

JEFFERSON COUNTY BOARD MINUTES

TUESDAY, February 13, 2024, 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Jones, Zarling, Turville-Heitz, and Drayna, who were present via Zoom.

Supervisors Jaeckel and Roberts were absent. Jaeckel having given prior notification, was excused.

District 1	Richard C. Jones	District 2.....	Cassie B. Richardson
District 3	Robert Preuss	District 4.....	Karl Zarling
District 5	James B. Braughler	District 6.....	Dan Herbst
District 7	Dwayne C. Morris	District 8.....	Michael Wineke
District 9	Bruce Degner	District 10.....	Mark Goose
District 11	Vacant	District 12.....	Jeff Smith
District 13	Anita Martin	District 14.....	Kirk Lund
District 15	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17	Russell Kutz	District 18.....	Brandon White
District 19	Dave Drayna	District 20.....	Curtis Backlund
District 21	John C. Kannard	District 22.....	Blane Poulson
District 23	George Jaeckel	District 24.....	Roger Lindl
District 25	Matthew Foelker	District 26.....	Joan Fitzgerald
District 27	Joan Callan	District 28.....	Anthony Gulig
District 29	Mary K. Roberts	District 30.....	Walt Christensen

Preuss led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Poulson moved to accept as drafted. Seconded by Backlund and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from January 16, 2024, with one change as Richardson gave notice that she would not attend and was excused. Seconded by Gulig and passed.

Communications:

County Clerk McGraw presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on February 15, 2024, at 7:00 p.m.
2. Treasurer’s Report.

GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN
February 01, 2024

Available Cash on Hand		
	January 01, 2024	\$ 796,328.42
	January Receipts	<u>\$ 15,448,941.69</u>
Total Cash		\$16,245,270.11
Disbursements		

General – January 2024	\$ 6,396,464.91	
Payroll – January 2024	\$ 1,928,176.56	
Total Disbursements		\$ 8,324,641.47
		\$ 7,920,628.64
Cash on Hand (in bank) January 01, 2024	\$ 8,964,001.00	
Less Outstanding Checks	\$ 1,043,372.36	
Total Available Cash		\$ 7,920,628.64
Local Government Investment Pool – General		\$ 15,205,711.60
DANA Investments		\$ 36,666,541.09
EHLERS Investments		\$ 7,165,133.57
Local Government Investment Pool - Clerk of Courts		\$ 31,393.25
Local Government Investment Pool - Farmland Preservation		\$ 193,323.64
Local Government Investment Pool - Parks/Liddle		\$ 92,939.90
Local Government Investment Pool - County Bond		\$ 576,703.23
		\$ 59,931,746.28
2024 Interest - Super N.O.W. Acct.		\$ 3.54
2024 Interest – Sweep Acct.		\$ 28,084.47
2024 Interest - L.G.I.P. - General Funds		\$ 65,326.59
2024 Interest - EHLERS 2022A		\$ 659.66
2024 Interest - DANA Investments		\$ 94,517.02
2024 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 422.45
2024 Interest - L.G.I.P. - Farmland Preservation		\$ 878.73
2024 Interest - L.G.I.P. - Clerk of Courts		\$ 142.69
2024 Interest - L.G.I.P. - County Bond		\$ 2,621.34
Total 2024 Interest		\$ 192,656.49

KELLY M. STADE, JEFFERSON COUNTY TREASURER

3. Retirement Recognitions.

Public Comment: None

Special Order of Business:

1. Level III Health Department Designation presentation given by Joe Larson, Southern Region Director for the Division of Public Health and the Department of Health Services.
2. Strategic Plan Update given by Michael Luckey.
3. Budget Amendment Update given by Wehmeier.

Mary Roberts present at 8:00 p.m. via zoom.

Annual Reports:

County Board Meeting Fee Report for 2022-2023 as provided to the County Board. The annual report was received, placed on file, but not printed in the minutes pursuant to Board Rule 3.03(13).

Committee Reports, Resolutions, Proclamations, and Ordinances:

Wineke, Executive Committee Chair, moved to suspend the Board Rules to allow for straw polling of the Board Rules. Seconded by Morris and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2023-67. Denying Claim for damages by Peggy Kirk.

Executive Summary

A claim has been made against Jefferson County for damages. The claim has been reviewed by the County’s insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee considered this resolution on February 7, 2024, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Claim Filed</u>	<u>Description</u>	<u>Alleged</u>
<u>Damages</u> Peggy Kirk	01/16/2024	01/17/2024	Peggy Kirk alleges damages to the windshield of her vehicle when it was allegedly struck by an ice chunk that fell from an overpass on Highway X where a Jefferson County plow was plowing.	\$1,128.85

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy.

