

JEFFERSON COUNTY BOARD MINUTES

TUESDAY, March 12, 2024, 7:00 P.M.

Chair Steven Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Jones and Richardson, who were present via Zoom.

Supervisor White was absent and having given prior notification, was excused.

District 1	Richard C. Jones	District 2.....	Cassie B. Richardson
District 3	Robert Preuss	District 4.....	Karl Zarling
District 5	James B. Braugher	District 6.....	Dan Herbst
District 7	Dwayne C. Morris	District 8.....	Michael Wineke
District 9	Bruce Degner	District 10.....	Mark Groose
District 11	Vacant	District 12.....	Jeff Smith
District 13	Anita Martin	District 14.....	Kirk Lund
District 15	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17	Russell Kutz	District 18.....	Brandon White
District 19	Dave Drayna	District 20.....	Curtis Backlund
District 21	John C. Kannard	District 22.....	Blane Poulson
District 23	George Jaeckel	District 24.....	Roger Lindl
District 25	Matthew Foelker	District 26.....	Joan Fitzgerald
District 27	Joan Callan	District 28.....	Anthony Gulig
District 29	Mary K. Roberts	District 30.....	Walt Christensen

Backlund led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Approval of the Agenda. Backlund moved to accept as drafted. Seconded by Jaeckel and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from February 13, 2024, with one change, adding Zarling to the supervisors who appeared via zoom. Seconded by Poulson and passed.

Communications:

County Clerk McGraw presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on March 21, 2024, at 7:00 p.m.
2. Treasurer’s Report.

GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN
March 01, 2024

Available Cash on Hand		
	February 01, 2024	\$ 7,920,628.64
	February Receipts	<u>\$ 19,980,055.85</u>
Total Cash		\$27,900,684.49
Disbursements		

General – February 2024	\$ 15,215,550.11	
Payroll – February 2024	\$ 1,916,314.60	
Total Disbursements		<u>\$ 17,131,864.74</u>
		\$ 10,768,819.78
Cash on Hand (in bank) February 01, 2024	\$11,739,746.90	
Less Outstanding Checks	\$ 969,927.12	
Total Available Cash		\$ 10,768,819.78
Local Government Investment Pool – General		\$ 24,931,195.56
DANA Investments		\$ 37,429,914.58
EHLERS Investments		\$ 7,195,193.77
Local Government Investment Pool - Clerk of Courts		\$ 31,527.23
Local Government Investment Pool - Farmland Preservation		\$ 194,148.69
Local Government Investment Pool - Parks/Liddle		\$ 93,336.54
Local Government Investment Pool - County Bond		<u>\$ 579,164.42</u>
		\$ 70,454,480.79
2024 Interest - Super N.O.W. Acct.		\$ 5.16
2024 Interest – Sweep Acct.		\$ 99,680.52
2024 Interest - L.G.I.P. - General Funds		\$ 135,255.40
2024 Interest - EHLERS 2022A		\$ 15,045.90
2024 Interest - DANA Investments		\$ 192,959.88
2024 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 819.09
2024 Interest - L.G.I.P. - Farmland Preservation		\$ 1,703.78
2024 Interest - L.G.I.P. - Clerk of Courts		\$ 276.67
2024 Interest - L.G.I.P. - County Bond		<u>\$ 5,082.53</u>
Total 2024 Interest		\$ 450,828.93

KELLY M. STADE, JEFFERSON COUNTY TREASURER

3. 2024 Wisconsin Counties Association District Meetings.
4. Report WI Counties Utility Tax Association (WCUTA) and Traffic Safety– Supervisor Martin.
5. Report Lake Ripley Management District– Supervisor Turville-Heitz.
6. Retirement Recognitions.

Public Comment:

1 Member of the public spoke on agenda item #15.

Special Order of Business:

1. Public Hearing – Comprehensive Plan and Farmland Preservation Plan Amendment
2. Resolutions - Recognition of Outgoing Supervisors

a. Dan Herbst RESOLUTION NO. 2023-73

WHEREAS, Dan Herbst served as the Jefferson County Board Supervisor for District 6 from April of 2018 to April of 2024, and,

WHEREAS, Supervisor Herbst served on the Land and Water Conservation Committee and UW Extension Education Committee, and,

WHEREAS, Supervisor Herbst was known for his passion in representing the people of Jefferson County and his never ending desire to learn, and

WHEREAS, the Jefferson County Board of Supervisors recognizes Supervisor Herbst’s public service, foresight, leadership, and thoughtfulness which will be missed.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, meeting this 12th day of March 2024, does hereby honor Supervisor Dan Herbst and wishes him happiness and good health in the years ahead.

b. Jeff Johns RESOLUTION NO. 2023-74

WHEREAS, Jeff Johns served as the Jefferson County Board Supervisor for District 11 from February of 2019 to December of 2023, and,

WHEREAS, Supervisor Johns served on the Broadband Working Group, Parks Committee, and Solid Waste Committee, and,

WHEREAS, Supervisor Johns was known for his passion in representing the people of Jefferson County and his never ending desire to learn, and

WHEREAS, the Jefferson County Board of Supervisors recognizes Supervisor Johns's public service, foresight, leadership, and thoughtfulness which will be missed.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, meeting this 12th day of March 2024, does hereby honor Supervisor Jeff Johns and wishes him happiness and good health in the years ahead.

c. Jeff "Buck" Smith RESOLUTION NO. 2023-75

WHEREAS, Jeff "Buck" Smith served as the Jefferson County Board Supervisor for District 12 from April of 2020 to April of 2024, and,

WHEREAS, Supervisor Smith served on the Fair Park Committee, Parks Committee, Solid Waste Committee, HOME Consortium Board, and Wisconsin River Rail Transit Commission, and,

WHEREAS, Supervisor Smith was known for his passion in representing the people of Jefferson County and his never ending desire to learn, and

