



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, November 5th, 2024

Call to Order

The meeting was called to order by John Donohue at 1:00 pm.

Roll Call

Committee Members Present: John Donohue – Chair, Janet Sayre-Hoeft, Todd Wiedenhoeft, Mike Wineke, and Katie Dixon

Attended by zoom: LaRae Schultz, Frankie Fuller -Vice-Chair

Present from ADRC: Dominic Wondolkowski, Tonya Runyard, Tatiana March, ReBecca Schmidt, Mike Hansen, Emma Borck, Brian Bellford (Finance).

Certification of Compliance with Open Meetings Law

It was determined that the committee was following Open Meetings Law.

Approval of Agenda

No changes so no motion is required.

Approval of October 1st, 2024, Minutes

Mike Wineke made a motion to approve the minutes, Katie Dixon seconded. Motion carried.

Communications

No Communications

Public comment

There were no public comments.

Announcements:

No Announcements

Presentation on Aging and ADRC Budgets – Brian Bellford

Presentation on Open Enrollment – Emma Borck

Update ADRC & Aging Program 2024 Key Outcome Indicators – ReBecca Schmidt, ADRC & Aging Division Manager

ReBecca Schmidt shared an update on the progress of the 2024 Key Outcome Indicators. See attached KOI reports.

ADRC Program Update:

ADRC Supervisor, Dominic Wondolkowski reported:

For October, the KOI was met. 37 of 37 initial in-person appointment requests were provided within ten (10) business days following the customer's request or later preferred by the customer. Year-to-date, we are 427 of 427 in compliance with the KOI.

There were a total of 89 in-person and 739 total contacts in October. The number of contacts in October is lower due to the database freeze that went into effect at 5pm on 10.29.24. ADRC's new database, Peer Place, will go live on 11.6.24.

MAPP disenrollments are now on "pause." In August, DHS reinstated required MAPP premiums due the 10th of each month. On 8.31.24, many MAPP members were disenrolled from LTC programs for failure to pay the premium or they had a late payment. Some of these members are in placement with no funding source (to pay providers). During the break, DHS wants members to determine what premium payment method works for them and enables them to pay on time. DHS is working on materials to help members understand what MAPP is, whether they have a premium, when and how to pay premiums. In the meantime, members still need to pay their monthly premium, as much as possible.

On 10.19.24 Dominic Wondolkowski represented the ADRC at the 2nd annual Veterans Regional Expo, located at Elks Lodge in Watertown. The ADRC had 31 citizen contacts.

The ADRC will be participating in and/or hosting the following upcoming community events: (1) Jefferson High School – "Life After High School -Services and Supports" (part of the College and Career Fair) Nov. 6th (2) Jefferson Memory Care, 10-Year Anniversary Celebration-Nov. 8th and (3) Welcome to Medicare workshop Nov. 7th –Karl Junginger Memorial Library. A volunteer is facilitating this workshop since our benefit specialist staff are busy with Medicare Part D open enrollment.

Nutrition Program Update:

Tatiana March Reported:

In September, there were 2,356 home delivered meals served and 398 congregate meals provided. 9 new home delivered meal participants started on the program. No KOI was reported this month due to policies changes. Updated KOIs will be reported starting in January 2025.

March stated the site managers attended the Annual Fall Training on October 25th. The site managers had a great time and learned a lot from the presentations. The first pop-up dining event was held at the Jefferson Senior Center on October 22nd. This event was catered by Bon-Ton and 21 people attended the event. The next pop-up dining event will be held at the Watertown Senior Center on November 21st. This event will feature Brunch. March stated Shelf Stable Meals have been ordered and will likely be handed out in the next month.

March stated the Nutrition Program was out for BID for catering services in October. Proposals were due Friday November 1st. March overviewed the history with the current caterer including how long the caterer has been providing meals, the price point of their proposal, some quality assurance issues that the program has currently been going through and menu variety. March displayed photos of the current meals that Jefferson County is providing to participants. March overviewed a new caterer that has submitted a BID for Jefferson County. March mentioned this caterer does provide senior meals for

another county in Wisconsin. March highlighted their state-of-the-art kitchen and catering facility, meal costs, meal variety, and displayed photos of their meals they provide. Jefferson County has also been in contact with other County facilities that provide meals to Jefferson County residents. Some barriers for partnering with Jefferson County facilities have included staffing, transportation for food, and changes in menus.