Jones moved for the adoption of Resolution No. 2023-67. Seconded by Christiansen and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2023-68. Amending the 2024 budget for the Emergency Management Department.

Executive Summary

In order for Jefferson County and its municipalities to receive grants for emergency management, Jefferson County must submit a Natural Hazards Mitigation Plan to the State of Wisconsin every five years. The County contracts with Civi Tek Consulting to complete its plan at a cost of \$28,000. Jefferson County receives \$21,000 of Emergency Management Planning Grant dollars for this service.

The Emergency Management Department currently has \$4,000 budgeted for this study in 2024. The department is seeking approval for acceptance of these grant dollars in the amount of \$21,000 and wishes to increase the 2024 budgeted expenditures by \$21,000 and reclassify \$3,000 of other expenses previously budgeted to accommodate the cost of this study.

On January 3, 2024, the Finance Committee reviewed the request from the Interim Emergency Management Director and recommended forwarding this resolution to the County Board to accept the grant funding of \$21,000 and reclassification of other expenses as detailed on the attached Budget Amendment Form and create a budget amendment for 2024.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County must submit an updated Natural Hazards Mitigation Plan to the State of Wisconsin in 2024, and

WHEREAS, grant funding is available from the State of Wisconsin to assist Jefferson County with the cost of an updated Natural Hazards Mitigation Plan, and

NOW, THEREFORE, BE IT RESOLVED that the Emergency Management Department is authorized to accept grant funding in the amount of \$21,000 and the 2024 County Budget is amended according to the attached Budget Amendment Form.

Fiscal Note: Please see the attached Budget Adjustment or Amendment Request form for the proposed adjustments to the 2024 budget. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).

Jones moved for the adoption of Resolution No. 2023-68. Seconded by Morris and passed. Ayes 28 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Groose, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Jaekel), Vacant 1.

Braughler, Human Resources Committee Chair, introduced Ordinance No. 2023-22. Amending Ordinance 2012-06, the Civil Service Ordinance, to change the promotional process used for promotions to Detective, Sergeant, Captain and Chief Deputy

The Sheriff's Office has been utilizing a commercial written exam, since 2021, through Stanard & Associates, Inc., for the promotional processes for the positions of Detective, Sergeant, Captain and Chief Deputy. All of the exam questions are created through approximately 2000+ pages of source materials. Much of this material is theoretical and in the case of the Sergeant and Captain exams, not specific to any job duties. The material is also not specific to Jefferson County Sheriff's Office or Wisconsin. In an effort to align the promotional process with the specific needs of the Jefferson County Sheriff's Department, the following amendments to the Civil Service Ordinance are proposed:

1. Changing the initial step of the promotional process from the written examination to an oral examination conducted by four to five person Law Enforcement Supervisory Panel.
2. Adjusting the weights of the steps in the promotional process on the scoring matrix to account for the Law Enforcement Supervisory Panel oral examination and Chief Deputy and/or Sheriff interviews.
3. Opening candidate selection for the Captain promotional process to individuals outside of Jefferson County Sheriff's Office personnel in the event that no eligible candidates within the Sheriff's Office are qualified.
4. Adding the requirement for candidates to have a high school diploma or its equivalent.

Braughler moved for the adoption of Ordinance No. 2023-22. Seconded by Morris and passed. Ayes 28 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Groose, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (Jaekel), Vacant 1.

Braughler, Human Resources Committee Chair, introduced Resolution No. 2023-69. Creating a Pool of Seasonal, Limited Term Employment (LTE) Positions for Watercraft Inspection in the Land and Water Conservation Department

Executive Summary

This resolution proposes the establishment of a pool of Limited Term Employment (LTE) positions for Watercraft Inspectors in Jefferson County, Wisconsin. These positions are intended to support the ongoing efforts to prevent the spread of aquatic invasive species in local water bodies. Preferably, the positions will be filled by interns or students studying in relevant fields, offering them practical experience while contributing to environmental conservation efforts.

The resolution requesting the creation of a pool of Limited Term Employment (LTE) positions for Watercraft Inspectors in the Land and Water Conservation Department was reviewed by the Human Resources Committee on January 3, 2024. The Human Resources Committee recommended forwarding this resolution to the County Board to create a pool of Limited Term Employment (LTE) positions for Watercraft Inspectors in the Land and Water Conservation Department.