WHEREAS, the Jefferson County Board of Supervisors recognizes Supervisor Smith's public service, foresight, leadership, and thoughtfulness which will be missed.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, meeting this 12th day of March 2024, does hereby honor Supervisor Jeff Smith and wishes him happiness and good health in the years ahead.

d. Anita Martin RESOLUTION NO. 2023-76

WHEREAS, Anita Martin served as the Jefferson County Board Supervisor for District 13 from April of 2020 to April of 2024, and,

WHEREAS, Supervisor Martin served on the HOME Consortium Board, Historic Sites Preservation Council, Solid Waste and Air Quality Committee, Traffic Safety Commission, and Wisconsin Counties Utility Tax Association, and,

WHEREAS, Supervisor Martin was known for her passion in representing the people of Jefferson County and her never ending desire to learn, and

WHEREAS, the Jefferson County Board of Supervisors recognizes Supervisor Martin's public service, foresight, leadership, and thoughtfulness which will be missed.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, meeting this 12th day of March 2024, does hereby honor Supervisor Anita Martin and wishes her happiness and good health in the years ahead.

e. Joan Fitzgerald RESOLUTION NO. 2023-77

WHEREAS, Joan Fitzgerald served as the Jefferson County Board Supervisor for District 26 from February of 2019 to April of 2024, and,

WHEREAS, Supervisor Fitzgerald served on the Bridges Federated Library System Board, Broadband Working Group, Human Resources Committee, Jefferson Library Board, and Executive Committee, and,

WHEREAS, Supervisor Fitzgerald was known for her passion in representing the people of Jefferson County and her never ending desire to learn, and

WHEREAS, the Jefferson County Board of Supervisors recognizes Supervisor Fitzgerald's public service, foresight, leadership, and thoughtfulness which will be missed.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, meeting this 12th day of March 2024, does hereby honor Supervisor Joan Fitzgerald and wishes her happiness and good health in the years ahead.

Nass introduced the above Resolutions and moved for adoption. Seconded by Gulig and passed.

3. Overview of FY 2023 Results and Proposed FY 2024 Budget Amendment Update given by Wehmeier and Finance Director Marc DeVries.

Committee Reports, Resolutions, Proclamations, and Ordinances:

Wineke, Executive Committee Chair, introduced Ordinance No. 2023-25. Repeal Board of Supervisors Rules of Order 2022-2024 and recreate Board of Supervisors Rules of Order 2024-2026

This Ordinance repealed the 2022-2024 Board of Supervisors Rules of Order and recreates the Board of Supervisors Rules of Order for 2024-2026.

Wineke, moved for the adoption of Ordinance No. 2023-25. Seconded by Poulson and passed.

Wineke, Executive Committee Chair, introduced Resolution No. 2023-78. Designating Official Jefferson County Newspaper for the County Board Minutes

Executive Summary

Every two years Jefferson County enters into a contract with a local newspaper to serve as the County's official newspaper for the publication of County Board proceedings as required by Wisconsin Statutes. The existing contract with the *Daily Jefferson County Union* as the official Jefferson County newspaper expires on April 15, 2024. The Executive Committee solicited proposals from APG Media of Southern Wisconsin, which owns the *Daily Jefferson County Union* and the *Watertown Daily Times*, and the *Wisconsin State Journal* to be the County's official newspaper for the next two years commencing April 16, 2024, and ending April 20, 2026. APG Media of Southern Wisconsin submitted 3 bids: one bid for publishing in the *Daily Jefferson County Union*; one bid for publishing in the *Watertown Daily Times*, and one bid for publishing in both newspapers. The Wisconsin State Journal submitted one (1) bid for publishing in its paper. All bids include online posting at no additional charge.

After reviewing the bids and considering the costs of publication and circulation of each newspaper, the Executive Committee voted to accept the bid for publication in the *Daily Jefferson County Union* at its meeting on February 28, 2024, and recommended forwarding this resolution on to the County Board for approval. This resolution designates the *Daily Jefferson County Union* as the official Jefferson County newspaper for the 2024-2026 term.

WHEREAS, the Executive Committee has solicited proposals from APG Media of Southern Wisconsin, which owns the *Daily Jefferson County Union* and the *Watertown Daily Times*, to serve as the County's official newspaper for the next two years commencing April 6, 2024, and

WHEREAS, APG Media of Southern Wisconsin, submitted three bids as follows:

Bid #1	Bid #2	Bid #3
Daily Jefferson County Union	Watertown Daily Times	Printed in Both Papers
\$1.04 per published line – 9 pt font	\$1.04 per published line – 9 pt font	\$1.24 per published line – 9 pt font
\$1.179 per published line – 6.5 pt font	\$1.179 per published line – 6.5 pt font	\$2.358 per published line – 6.5 font

WHEREAS, printing in the *Daily Jefferson County Union* will reach 4350 Jefferson County households, and

WHEREAS, printing in the *Watertown Daily Times* will reach 2650 Jefferson County households, and

WHEREAS, printing in both the *Daily Jefferson County Union* and the *Watertown Daily Times* will reach 7,000 Jefferson County households, and

WHEREAS, the Executive Committee has solicited proposals from the Wisconsin State Journal, to serve as the County’s official newspaper for the next two years commencing April 16, 2024, and

WHEREAS, the Wisconsin State Journal, submitted a bid as follows:

Bid #1
Wisconsin State Journal
First Insert \$1.331204 per line – 6 pt font
Subsequent Insert \$1.0517 per line – 6 pt font
There is a \$19.95 creative fee for display ads if designs not sent as camera ready.

WHEREAS, printing in the *Wisconsin State Journal* will reach 822 total copies 582 paid home-delivery print subscribers in Jefferson County households, and

WHEREAS, there is no additional cost for posting online as well as on the Wisconsin Public Notices Site (WNA).

