

MINUTES

Community Justice Collaborating Council

September 25, 2024

1. Call to Order

The meeting was called to order by Judge William Gruber at 12:00 p.m.

2. Roll Call

3. Members present: William V. Gruber, Circuit Court Judge; Elizabeth McGeary, Health Department Director; Monica Hall, District Attorney, Cindy Hamre Incha, Clerk of Circuit Court; Travis Maze, Sheriff; Dwayne Morris, County Board Supervisor; Sarah Rogge, Department of Corrections; Brent Ruehlow, Human Services Director; Amber Rumpf, Public Defender's Office; Jennifer Shohoney, School District of Jefferson; Pamela Waters, Literacy Council Executive Director; Ben Wehmeier, County Administrator; Kendall Wick, Child Support Agency Representative.

Excused: Emily McFarland, Mayor – City of Watertown

Absent: Danielle Thompson, Corporation Counsel; Barbara LeDuc, President/CEO-Opportunities, Inc; Alan Richter, Chief's & Sheriff's Association Representative

Others present: Judge Bennett Brantmeier; Mary Sweeney, WCS; Denise Rawski, WCS; Jordan Lippert, Corporation Counsel; Michael Luckey, Administration; Chief Don Hunter; Erica Schueler, Stenographer; Sarana Stolar, Corporation Counsel; Michael Luckey, Administration.

3. Certification of compliance with Open Meetings Law Requirements

Wehmeier certified compliance with the Open Meetings Law.

4. Review and approve minutes from July 24, 2024 meeting.

Draft minutes were provided for review.

Motion by Ruehlow/Rogge to approve the minutes from the July 24, 2024 as presented. Motion passed 13-0.

5. Public Comment

None

6. Report from CJCC/Treatment Coordinator

- a. Coordinator Vacancy Update – Wehmeier said that interviews are set up with three candidates.

7. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes

- a. Review/approve '25 TAD Grant apps – Wehmeier shared and reviewed the budget spreadsheet.

Motion by Morris/Rumpf to support the grant application. Motion passed 13-0

- b. MOU Approval – A copy of the draft MOU was provided for review. Lippert said that this will be reviewed and approved by the Drug Court Team. This will also be approved by state agencies. There will be an update at the November meeting.
- c. Participant handbook-update – Lippert said that the Drug Treatment Coordinator would be responsible for maintaining and updating the handbook. Wehmeier talked about phasing chart.
- d. Review site visit evaluation – Rumpf said that the Team has not talked about the site visit evaluation. A meeting will be scheduled to review this. There will be an update on this at the November meeting.

Alcohol Treatment Court and Drug Treatment Court reports were provided for review. Rawski reviewed the reports. They are making screenings a priority. Rumpf appreciates WCS prioritizing screenings. Morris thanked Rumpf for her quick response as well. No action taken.

8. SCRAM / Risk Assessment Subcommittee / new policy

Lippert said that the details are being worked on. There will be an update at the November meeting. Once a Treatment Court Coordinator is hired this policy will be finalized. No action taken.

9. Update on Secure Continuous Remote Alcohol Monitor (SCRAM) and Remote Breath

A SCRAM Report was provided for review. Sweeney reviewed the data. No action taken.

10. Update on Executive and Strategic Planning Subcommittee – August 6 | September 10, 2024

- a. Diversion programs as augment to ATC/DTC – Rogge said that a discussion on this. They are waiting or an analysis on what the county needs. They will continue to work on this.
- b. ATC/DTC eligibility – Rogge said that they are working on streamline process document and updating list of offenses that are excluded and the brochure.
- c. Review pilot/grant re: AODA justice system impact – Wehmeier shared information on a pilot program - The Sequential Intercept Model (SIM). Jefferson County has an opportunity to participate in this. Wehmeier shared the link: <https://www.samhsa.gov/criminal-juvenile-justice/sim-overview>. The group supports participation in this program unanimously.
- d. Administrative or Programmatic Modifications; diversion program
No action taken.

11. Update on Recidivism Council (Waters)

Waters said the Council met. Reviewed recidivism tracking and numbers are low. They should be back to normal activities in a few weeks. They will be sending out a request for letters of support for the grant. No action taken.

12. Update on monthly jail data

Jail data was provided for review. Hunter asked the committee on their preference for displaying the data. No action taken.

13. Future regular CJCC Meeting dates:

Regular Meetings:

November 27, 2024

Noon – A Doodle poll will be sent out to find an alternative date.

14. Adjourn

Motion by Morris/Wehmeier to adjourn. Motion passed 13-0.