WHEREAS the above Executive Summary is incorporated into this resolution; and

WHEREAS, Jefferson County is committed to protecting its water bodies from the threat of aquatic invasive species; and

WHEREAS, the County has been awarded a grant as per Resolution 2023- 37, which supports initiatives aimed at preventing the spread of these invasive species; and

WHEREAS, there is a need for dedicated personnel to conduct inspections at boat landings to educate the public and prevent the introduction and spread of aquatic invasive species; and

WHEREAS, offering these positions to interns or students will foster education and provide practical experience in environmental conservation; and

WHEREAS, the establishment of these positions is in alignment with the County's strategic goals of environmental stewardship and community engagement.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board hereby creates a pool of Seasonal, Limited Term Employment positions for the role of Watercraft Inspector, preferably filled by interns or students in relevant fields, in the Land and Water Conservation Department's 2024 budget.

Fiscal Note: The creation of the seasonal, LTE Watercraft Inspector positions will be primarily funded through the grant as specified in Resolution 2023 37. Additional costs, if any, will be accommodated within the county's existing budget for environmental initiatives; therefore, no additional tax levy is required for these positions.

Braugler moved for the adoption of Resolution No. 2023-69. Seconded by Morris and passed.

Christensen, Parks Committee Chair, introduced Ordinance No. 2023-23. Amending the Jefferson County Parks Ordinance Regarding Park & Trail Hours

Executive Summary

Jefferson County parks, bike paths and park trails are invaluable assets to Jefferson County and provide recreational opportunities for users of all levels. The safety of park visitors and the safety of our park neighbors is a priority. The Jefferson County Parks Department recognizes a need to have uniform, year-round hours of operation for the safe and equitable use of Jefferson County parks, bike paths and trails. This amendment to the Jefferson County Parks Ordinance changes park and trail closed hours from one-half hour after sunset until one-half hour before sunrise to 10:00 p.m. until 5:00 a.m., with the exception of Rock River County Park, Cappies Landing, Highway 16 Wayside County Park, and Burnt Village County Park which allow access to the boat launches during closed hours for egress purposes.

The County Board previously considered and approved these proposed amendments at its meeting on September 12, 2023, via Resolution 2023-32. This ordinance ratifies the accepted changes and allows for timely publication as required by law. The Parks Committee considered this ordinance amendment at its meeting on February 8, 2024, and recommended forwarding to the County Board for approval.

NOW THEREFORE, BE IT ORDAINED by the Jefferson County Board of Supervisors that Section 8.13 of the Jefferson County Parks Ordinance be amended as follows:

SECTION 8.13. PARK AND TRAIL HOURS.

1. All parks, park roads, park trails, bike paths, and parking areas shall be closed to the public and vehicular traffic, except police and emergency vehicles, from 10:00 p.m. until 5:00 a.m. and no person shall remain in parks during said hours, unless

authorized by the issuance of a permit therefore by the Parks Director.

2. Any person launching a boat at Rock River County Park, Cappies Landing, Highway 16 Wayside County Park, or Burnt Village County Park during normal operating hours may utilize the park boat launches at any time outside of normal operating hours for egress purposes.
3. The Parks Director may grant permits to groups for park usage outside of normal park hours for events consistent with the mission of the Parks Department and shall report issuance of any such permit promptly to the Parks Committee. [am. 06/13/06, Ord. 2006-09; 09-13-11, Ord. 2011-13; 02/14/12, Ord. 2011-26; Ord. No. 2016-22, 02-14-17; Ord. No. 2020-12, 10-12-2021; Ord. No. 2022-17, 01-10-2023]

BE IT FURTHER ORDAINED, this amendment shall take effect upon passage and publication as required by law.

Fiscal Note: There is no fiscal impact to this amendment to the Jefferson County Parks Ordinance.
Christensen moved for the adoption of Ordinance No. 2023-23. Seconded by Gulig and passed.

Christensen, Parks Committee Chair, introduced Resolution No. 2023-70. Authorizing Motorized Recreation Grant Application to Fund the Jefferson County Snowmobile Trail Aid Program

Executive Summary

Jefferson County participates in the Wisconsin Department of Natural Resources Snowmobile Trail Aid Program funded by a Wisconsin Department of Natural Resources Motorized Recreation grant which provides funding for the development and maintenance of approximately 229.4 miles of public snowmobile trails in Jefferson County. Applying for these grant funds requires County Board authorization.