NOW, THEREFORE, BE IT RESOLVED that the *Daily Jefferson County Union*, owned by APG Media of Southern Wisconsin, is hereby designated the County’s official newspaper for publication of County Board minutes commencing in April 2024 and ending in April 2026.

Fiscal Note: It is anticipated that the fiscal impact of this resolution will remain within the current budgeted amount based on 2022-2024 publication requirements.

Wineke, moved for the adoption of Resolution No. 2023-78. Seconded by Poulson and passed.

Wineke, Executive Committee Chair, introduced Resolution No. 2023-79. Authorizing the execution of Intergovernmental Agreement with City of Watertown for Shared Law Enforcement IT Services

Executive Summary

Both Jefferson County and the City of Watertown have a need for Law Enforcement IT services and would benefit from working collaboratively to ensure their systems properly integrate. The County has engaged in discussions with the City of Watertown regarding their respective needs for Law Enforcement IT services. These discussions have culminated in a proposed Intergovernmental Agreement. Per the proposal, Jefferson County intends to hire an IT professional who will dedicate approximately 30% of his or her time to providing services for the Watertown Police Department. In return, the City of Watertown will cover approximately 30% of the costs of the County’s employee.

This resolution authorizes the County Administrator to finalize and execute an Intergovernmental Agreement with the City of Watertown for Shared Law Enforcement IT Services. The Executive Committee considered this resolution at its meeting on February 28, 2024, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County’s Comprehensive Plan and Strategic Plan have identified intergovernmental cooperation as a goal of the County, and

WHEREAS, the County and the City of Watertown both have a need for Law Enforcement IT services and benefit from systems integration, and

WHEREAS, the County and the City of Watertown have determined that collaboration of Law Enforcement IT services will allow for more efficient and effective services for the community,

NOW THEREFORE, BE IT RESOLVED, that the Jefferson County Board of Supervisors authorizes the County Administrator to finalize and execute an Intergovernmental Agreement with the City of Watertown to provide for Shared Law Enforcement IT Services.

Fiscal Note: This position is already budgeted for in the 2024 Sheriff's Department budget. Any revenue generated from providing services to other partners will be collected into the General Fund.

Wineke, moved for the adoption of Resolution No. 2023-79. Seconded by Jaeckel and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2023-80. Authorizing budget amendments to offset fiscal year 2023 departmental deficits

Executive Summary

At year end, the County Administrator requests a budget transfer from contingency or general funds to offset department deficits. This resolution will authorize transferring \$235,743.82 from the contingency fund to various county departments due to expenditures in excess of appropriations in fiscal year 2023, and increase budgeted debt proceeds and corresponding principal, interest and capital expenditures in the MIS Department for the initial purchase and financing and subsequent refinancing of the Mitel phone system. The Finance Committee considered this resolution at its March 6, 2024 meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, due to circumstances arising after the 2023 budget was adopted, the following transfers of funds from the contingency appropriation account are necessary as indicated to close the accounting books for 2023:

<u>Department</u>	<u>Org Code</u>	<u>Account Number</u>	<u>Deficit Amount</u>	<u>Source</u>
County Board	11601	599999	\$ 8,899.67	Contingency
Emergency Management	12001	599999	151,146.49	Contingency
Fair Park	12101	599999	56,963.62	Contingency
Medical Examiner	12701	599999	18,734.04	Contingency
MIS	77005	632100	(698,913.88)	Proceeds of Long-Term Notes
MIS	77005	592003	333,796.34	Note Payable Principal and Interest
MIS	77005	594810	<u>365,117.54</u>	Capital Equipment
Total			<u>\$ 235,743.82</u>	

WHEREAS, the Finance Committee recommends that the above expenditures in excess of appropriations be funded by increasing budgeted revenue and expenditures by \$235,743.82; and

WHEREAS, the Finance Committee also recommends increasing the amount for Proceeds of Long-Term Notes for the initial lease financing of the Mitel phone system and subsequent refinancing of the same purchase with a general obligation promissory note, increasing the Notes Payable Principal and Interest budget amount for the payoff of the initial lease financing, and Capital Equipment for the acquisition of the phone system.

NOW, THEREFORE, BE IT RESOLVED that the aforementioned increases in revenues and expenditures and transfers of funds are hereby approved and the 2023 budget is amended to reflect the same.

Fiscal Note:

County Board: County Board per diems exceeded budgeted amounts in 2023, primarily related to increase meetings in development of the Strategic Plan. The budget for per diems has increased for 2024.

Emergency Management: There were cost overruns that exceeded reimbursements in the Flood Mitigation Program. It is planned this round of acquisitions are closed out in 2024.

Fair Park: The main reason expenditures exceeded budget is because of a very successful animal auction, where payouts exceeded anticipated amounts.

Medical Examiner: Autopsy and transportation expenses exceeded budgeted amounts during 2023. The budget for these line items has been increased in 2024.

MIS: The County purchased a new phone system under a lease agreement, then subsequently refinanced the lease with a general obligation promissory note. This amendment recognizes that transaction.

As a budget amendment, this resolution requires twenty 20 out of 30 affirmative votes from the total membership of the County Board for passage.

Jones moved for the adoption of Resolution No. 2023-80. Seconded by Christensen and passed. Ayes 28 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Groose, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (White), Vacant 1.

Jones, Finance Committee Chair, introduced Resolution No. 2023-81. Authorizing year-end requests to carry over budget appropriations from fiscal year 2023 to fiscal year 2024 and amending the 2024 budget

Executive Summary

At year end, departments are requested to submit carryover requests for funds that are unspent. If the County Administrator approves the request, it is reviewed by the Finance Committee and acted on by the County Board for approval. The Finance Committee recommends that funds of \$60,140,537.39 be carried over from fiscal year 2023 to fiscal year 2024, the Classification of Authorized Position is amended, adjustment to grade scale classification for identified positions, modification to American Resue Plan Act Allocation and selected fee schedule are amended according to the attachments to this resolution.

