

Building and Grounds Committee

(Via Zoom Videoconference and Jefferson County Courthouse)

MINUTES

Monday, February 5, 2024

1. **Call to Order**
Meeting was called to order by Backlund at 8:30 a.m.
2. **Roll Call**
Members Present: Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss. Mary Roberts present at 8:34 a.m.
Others Present: Ben Wehmeier, County Administrator; John Rabeth, IT Director; Ryan Hayes, Director of Facilities Management, Michael Luckey, Administration; Supervisor Walt Christensen
3. **Certification of compliance with the Open Meetings Law**
Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
No changes were made.
5. **Public Comment**
No action taken.
6. **Communications**
None
7. **Approval of the January 2, 2024 committee meeting minutes**
Draft minutes were provided for review.

Motion by Lindl/Preuss to approve the January 2, 2024 committee meeting minutes. Motion passed 4-0.
8. **Update on courthouse/sheriff/jail project**
Photos of the building project were shared. Wehmeier gave an update on the insurance claim related to the water leak. Wehmeier and Hayes gave an update on the progress of the building project and timeline. No action taken.
9. **Updates on projects and contingency**
Wehmeier shared a spreadsheet of potential change items and estimated costs for the building project. No action taken.
10. **Discussion on artwork for the courthouse**
Christensen talked about displaying art from local artists in the county board room for 1 year. No action taken.
11. **Discussion on PSC Rural Energy Startup Program (ESP)**
Luckey provided information on this program. This program has \$2.3M available for an energy technology audit and upgrades in rural communities. Luckey and Hayes worked on this grant application. No action taken.
12. **Financial Reports (YTD)**
 - Central Services
 - Management Information SystemsFinancial reports were provided for review. No action taken.
13. **Discuss potential agenda items for the Committee's next meeting**
 - a. Approval of February 5, 2024, Building and Grounds Committee meeting minutes
 - b. Updates on projects and contingency
 - c. IT Project Update
 - d. Updates on projects and contingency

- e. Update on schedule for Courthouse/Sheriff/Jail Project
- f. Discussion and possible action on artwork for the courthouse
- g. Discussion on PSC Rural Energy Startup Program (ESP)

Next meeting Tuesday, March 5 at 8:30 a.m. – Jefferson County Courthouse

14. **Adjourn**

Motion by / to adjourn at a.m.