This resolution authorizes the Jefferson County Administrator to submit a Wisconsin Department of Natural Resources Motorized Recreation grant application seeking funds for snowmobile trail maintenance and development, and to administer the funds according to the grant requirements. The Parks Committee considered this resolution at its February 8, 2024, meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County is interested in continuing to develop and maintain land for public outdoor recreation purposes which includes approximately 229.4 miles of public snowmobile trails in Jefferson County, and

WHEREAS, grant funds are available to Jefferson County to fund the Snowmobile Trail Aid Program and must be applied for annually, and

WHEREAS, Jefferson County includes the anticipated grant funds in the adopted budget each year for this program.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors authorizes the Jefferson County Parks Director to act on behalf of Jefferson County to:

- apply to the State of Wisconsin Department of Natural Resources for any financial aid that may be available for the Snowmobile Trail Aid program;
- submit reimbursement claims along with necessary supporting documentation;
- take all other action required to undertake, direct and administer the Snowmobile Trail Aid Program.

BE IT FURTHER RESOLVED that Jefferson County will comply with state and federal laws and rules requiring the program to be open to the general public during reasonable hours and will obtain from the State of Wisconsin Department of Natural Resources approval in writing before any change is made in the use of the project sites.

Fiscal Note: The snowmobile trail aid program is expected to cost approximately \$68,820 for winter 2024-2025. One hundred percent (100%) of this cost is funded by the grant and the anticipated grant funds have been included in the adopted budget for 2024. The Jefferson County Finance Director may make any necessary budget adjustments for additional miles.

Christensen moved for the adoption of Resolution No. 2023-70. Seconded by Gulig and passed.

Christensen, Parks Committee Chair, introduced Resolution No. 2023-71. Accepting bid for the Construction and Installation of a Recreation Bridge on Interurban Trail Phase III

Executive Summary

The Jefferson County Parks Department is continuing construction of a multi-use recreation trail on utility right-of-way owned by WE Energies. The proposed trail is 10.96 miles and is located on the former interurban rail line between the City of Watertown and the City of Oconomowoc. The path cross-section will consist of a 10-foot-wide asphalt surface with 2-foot-wide aggregate shoulders. The project includes 10 miles of trail within Jefferson County and 1 mile of trail in Waukesha County. The City of Watertown and the City of Oconomowoc are the project boundaries. The trail will act as an extension of the Lake Country Trail and eventually connect to the City of Pewaukee.

This project has completed 2 of 3 phases of construction consisting of 7 miles of trail. Multiple Federal and State grants have been awarded for the third phase of the project totaling \$1,735,665.00. A part of Phase 3 of this project is to build and install a 150-foot-long, two-span recreation bridge over the Rock River on the corridor between County Highway F and Rockvale Road in the Town of Ixonia. The bridge incorporates the original Electric Rail Car abutments and pier. Design, engineering, and permitting have been completed.

Jefferson County Parks bid out the construction and installation of a recreation bridge for Phase 3 of the Interurban Trail and received bids on Monday, February 5th, 2024, at 10:00 am. The Parks Committee reviewed the submitted bids at its meeting on February 8th, 2024, and recommended forwarding this resolution to the Jefferson County Board of Supervisors to accept the bid of Janke General Contractors as the lowest responsible bidder to complete this project.

WHEREAS, Jefferson County has completed phases 1 and 2 of the Interurban Trail project with the final phase 3 of the project moving through the design, engineering, and permitting process, with estimated project completion in 2025, and

WHEREAS, the final phase of the project requires the installation of a recreation bridge on the trail between County Highway F and Rockvale Road in the Town of Ixonia, and

WHEREAS, Jefferson County worked with KL Engineering to design, engineer, and permit a recreation bridge that would meet all state and federal requirements for bike and pedestrian standards, and

WHEREAS, bids were solicited and received for the construction and installation of a two-span, 150-foot-long steel truss recreation bridge with a ten-ton weight limit, treated wood decking, and refinishing of the existing concrete abutments, wingwalls, and piers, and

WHEREAS, the following bids were received:

Zenith Tech	\$ 862,720.00
Kraemer North America	\$ 647,722.00
Janke General Contractors	\$ 556,439.00

NOW, THEREFORE, BE IT RESOLVED that Janke General Contractors is selected as the lowest responsible bidder to install a new recreation bridge over the Rock River as part of the Interurban Trail Project Phase 3, and the County Administrator is authorized to enter into a contract with Janke General Contractors at a cost not to exceed \$556,439.00.