Furthermore, the Finance Committee recommends amending the FY 2024 budget by appropriating funds to cover the following projects and plans:

Funding Source/(Programmatic Purpose):	Source	(Use)
Sale of County property - Capital Projects Fund (Nestle)	338,714.00	-
Sale of County property - Capital Projects Fund (Stade)	21,763.00	-
Sale of County property - Capital Projects Fund (Project Dove)	3,000,000.00	-
PACE Program	-	(500,000.00)
Strategic Plan Initiatives	-	(500,000.00)
Live Local Development Fund	-	(1,000,000.00)
Restoration of General Fund Balance	-	(1,000,000.00)
Improvements to Parks Builidng/Project Dove infrastructure	-	(200,000.00)
Closing costs/other studies related to sale of County property	-	(160,477.00)
Opioid settlement funding	200,000.00	-
Response to opioid crisis	-	(200,000.00)
ARPA - Highway projects match	-	(425,000.00)
ARPA - Interurban Trail grant match	-	(325,000.00)
APRA - Broadband project	750,000.00	-
Totals	<u>4,310,477.00</u>	<u>(4,310,477.00)</u>

The Human Resources Committee met on February 28, 2024 to review and recommend adjustments to grade scale for certain position due to market conditions and adjustments to Classification of Authorized Positions. The Finance Committee considered this resolution at its March 6, 2024 meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, at the close of each fiscal year, it may be desirable to carry over funds in some accounts so that they can be used in the next budget year, and

WHEREAS, the Finance Committee has reviewed the collective requests of all departments to carry over the funds designated in the various accounts below, more particularly set forth in the attached schedule, as follows:

Fund Type	Description	Requested Amount
Governmental funds	Non-spendable	\$ 3,137,140.50
Governmental funds	Spendable, restricted	4,193,898.93
Governmental funds	Spendable, committed	<u>24,070,172.54</u>
Governmental funds	Total	<u>\$ 31,401,211.97</u>
Proprietary funds	Capital net position	\$ 22,190,633.25
Proprietary funds	Restricted net position	160,659.39
Proprietary funds	Non-restricted net position	<u>6,388,032.78</u>
Proprietary funds	Total	<u>\$ 28,739,325.42</u>

WHEREAS, the Finance Committee recommends certain funds be designated as non-lapsing for fiscal year 2024 in the amounts listed above, and

WHEREAS, the Human Resources Committee has identified twenty positions that are 10% or greater off market, eighteen positions that are 7.5-10% off market and two positions that are 5-7.5% off market, and recommend making appropriate adjustments June 30, 2024, and

WHEREAS, the Human Resources Committee and the County Administrator are recommending changes to the Classification of Authorized Personnel due to changing needs of the county, and

WHEREAS, the Finance Committee also recommends amending certain fees for Fair Park, Medical Examiner and Sheriff Department, and

WHEREAS, the Finance Committee also recommend amending the allocation of American Rescue Plan Act appropriation from the Broadband Project to Highway Projects and the Interurban Trail Project, and

WHEREAS, the Finance Committee also recommends approving additional projects, with funding to be provided the sale of County property and opioid settlement funds.

NOW, THEREFORE, BE IT RESOLVED that the funds in the accounts identified in the Finance Committee minutes of March 6, 2024, and referenced above, totaling \$60,140,537.39, are designated as non-lapsing in the 2023 budget and carried over to the 2024 departmental budgets which are hereby amended in the respective amounts.

BE IT FURTHER RESOLVED the appropriations for operational costs, projects and plans through fund balance, proceeds from sale of County property and opioid settlement funds as provided in the Executive Summary and the attachment hereto hereby amends the 2024 budget accordingly.

Fiscal Note: This resolution authorizes the Finance Director to make the necessary budget adjustments to enact the resolution. As a budget amendment, this resolution requires twenty (20) of thirty (30) affirmative votes for passage.

Explanation of governmental funds: Non-spendable funds are funds that include prepaid items, deposits, and inventory accounts. Spendable, restricted funds are funds that are legally restricted by statutes, contracts, or funding source. Spendable, committed funds are funds that are spendable at the discretion of the County.

Explanation of proprietary funds (Highway): Capital net position represents items that are depreciated along with land (which is not depreciated). Restricted net position relates to municipal deposits for subsequent year work by the County. Non-restricted net position includes both required items and discretionary items.

Jones moved for the adoption of Resolution No. 2023-81. Seconded by Jaeckel and passed. Ayes 27 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 1 (Goose), Abstain 0, Absent 1 (White), Vacant 1.

Jones, Finance Committee Chair, introduced Resolution No. 2023-82. Authorizing the amendment of the State-Local Agreements with Wisconsin Emergency Management for State-Local Hazard Mitigation Program Assistance

Executive Summary

Jefferson County was the recipient of federal and state grant funding via the Hazard Mitigation Grant Program for the acquisition/demolition of structures located in the floodplain of the Rock River, Bark River, and Lake Koshkonong in Jefferson County. Jefferson County has been working on this flood mitigation project for a few years and is nearing completion. Jefferson County recently requested additional grant funding to reimburse actual costs incurred during the project implementation. FEMA has approved approximately \$77,996 in additional funding conditioned upon the receipt of grant cost amendments.

This resolution authorizes the County Administrator to execute State-Local Hazard Mitigation Grant Program Assistance Amendments to secure additional funding for the costs of the flood mitigation program. The Finance Committee considered this resolution at its meeting on March 6, 2024, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, additional grant funding is available from Federal Emergency Management Agency (FEMA) to reimburse budget overrun costs for implementation of the flood mitigation project, and

WHEREAS, FEMA has approved additional funding and Wisconsin Emergency Management (WEM) requires the execution of grant cost amendments to receive said funding,

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to execute the necessary State-Local Hazard Mitigation Grant Program Assistance Amendments to secure additional grant funding for reimbursement of costs of the County's flood mitigation program.

