

MINUTES

Community Justice Collaborating Council

July 24, 2024

1. Call to Order

The meeting was called to order by Judge William Gruber at 12:00 p.m.

2. Roll Call

Members present: William Gruber, Circuit Court Judge; Elizabeth McGeary, Health Department Director; Cindy Hamre Incha, Clerk of Circuit Court; Emily McFarland, Mayor – City of Watertown; Dwayne Morris, County Board Supervisor; Sarah Rogge, Department of Corrections; Brent Ruehlow, Human Services Director; Amber Rumpf, Public Defender’s Office; Pamela Waters, Literacy Council Executive Director Kendall Wick, Child Support Agency Representative; Monica Hall present at 12:20 p.m.

Excused: Danielle Thompson, Corporation Counsel; Ben Wehmeier, County Administrator

Absent: Barbara LeDuc, President/CEO-Opportunities, Inc; Alan Richter, Chief’s & Sheriff’s Association Representative

Others present: Judge Bennett Brantmeier; Mary Sweeney, WCS; Denise Rawski, WCS; Jordan Lippert, Corporation Counsel; Michael Luckey, Administration; Jenny Shohoney, Jefferson School District Director; Chief Don Hunter; Erica Schueler, Stenographer.

3. Certification of compliance with Open Meetings Law Requirements

Lippert certified compliance with the Open Meetings Law.

4. Review and approve minutes from May 22, 2024 meeting.

Draft minutes were provided for review.

Motion by Rogge/McGeary to approve the minutes from the May 22, 2024 as presented. Motion passed 10-0.

5. Public Comment

None

6. Report from CJCC/Treatment Coordinator

- a. Coordinator Vacancy – Judge Gruber talked with Wehmeier and the job vacancy has not been posted yet. The job duties and skill set for this position may be adjusted.
- b. Administrative or Programmatic Modifications – Judge Gruber relayed that Wehmeier informed him that there is ongoing work to update the MOU related to treatment court team member roles. Rumpf said there was a draft MOU that was sent out. It is being reviewed. Luckey said that the goal would be to bring the final MOU to the CJCC meeting in September for review. Judge Gruber talked about the possibility of adding a Diversion Program alongside our Treatment Court Program. Rumpf and Brantmeier explained how a Diversion Program might work. This program could serve low risk/low need clients. The Treatment Court serves high risk clients. Lippert talked about the funding for these programs. The Executive/Strategic Plan Committee will continue to look at this program. The next meeting is scheduled for August 6th at noon.

7. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes

- a. Considering ATC/DTC eligibility.

Alcohol Treatment Court and Drug Treatment Court reports were provided for review. Rawski reviewed the reports. Rumpf said that the team is going to talk about ways to increase participation in the program. Judge Gruber would like to discuss the state site visit results report at the next meeting. Rawski will share reports on screening results from June, July and August with the Executive Strategic Plan Committee and they will report back at the next meeting. No action taken.

8. SCRAM / Risk Assessment Subcommittee / new policy

Lippert said that a draft SCRAM/Risk Assessment Subcommittee Policy is being circulated. Brantmeier talked about the reasons for the policy and how it could benefit the program. No action taken.

9. Update on Secure Continuous Remote Alcohol Monitor (SCRAM) and Remote Breath

A SCRAM Report was provided for review. No action taken.

10. Update on Executive and Strategic Planning Committee (subcommittee chair)

- a. Status of stakeholder meeting, if any; Vanessa Baumann was the Chair of the Executive and Strategic Planning Committee.

Morris/Hall nominated Sarah Rogge as temporary acting chair of the Executive and Strategic Planning Committee. Motion passed 11-0.

11. Update on Recidivism Council (Waters)

Waters said the Council met. They had a presentation on Community Corrections Employment Program. They are working with Sheriff's office on the new spaces moving forward. No action taken.

12. Update on monthly jail data (JESO)

Hunter said that reports will be available again in August. No action taken.

13. Future regular CJCC Meeting dates:

Regular Meetings:

September 25, 2024 Noon

- Review and approve 2025 TAD grant applications
- Approve MOU
- Approve updated participant handbook
- Review outcomes from state's treatment court site evaluation

November 20, 2024 Noon

14. Adjourn

Motion by Morris/Ruehlow to adjourn. Motion passed 11-0.