Motion was made by Mary Roberts to recommend Atlantis Valley to the HS Board for 1 year, Janet Sayre-Hoeft seconded, motion carried.

Transportation Program Update:

Mobility Manager, Michael Hansen Reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for November 2024 was 1025 one-way rides. The number of new (first time) riders for the month was 22 and the number of unique clients served was 162.

Our Transportation KOI was met in October.

- KOI 1. 95% of qualifying medical ride requests are met. All qualifying medical rides are counted if the client follows policy criteria. We met this goal.

Other Key Items of interest this past month were as follows:

- We held our last Wednesday Walks event was held on September 19th at Dorothy Carnes Park East.
- A Day Trip Event was held on October 9th. A group of 12 went to the Anderson Japanese Gardens in Rockford.
- Our last Day Trip for the year will be on November 13. We are going to the Public Market in Milwaukee and plan to ride the Hop Streetcar.
- We completed our 2025 85.21 Grant Application materials. The Human Services Board approved our plans and budget for 2025.

Dementia Care Specialist Update

Dementia Care Specialist, Tonya Runyard, provided the following update:

I, the Dementia Care Specialist, shared that in October, I had 14 consumer interactions. During the month of October, I facilitated 4 support groups. The coalitions/committees/networking meetings that I supported this month were: Dementia Friendly Community Network, Wakeup Watertown, I supported 3 Memory Cafés. I offered 3 Caregiver Card Clubs. I provided a Dementia Friends session and 4 Dementia Live Experiences. I provided an educational session at the CIT (Crisis Intervention Training). I provided I continued a 6-week Powerful Tools for Caregivers program. I video-recorded a Dementia Friendly Business Training for the Dwight Foster Public Library in Fort Atkinson. I participated in a podcast for Fort HealthCare. I provided an educational session for Lake Mills YOST program. I collaborated with Dodge County DCS and provided “A Day with Lewy” conference.

Transportation and Nutrition Program Waivers – Mike Hansen and Tatiana March

There were 2 waiver requests this past month.

CoPay Waiver applications presented by Mike Hansen

June Prevezano a motion was made by Mike Wineke, seconded by Katie Dixon to approve the waiver application. Motion carried.

June LaGalbo a motion was made by Mike Wineke, seconded by Janet Sayre Hoeft, to approve the waiver application. Motion carried.

Discussion on Items for next agenda:

Advocacy

Adjourn: Mary Roberts made a motion to adjourn the meeting; Katie Dixon seconded. Motion carried. Meeting adjourned at 3:22

Respectfully submitted,

ReBecca Schmidt

Aging and ADRC Division Manager

Attachment I 2024 KOIs

Program	Program Manager	2024 KOI	September	October
Dementia Care Specialist	Tonya Runyard	Train 2 additional area businesses as Dementia Friendly Businesses in Jefferson County	Met 2/2	Met 2/2
Family Caregiver Support Specialist	Kim Herman	Participate in 2 community engagement events throughout the year.	1/2	1/2
Senior Nutrition Program	Tatiana March	90% of new home delivered meal participants will be assessed in his or her home within four weeks of beginning meal service.	NA	NA
Health Promotions	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will offer 6 Evidence -Based Health Promotion Disease Prevention Programs in 2024.	5/6	5/6

Program	Program Manager	2024 KOI	September	October
Elder Benefit Specialist	Emma Borck Betty Jaeckle	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops.	4/4	4/4
Disability Benefit Specialist	Shelly Wangerin Betty Jaeckle	DBS staff will co-present with EBS staff at four or more "Welcome to Medicare" Workshops.	4/4	4/4
ADRC	Dominic Wondolkowski	100% of all initial in-person appointment requests will be scheduled and conducted within ten (10) business days.	Met 33/33	Met 37/37
Transportation Services	Mike Hansen	95% of qualifying medical ride requests are met.	Met	Met