Fiscal Note: Since this grant amendment reimburses costs that have already been incurred in past years, no budget amendment is necessary.

Jones moved for the adoption of Resolution No. 2023-82. Seconded by Morris and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2023-83. Accepting bid for demolition of property acquired through the Flood Mitigation and Acquisition Program.

Executive Summary

Jefferson County has continued to be active in the Flood Mitigation and Acquisition Program to reduce risk for those properties that are impacted due to frequent flooding. Since 2008, the County has received numerous grants to accelerate this program in defined areas. The last flood mitigation property acquired by Jefferson County was recently vacated. That property is located at W7696 Blackhawk Island Road in Fort Atkinson. Pursuant to the Flood Mitigation and Acquisition Program guidelines, after a property is vacated, the County is required to coordinate the demolition of the structures on the property to restore it back to a more natural state.

On January 16, 2024, Jefferson County Emergency Management issued a request for proposals (RFP) to solicit bids for the demolition, asbestos abatement, well capping, septic system abandonment, and grading of the remaining Blackhawk Island property. Based upon the estimated cost of the project, the request for proposals was published on the County website and sent directly

to eleven (11) contractors in the industry to solicit bids consistent with the County's Purchasing Ordinance.

The deadline for proposals was February 8, 2024. Only one bid was received. Two contractors responded declining to bid. The lowest qualified bidder was Minocqua Grading, LLC with a total cost of \$44,600.

This resolution authorizes the County Administrator to enter into a contract with Minocqua Grading, LLC for the demolition work as specified in the RFP at a price of \$44,600. On March 6, 2024, the Finance Committee considered the proposal and recommended forwarding it to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County solicited bids for demolition of the final property acquired through the Flood Mitigation and Acquisition Program, located at W7696 Blackhawk Island Road, Fort Atkinson; and

WHEREAS, the Finance Committee has reviewed the sole bid received and determined Minocqua Grading, LLC, is the lowest responsible bidder for the project.

NOW, THEREFORE, BE IT RESOLVED the County Administrator is authorized to enter into a contract with the lowest responsible bidder, Minocqua Grading, LLC for \$44,600, for the demolition, asbestos abatement, capping of wells, abandonment of septic system, and grading for the property located at W7696 Blackhawk Island Road.

Fiscal Note: \$100,000 is requested to be carried forward from the 2023 budget to 2024 for Flood Mitigation Closeout Costs. This amount is currently budgeted in contingency. This resolution authorizes the Finance Director to transfer \$44,600 from contingency to the Emergency Management Department's budget to cover the cost of this demolition. This is a budget amendment. A two-thirds vote of the entire board is required to pass (20 of the 30-member Board of Supervisors).

Jones moved for the adoption of Resolution No. 2023-83. Seconded by Morris and passed. Ayes 28 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Goose, Smith, Martin, Lund, Nass, Turville-Heitz, Kutz, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 1 (White), Vacant 1.

Fitzgerald, Human Resources Committee Vice Chair, introduced Resolution No. 2023-84. Establishing Total Annual Compensation for County Elected Officials of County Clerk, Register of Deeds, and Treasurer for the Fiscal Years of 2025 through 2028, pursuant to Wis. Stat. § 59.22 and Jefferson County Ordinance 2019-18, Establishing a Procedure to Set Elected Official Salaries

Executive Summary

On Thursday, February 28, 2024, the Human Resources Committee reviewed the current market conditions and trends, the internal comparable wages, and salaries from comparable counties for the positions of County Clerk, Register of Deeds, and Treasurer. After analyzing this information, the Human Resources Committee is recommending adjusting the annual compensation based on cumulative cost of living increases applied since 2021 for other non-represented positions for the fiscal year 2025, followed by a 3% increase in each year of the four-year term (2025, 2026, 2027, and 2028) of the elected constitutional officers of County Clerk, Register of Deeds, and Treasurer. The base salary was established in consideration of Ordinance 2019-18, Establishing a Procedure to Set Elected Official Salaries, which provides for determining the base starting salary for the upcoming term by reference to the step that is at closest to, but not less than, the 70th percentile of comparable counties of the appropriate recommended grade placement (Grade 12 for the County Clerk, Register of Deeds, and Treasurer).

WHEREAS, the Executive Summary is incorporated by reference, and

WHEREAS, pursuant to Wis. Stat. § 59.22(1), the Board must establish the total annual compensation for services to be paid to county elected officials, other than County Board Supervisors, prior to April 15, 2024, which is the earliest time for filing nomination papers for county elective offices; and

WHEREAS, the Jefferson County Board of Supervisors recognizes the need to establish fair and competitive compensation for the elected officials of County Clerk, Register of Deeds, and Treasurer to ensure the attraction and retention of qualified personnel for these critical roles; and

WHEREAS, the current salary for these elected officials is \$84,344 per year (\$40.55/hr), which is less than the 70th percentile of comparable counties based on available market data; and

WHEREAS, to catch up with the market when establishing the base salary as of December 31, 2024, the County multiplied the current salary for these elected officials by 6% (calculated based on total compensation increases from 2021-2024 for non-represented employees compared to total compensation increases from 2021 – 2024 for elective officials) to arrive at \$89,404.64/year (or \$42.983/hr); and

WHEREAS, in consideration of the procedure set out in Ordinance 2019-18, the corresponding step in the County's 2024 pay plan closest to, but not less than the 6% increase is Grade 12, Step 5 (or \$43.0251/hr); said rate is also close to, but not less than the 70th percentile of comparable counties; and

WHEREAS, the base annual salary for the year 2024, consistent with Jefferson County Ordinance 2019-18, Establishing a Procedure to Set Elected Official Salaries, is established at \$89,494.21 (\$43.0251/hr) using Grade 12, Step 5 of the County's pay plan; and

WHEREAS, the County has determined that an annual adjustment of 3% to the base salaries (calculated based on the hourly rate and rounded to the nearest hundredth) of these positions is necessary and appropriate to maintain competitiveness and account for the cost-of-living increases; and

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the total annual compensation for the positions of County Clerk, Register of Deeds, and Treasurer shall be set as follows:

For the fiscal year 2025, the total annual compensation shall be \$92,185.60.

