:47

Respectfully submitted,
 ReBecca Schmidt
 Aging and ADRC Division Manager

Attachment I 2024 KOIs

| Program | Program Manager | 2024 KOI | August | September |
|--|--------------------|---|--------|-----------|
| Dementia Care Specialist | Tonya Runyard | Train 2 additional area businesses as Dementia Friendly Businesses in Jefferson County | 1/2 | Met 2/2 |
| Family Caregiver Support Specialist | Kim Herman | Participate in 2 community engagement events throughout the year. | 1/2 | 1/2 |
| Senior Nutrition Program | Tatiana March | 90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service. | 10/10 | TBD |
| Health Promotions | All Aging Programs | The Aging and Disability Resource Center of Jefferson County will offer 6 Evidence -Based Health Promotion Disease Prevention Programs in 2024. | 5/6 | 5/6 |

| Program | Program Manager | 2024 KOI | August | September |
|--------------------------------------|----------------------------------|---|-----------|-----------|
| Elder Benefit Specialist | Emma Borck Betty Jaeckle | DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops. | 4/4 | 4/4 |
| Disability Benefit Specialist | Shelly Wangerin Betty Jaeckle | DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops. | 4/4 | 4/4 |
| ADRC | Dominic Wondolkowski | 100% of all initial in-person appointment requests will be scheduled and conducted within ten (10) business days. | Met 44/44 | Met 33/33 |
| Transportation Services | Mike Hansen | 95% of qualifying medical ride requests are met. | Met | Met |