BE IT FURTHER RESOLVED that the County Administrator is authorized to approve any change orders within 10% of the bid cost using project contingency funds of \$55,643.90.

Fiscal Note: This project was included in the 2024 Jefferson County Parks Department budget 12810.594821.28101 for \$782,064.00. There will be an additional 10% contingency requested with this project (\$55,643.90), as well as a construction oversight contract provided by KL Engineering for \$52,775.00. Total estimated project cost to completion \$664,854.90. Total Donations and grants for this project –(\$294,499.00). On March 8, 2023, the County Board approved carryover funds in the amount of \$513,182 for Phase III of this project. Total carryover applied to this portion of the project is \$370,356.90.

Christensen moved for the adoption of Resolution No. 2023-71. Seconded by Gulig and passed.

Christensen, Parks Committee Chair, introduced Resolution No. 2023-72. Authorizing Amended and restated Memorandum of Agreement between Jefferson County and Groundswell Conservancy, Inc. and amending the 2024 Parks Department budget

Executive Summary

The Jefferson County Parks Department has been working with Groundswell Conservancy Inc., and the Wisconsin Department of Natural Resources for over 5 years to acquire a parcel of property along Highway A, in the Town of Lake Mills, known as the Trieloff Property. This 42-acre parcel is located along the edge of Marsh Lake as indicated in the attached map. The parcel is part of the Lake Mills Wildlife Area Project Boundary and provides an opportunity for both public conservation and public access to Marsh Lake and Rock Lake for a variety of nature-based outdoor recreation activities.

In February of 2022, the County Board of Supervisors passed a resolution authorizing Jefferson County to work cooperatively with Groundswell Conservancy for the acquisition, management, and future development of the Trieloff Property. Since that time, Groundswell Conservancy, with the assistance of Jefferson County, has negotiated a purchase agreement with the Trieloff Property owner and secured grant funding to cover the purchase price. As part of the process, a Phase 1 Environmental Site Assessment was completed which disclosed soil contamination requiring remediation. Jefferson County and Groundswell have obtained cost estimates and determined that remediation of the soil contamination can be completed for a total estimated cost of \$78,792.

To assist Groundswell in its efforts to acquire the property, Groundswell and Jefferson County have negotiated the attached Amended & Restated Memorandum of Agreement which obligates Jefferson County to secure the estimated funds necessary to complete the remediation process and obtain a Case Closure letter from the Wisconsin Department of Natural Resources. Jefferson County has solicited donations from community partners and engaged in fundraising to satisfy this obligation.

This resolution authorizes the County Administrator to enter into the attached Amended & Restated Memorandum of Agreement between Jefferson County and Groundswell Conservancy, Inc. The Jefferson County Parks Committee considered this resolution at its meeting on February 8, 2024, and recommended forwarding to the County Board for approval.

WHEREAS, Groundswell Conservancy, Inc., is a Wisconsin non-stock corporation with one of its missions being to manage natural areas to care for wildlife and connect communities to the land, and

WHEREAS, the Lake Mills Wildlife Area is comprised of a diverse variety of wildlife habitat types covering approximately 3,300 acres. The habitat types include open water marsh, large areas of wet prairie, lowland hardwoods with tamarack, and oak savanna uplands, and

WHEREAS, Groundswell Conservancy has offered to purchase a 42-acre parcel of property which is located within the project boundary of the Lake Mills Wildlife Area in Jefferson County and has the potential to provide public conservation land along the east side of the Wildlife Area and serve as a point of access to Marsh Lake and Rock Lake providing many opportunities to the public for nature-based outdoor recreation, and

WHEREAS, the Trieloff Property owner has expressed a willingness to sell this property to the Groundswell Conservancy for conservation purposes, and

WHEREAS, additional funding is needed to complete the remediation of soil contamination necessary to complete this transaction, and

WHEREAS, Jefferson County Parks Department has funding available to assist in the remediation efforts through a combination of fundraising in the amount of \$26,742.48 and budget carryovers in the amount of \$112,500 specifically designated for Trieloff Acquisition, and

WHEREAS, additional donations have been made by partner agencies including \$10,000 from the Wisconservation Club, \$10,000 from Lake Mills Community Foundation, \$6,000 from Delta Waterfowl, and \$5,000 from Rock Lake Improvement Association that will go directly to Groundswell from these donors.

NOW THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Supervisors authorizes the County Administrator to enter into the attached Amended & Restated Memorandum of Agreement with Groundswell Conservancy, Inc.