For the fiscal year 2026, the total annual compensation shall be \$94,952.00.

For the fiscal year 2027, the total annual compensation shall be \$97,801.60.

For the fiscal year 2028, the total annual compensation shall be \$100,734.40.

BE IT FURTHER RESOLVED that the aforementioned county elected officials are entitled to participate in the Wisconsin Retirement System in accordance with state law and the County shall pay only its share of contributions required by law; and

BE IT FURTHER RESOLVED that the aforementioned county elected officials are entitled to participate in the County's health, dental, and life insurance programs, as well as any voluntary benefits, subject to the terms and conditions of the programs, which may be modified from time to time, under the same terms and conditions for such programs offered to non-represented managerial county employees who are not law enforcement managerial employees.

Fiscal Note: Fiscal impact from 2024 to 2025: The established salary of \$92,185.60 has a fiscal impact of \$7,841.60 for each position of County Clerk, Register of Deeds, and Treasurer, or \$23,524.80 total.

Fiscal impact from 2025 to 2026: The established salary of \$94,952.00 has a fiscal impact of \$2,766.40 for each position of County Clerk, Register of Deeds, and Treasurer, or \$8,299.20 total.

Fiscal impact from 2026 to 2027: The established salary of \$97,801.60 has a fiscal impact of \$2,849.60 for each position of County Clerk, Register of Deeds, and Treasurer, or \$8,548.80 total.

Fiscal impact from 2027 to 2028: The established salary of \$100,734.40 has a fiscal impact of \$2,932.80 for each position of County Clerk, Register of Deeds, and Treasurer, or \$8,798.40 total. The total fiscal impact for the four-year term, from 2025 to 2028 for each position of County Clerk, Register of Deeds, and Treasurer, is \$16,390.40, or \$49,171.20 total. The total cumulative fiscal impact for the four-year term is \$48,297.60 for each position of County Clerk, Register of Deeds, and Treasurer, or \$144,892.80 total.

These impacts, along with the corresponding increases in Federal Insurance Contributions Act (FICA) tax, Wisconsin Retirement System employer contribution, health and other eligible fringe benefits will be part of the budget process for each budget year.

Fitzgerald moved for the adoption of Resolution No. 2023-84. Seconded by Braughler and passed.

Jones, Human Services Board Chair, introduced Proclamation 2023-05. Proclaiming the month of April 2024 as Child Abuse and Neglect Prevention Month

WHEREAS, child abuse and neglect is a complex and ongoing problem in our society, affecting many children in Jefferson County, and

WHEREAS, every child is entitled to be loved, cared for, nurtured, feel secure and be free from verbal, sexual, emotional and physical abuse, and neglect, and

WHEREAS, it is the responsibility of every adult who comes in contact with a child to protect that child's inalienable right to a safe and nurturing childhood, and

WHEREAS, Jefferson County has many dedicated individuals and organizations who work daily to counter the problem of child maltreatment and to help parents obtain the assistance they need, and

WHEREAS, our communities are stronger when all citizens become aware of child maltreatment prevention and become involved in supporting parents to raise their children in a safe and nurturing environment, and

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community, and

WHEREAS, the Human Services Board, at its February 13, 2024, meeting, unanimously voted to forward this Proclamation to the County Board of Supervisors for adoption.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims the month of April 2024 to be Child Abuse and Neglect Prevention Month.

Fiscal Note: Adoption of this proclamation will not have any fiscal impact to the County other than the expenditure of staff time. Promotion materials will be funded by outside private donations.

Jones moved for the adoption of Proclamation 2023-05, Seconded by Morris and passed.

Christensen, Parks Committee Chair, introduced Resolution No. 2023-85. Authorizing County Administrator to Contract with KL Engineering for Construction Administration and Oversight of the Jefferson County Interurban Trail Recreation Bridge Phase III Project

Executive Summary

Jefferson County is continuing construction of a multi-use recreation trail on utility right-of-way owned by WE Energies. The proposed trail is 10.96 miles and is located on the former interurban rail line between the City of Watertown and the City of Oconomowoc. The path cross-section will consist of a 10-foot-wide asphalt surface with 2-foot-wide aggregate shoulders. The project includes 10 miles of trail within Jefferson County, and 1 mile of trail in Waukesha County. The

City of Watertown and the City of Oconomowoc are the project boundaries. The trail will act as an extension of the Lake Country Trail and eventually connect to the City of Pewaukee.

Two of the three phases of construction have been completed including seven (7) miles of trail and one 3-span, 270 foot recreation bridge. Multiple federal and state grants have been awarded for the third phase of the project totaling \$1,735,665.00. The first part of Phase III includes building and installing a 2-span, 150-foot-long recreation bridge over the Rock River between County Highway F and Rockvale Road in the Town of Ixonia. The bridge incorporates the original Electric Rail Car abutments and piers. Design, engineering, and permitting has been completed.

Due to the complexity of the project and the extensive retrofitting and repair required, the Jefferson County Parks Department requested a proposal from KL Engineering for Construction Administration to commence when the notice to proceed has been issued. The Jefferson County Parks Committee has reviewed the proposal by KL Engineering to provide these services, and feel it would be in the County's best interest to continue to utilize KL Engineering's services through the project's completion.

This resolution authorizes the County Administrator to enter into a contract with KL Engineering for Construction Administration and Oversight related to the completion of a recreation bridge in Phase III of the Interurban Trail project. The Parks Committee considered this resolution at its meeting on March 7, 2024, and recommended forwarding on to the County Board for approval.

WHEREAS, Jefferson County has completed Phases 1 and 2 of the Interurban Trail with the final phase (3) of the project at design, engineering, and permitting stages, with an estimated project completion in 2025, and

WHEREAS, the final phase (3) of the project requires the installation of a recreation bridge over the Rock River between County Highway F and Rockvale Road in the Town of Ixonia, and

WHEREAS, Jefferson County has worked with KL Engineering to design, engineer, and permit a recreation bridge that will meet all State and Federal requirements for bike and pedestrian standards, and

WHEREAS, KL Engineering has been a part of the project exploration, design, and permitting and has integral knowledge of the site and the project needs, and

WHEREAS, the Jefferson County Parks Committee has reviewed the Construction Administration services proposal by KL Engineering for the installation of a 2-span, 150' bridge over the Rock River, and has recommended accepting the Proposal for Construction Administration by said vendor.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes the County Administrator to enter into a contract with KL Engineering for the purposes of Construction Administration and Oversight for the installation of a recreation bridge on the Interurban Trail.

Fiscal Note: The Jefferson County Board of Supervisors has authorized \$308,243.43 to be carried forward from the 2023 budget to the 2024 budget for Interurban Trail Phase III seed money. This contract will be paid for by that budgeted carryforward.

Christensen moved for the adoption of Resolution No. 2023-85. Seconded Gulig by and passed.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2023-26. Amending the Jefferson County Comprehensive Plan and Agricultural Preservation and Land Use Plan (Farmland Preservation Plan)

WHEREAS, the County Planning and Zoning Committee requests that the Comprehensive Plan and Agricultural Preservation and Land Use Plan (Farmland Preservation Plan) be amended, and

WHEREAS, the amendment allows for the limited redivision of A-3 Agricultural/Rural Residential zoned lots created prior to February 8, 2000, and

WHEREAS, the Planning and Zoning Committee adopted a Public Participation Plan on September 12, 2023, to guide the process of amending the Plans, and

WHEREAS, a duly noticed public hearing for the Planning and Zoning Committee was held on December 21, 2023, and a public hearing of the County Board was held on March 12, 2024, and

WHEREAS, the Planning and Zoning Committee recommended adoption of the text amendment to the Comprehensive Plan and the Agricultural Preservation and Land Use Plan on December 28, 2023.

NOW, THEREFORE, BE IT ORDAINED that pursuant to Wis. Stat. s. 66.1001 and Chapter 91, the Jefferson County Comprehensive Plan and the Jefferson County Agricultural Preservation and Land Use Plan is hereby amended based on the recommendation of the Planning & Zoning Committee as set forth in the attached resolution incorporated by reference.

Fiscal Note: The fiscal impact associated with this ordinance cannot be determined at this time.

Jaeckel moved for the adoption of Ordinance No. 2023-26. Seconded by Poulson and passed. Ayes 20 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Nass, Kutz, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Foelker, Fitzgerald, Roberts, Christensen), Noes 8 (Degner, Groose, Smith, Martin, Lund, Turville-Heitz, Callan, Gulig), Abstain 0, Absent 1 (White), Vacant 1.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2023-27. Amending Section 11.04(f)8.xiii., A-3 Agricultural and Rural Residential Provisions of the Jefferson County Zoning Ordinance

Executive Summary

The Jefferson County Planning & Zoning Department has reviewed the Jefferson County Zoning Ordinance and recommends the ordinance be amended to allow the limited redivision of A-3 Agricultural and Rural Residential zoned lots. The proposed amendment would allow A-3 zoned lots created prior to February 8, 2000, to be divided. February 8, 2020, is the date the County adopted the first Comprehensive Plan which included the current A-3 zoning provisions. The full proposed language follows this summary.

The majority of towns subject to County Zoning approve of the proposed language amendment. Of the sixteen (16) Towns, twelve (12) approved the amendment and four (4) did not approve of the amendment (Aztalan, Concord, Ixonia and Lake Mills).

A public hearing was held on this text amendment on December 21, 2023. The Planning & Zoning Committee considered this ordinance amendment on December 28, 2023, and recommended forwarding to the County Board for adoption.

NOW THEREFORE, BE IT ORDAINED, by the Jefferson County Board of Supervisors that Section 11.04(f)8.xiii of the Jefferson County Zoning Ordinance is amended as follows:

11.04(f)8- A-3 Agricultural/Rural Residential

- xiii. **Maximum Number of Lots.** Three (3) non-prime agricultural land A-3 lots or one (1) or two (2) prime agricultural land A-3 lot(s) with clustering recommended. The number of possible prime agricultural land lots is based on the amount and configuration of land owned (see the lot chart below). With less than fifty (50) acres, one (1) prime agricultural land lot is possible. With fifty (50) acres or more, two (2) prime agricultural land lots are possible. The minimum amount of prime agricultural land shall be utilized when approving the prime lot option. If an option is utilized to mix non-prime and prime agricultural land lots, the prime agricultural land maximum lot numbers shall apply. A-3 lots created since the 1977 adoption of the A-3 zoning district shall also be taken into account when determining how many A-3 lots may be available. All parcels of record may propose the maximum number of lots described in this section unless the number of lots has been reduced due to A-3 lots being created from the parent parcel

predating the parcel of record. Each parcel of record would have the possibility of at least one A-3 lot upon Committee review and County Board approval. ~~Existing A-3 lots created since 1977 shall not be further redivided so as to create additional lots.~~ A-3 lots proposed for dwellings constructed prior to December 13, 1977, do not count as having utilized an A-3 lot division. [2/8/00, Ord. No. 99-28]