BE IT FURTHER RESOLVED, that the 2024 Parks Department budget is amended to increase restricted beginning fund balance and expenses by \$26,742.48, and reclassify \$112,500 from restricted ending fund balance to expenses.

Fiscal Note: This resolution increases beginning restricted fund balance and expenses in the Parks Department budget by \$26,742.48 and reclassifies funds in the amount of \$112,500 that were previously carried forward for the Trieloff acquisition from ending restricted fund balance to expense. This resolution authorizes the Finance Director to make the necessary budget adjustment as described herein to enact this resolution. This is a budget amendment. Passage of this resolution requires a two-thirds vote (20 of 30 members of the full Board of Supervisors).

Christensen moved for the adoption of Resolution No. 2023-72. Seconded by Callan and passed. Ayes 27 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 1(Groose), Abstain 0, Absent 1 (Jaekel), Vacant 1.

Poulson, Planning and Zoning Committee Vice Chair, introduced the following report:
REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Poulson, Planning and Zoning Committee Vice Chair, introduced Ordinance No. 2023-24.
Amending Official Zoning Map**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4506A-23, R4507A-23 and R4508A-23 were referred to the Jefferson County Planning and Zoning Committee for public hearing on December 21, 2023, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL & RURAL
RESIDENTIAL**

Rezone part of PIN 026-0616-3322-000 (40 ac) to create a 0.25-ac lot with conditional use for a cemetery near **W1650 County Rd CI**, Town of Sullivan. This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon receipt and recording of

a plat of survey and the fact that rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R4510A-24 – Richard Wenzlick/John & Marian MacDonald Property

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL
RESIDENTIAL**

Rezone all of PIN 006-0716-0113-004 (1.22 ac) and 0.146-ac of PIN 006-0716-0113-000 (28.93 ac) to create a 1.366-ac lot at **W246 Allen Rd**, Town of Concord. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon receipt and recording of the final certified survey map, extraterritorial plat review, and the fact that rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R4511A-24 – Kenyon Bliss/Bliss & Bjorklund, and KKKK LLC, Owners

Rezone part of PIN 008-0715-2333-000 (24.464 ac) to create a 2-ac farm consolidation lot around the home at **N5724 N Helenville Rd**, Town of Farmington. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon receipt and recording of the final certified survey map and the fact that rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R4512A-24 – Land Hunter LLC

Rezone part of PINs 010-0615-3522-000 (10.284 ac) and 010-0615-3523-001 (20 ac) to create a new 2-ac building site off **County Road D**, Town of Hebron. This will replace one of the lots approved by Petition R3365A-08 and is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon access approval by maintaining authority, receipt of suitable soil test, receipt and recording of the final certified survey map, previous approved rezone R3365A-08 for 1-ac is now null and void, filing of affidavit of zoning status on remaining lands, and the fact that rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R4515A-24 – Hartwick Brothers LLC

Rezone part of PIN 010-0615-3523-001 (20 ac) to create a 3-ac farm consolidation lot around the home at **N2768 County Rd D**, Town of Hebron. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon receipt and recording of the final certified survey map and the fact that rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R4516A-24 – Hartwick Brothers LLC

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE

Rezone part of PINs 010-0615-3523-001 (20 ac), 010-0615-3524-000 (40 ac) and 010-0615-3513-001 (10 ac) to create a 16.6-ac Natural Resource zone along **County Rd D**, Town of Hebron. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon receipt and recording of the final certified survey map, recording of an easement for access or determination of applicable road frontage for access, and the fact that rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R4517A-24 – Hartwick Brothers LLC

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Poulson moved for the adoption of Ordinance No. 2023-24. Seconded by Richardson and passed.

Kannard abstained from voting due to a potential conflict of interest.

Appointment by County Board Chair:

By virtue of the authority vested in me under Section 59.54(8) I hereby request confirmation of the following appointment:

Kim McDarison, Media Representative, to the Local Emergency Planning Committee (LEPC) for an indeterminate term.

Morris moved to confirm the above appointment. Seconded by Degner and passed.

Public Comment: (General)

1 member of the public spoke on two ordinances brought before the County Board in October 2023, and sent back to Planning and Zoning Committee.

Supervisor Goose spoke on the DNR meeting on January 25th, 2024, and Fair Advisory Board

Supervisor Smith spoke on the Liquid Natural Gas Facility

Supervisor Christensen spoke on the Town of Sumners town meeting.

Announcements:

Supplemental information presented at the February 13, 2024, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Gulig moved that the Board adjourn. Seconded by Backlund and passed at 9:43 p.m.