Environmental corridor overlays described in the plan may also impact the maximum number of possible A-3 lots available as described in the following lot chart by utilizing the development density of no greater than one dwelling unit per 10 acres. Clear cutting upland wooded environmental corridor areas in existence at the time of the enactment of this ordinance provision shall not increase the number of A-3 lots available (see the environmental corridor detailed policies in the Jefferson County Agricultural Preservation and Land Use Plan). Also, A-2 lots for an agricultural residence shall reduce the number of lots available. [2/8/00, Ord. No. 99-28]

Existing A-3 lots created on or after February 8, 2000 shall not be further divided so as to create additional lots. A-3 zoned lots created prior to February 8, 2000 may be further divided to create a maximum of two (2) additional lots. The Planning and Zoning Committee shall review and make a decision on the proposed A-3 division. Application for the redivision of an existing A-3 zoned lot shall be made to the Zoning Administrator who shall refer it to the Committee. The Committee shall request an opinion and recommendation from the Town prior to scheduling a public hearing on the application. The Committee shall also request an opinion from the road maintenance authority relating to driveway and access considerations. The Committee shall schedule a public hearing on the application, publish a Class 2 Notice according to Chapter 985, Wisconsin Statutes, and notify, by certified mail, the clerk of the town for which the proposed A-3 division is located and all persons listed in the Jefferson County Land Information Office as owning property within 500 feet of the exterior boundary of the proposed A-3 division at least ten (10) days prior to the hearing date. The Committee shall review the application, site, public hearing testimony, effect on farmland and prime agricultural soil, section 11.11(e)6 of this ordinance, and consistency with the Jefferson County Comprehensive Plan and Agricultural Preservation and Land Use Plan before making a decision.

BE IT FURTHER ORDAINED, this ordinance amendment shall be effective after passage and publication as provided by law.

Fiscal Note: The fiscal impact of this Ordinance cannot be determined at this time.

Jaeckel moved for the adoption of Ordinance No. 2023-27. Seconded by Poulson and passed.

Jaeckel, Planning and Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2023-28. Amending Official Zoning Map

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4513A-23, R4518A-24, R4519A-24 and R4520A-24 were referred to the Jefferson County Planning and Zoning Committee for public hearing on February 15, 2024, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session.

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL
RESIDENTIAL**

Rezone part of PINs 008-0715-2333-000 (24.464 ac) and 008-0715-2622-000 (20 ac) to create a new 2-ac building site along N Helenville Rd, Town of Farmington. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon access approval by the maintaining authority, receipt of a suitable soil test, recording of the final certified survey map, filing of affidavit of zoning status on remaining lands and the fact that rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R4513A-24 – Land Hunter LLC

Rezone part of PIN 022-0613-1434-000 (50.711 ac) to create a new 1 acre building site located off of Ehrke Road in the Town of Oakland. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon access approval by the maintaining authority, receipt of a suitable soil test, recording of the final certified survey map, and the fact that rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R4518A-24 – Willaim S Ehrke Trust

Rezone part of PIN 024-0516-3532-002 (32.44 ac) to create a new 2.3 acre building site located near N231/N299 Tamarack Road in the Town of Palmyra. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon access approval by the maintaining authority, receipt of a suitable soil test, recording of the final certified survey map, filing of affidavit of zoning status on remaining lands and the fact that rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R4519A-24 – Adam I Adsit

Rezone part of PIN 024-0516-3342-001 (18.46 ac) to create (1) 1.1-ac and (2) 1.5-ac building sites located near 252/N254 County Road H in the Town of Palmyra. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditioned upon access approval by the maintaining authority, receipt of a suitable soil test, recording of the final certified survey map, filing of affidavit of zoning status on remaining lands and the fact that rezoning shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date. R4520A-24 – John K and Michelle Mehring

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Jaeckel moved for the adoption of Ordinance No. 2023-28. Seconded by Morris and passed. Kannard abstained from voting due to a potential conflict of interest.

Appointment by County Administrator:

By virtue of the authority vested in me under Sections 59.18(2)(c) of the Wisconsin Statutes, I respectfully request confirmation of the appointment as listed in the agenda.

Steven Ganser, Jefferson Wisconsin, to the Human Services Board to fill an unexpired term ending November 1, 2024.

Jaeckel moved to confirm the above appointment. Seconded by Backlund and passed.

By virtue of the authority vested in me under Sections 59.18(2)(b) of the Wisconsin Statutes, I respectfully request confirmation of the appointment as listed in the agenda.

Rebecca Roberts, as Fair Park Director for an indeterminate term.

Poulson moved to confirm the above appointment. Seconded by Backlund and passed.

Appointment by Human Services Board:

Jones, Human Services Board Chair, introduced the following appointments:

By virtue of the authority vested in the Human Services Board under Section 3.06(1)(g) of the County Board Rules, the Human Services Board hereby requests County Board's confirmation of the following appointments as listed in the agenda.

John Donohue, Fort Atkinson, WI, to the Aging and Disability Resource Center Advisory Committee (ADRC) for an unexpired term ending July 1, 2025.

Todd Wiedenhoft, Johnson Creek, WI, to the Aging and Disability Resource Center Advisory Committee (ADRC) for an unexpired term ending July 1, 2026.

Jones moved to confirm the above appointments. Seconded by Jaeckel and passed.

Public Comment: (General)

Smith in reference to his final term as Supervisor.

Announcements:

Groose re: Farm Bureau Meat Raffle at Aztalan Inn on 04/13/2024.

Christensen re: upcoming 4th grade farm tour at Kutz Farm on 05/01/2024.

Martin re: upcoming clean sweep event on 04/05/2024 and 04/06/2024 at the Jefferson County Park's Maintenance facility on Collins Rd in Jefferson.

Wehmeier re: outgoing Supervisor updates and new Supervisor orientation on 04/09/2024 and regular County Board Meeting is on 04/16/2024 at 4:00 p.m.

Supplemental information presented at the March 12, 2024, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded by Turville-Heitz and passed at 8:38 p.m.