

**JEFFERSON COUNTY BOARD MINUTES**  
**TUESDAY, September 10, 2024, 7:00 P.M.**

Chair Steve Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Zarling, Hafften, and White, who were present via Zoom.

Supervisors Truax, Drayna, Foelker, and Golson were absent. Golson, having given prior notification, was excused.

District 1 .....	Richard C. Jones	District 2.....	Cassie B. Richardson
District 3 .....	Robert Preuss	District 4.....	Karl Zarling
District 5 .....	James B. Braugher	District 6.....	Dan Herbst
District 7 .....	Dwayne C. Morris	District 8.....	Michael Wineke
District 9 .....	Bruce Degner	District 10.....	Mark Goose
District 11 .....	Elizabeth Hafften	District 12.....	Matthew Tracy
District 13 .....	Amanda Truax	District 14.....	Kirk Lund
District 15 .....	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17 .....	Russell Kutz	District 18.....	Brandon White
District 19 .....	Dave Drayna	District 20.....	Curtis Backlund
District 21 .....	John C. Kannard	District 22.....	Blane Poulson
District 23 .....	George Jaeckel	District 24.....	Roger Lindl
District 25 .....	Matthew Foelker	District 26.....	Amanda Golson
District 27 .....	Joan Callan	District 28.....	Anthony Gulig
District 29 .....	Mary K. Roberts	District 30.....	Walt Christensen

Lund led the Pledge of Allegiance. A moment of silence was observed.

Wehmeier certified compliance with the Open Meetings Law.

Supervisor Truax present via zoom at 7:01 p.m.

Approval of the Agenda. Backlund moved to approve as drafted. Seconded by Jaeckel and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from August 12, 2024. Seconded by Poulson and passed.

**Communications:**

**County Clerk McGraw presented the following communications:**

1. Treasurer's Monthly Report.

**GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN**  
**September 01, 2024**

Available Cash on Hand

August 01, 2024	\$ 10,026,315.69	
August Receipts	<u>\$ 31,585,507.15</u>	
Total Cash		\$41,611,822.84
Disbursements		
General – August 2024	\$ 38,854,626.38	
Payroll – August 2024	<u>\$ 1,997,302.07</u>	
Total Disbursements		<u>\$ 40,851,928.45</u>
		<b>\$ 759,894.39</b>
Cash on Hand (in bank) September 01, 2024	\$ 1,659,439.60	
Less Outstanding Checks	<u>\$ 899,545.21</u>	
Total Available Cash		<b>\$ 759,894.39</b>
Local Government Investment Pool – General		\$ 32,422,840.27
DANA Investments		\$ 31,297,585.67
EHLERS Investments		\$ -0-
Local Government Investment Pool - Clerk of Courts		\$ 32,392.94
Local Government Investment Pool - Farmland Preservation		\$ 199,479.73
Local Government Investment Pool - Parks/Liddle		\$ 95,899.43
Local Government Investment Pool - County Bond		<u>\$ 595,067.47</u>
		\$ 64,643,265.51
2024 Interest - Super N.O.W. Acct.		\$ 42.55
2024 Interest – Sweep Acct.		\$ 257,567.93
2024 Interest - L.G.I.P. - General Funds		\$ 1,131,755.13
2024 Interest - EHLERS 2022A		\$ 56,604.48
2024 Interest - DANA Investments		\$ 853,983.10
2024 Interest - L.G.I.P. - Parks/Carol Liddle Fund		\$ 3,381.98
2024 Interest - L.G.I.P. - Farmland Preservation		\$ 7,034.82
2024 Interest - L.G.I.P. - Clerk of Courts		\$ 1,142.38
2024 Interest - L.G.I.P. - County Bond		<u>\$ 20,985.58</u>
Total 2024 Interest		\$ 2,332,497.95

**KELLY M. STADE, JEFFERSON COUNTY TREASURER**

2. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on September 19, 2024, at 7:00 p.m.

Supervisor Drayna present in person at 7:10 p.m.

**Public Comment: None**

**Special Order of Business:**

**1. Wehmeier introduced Resolution No. 2024-32. Recognizing William F Hue Upon His Retirement.**

WHEREAS, the Honorable William F. Hue was first elected to Branch 2 of the Jefferson County Circuit Court in 1995, a seat he held until his retirement in July of 2024; and

WHEREAS, Judge Hue served the citizens of Jefferson County and the Wisconsin judicial system with dedication, fairness and integrity for twenty nine years; and

WHEREAS, Judge Hue has served as the Presiding Judge for Jefferson County from December 21, 2016 until his retirement, and served as Deputy Chief Judge for the District from 2018 to 2021; and

WHEREAS, Judge Hue has served on many judicial groups and committees and contributed to improving the judicial system and making it more efficient and accessible for citizens of Jefferson County; and

WHEREAS, Judge Hue was admired for his vast knowledge of the law, coupled with his exceptional ability to dissect and scrutinize the most complex legal issues; and

WHEREAS, Judge Hue treated all those who came before him with dignity and respect, and he never lost sight of the real world implications of his decisions; and

NOW, THEREFORE, BE IT RESOLVED the Jefferson County Board of Supervisors hereby recognizes Judge William's Hue legacy of service in Jefferson County and the State judiciary, expresses its deepest appreciation for his unwavering dedication and commitment to the citizens of Jefferson County, and wishes him the best in his well-earned retirement.

**Morris moved for the adoption of Resolution No. 2024-32.** Seconded by Turville-Heitz and passed.

2. Strategic Plan Quarterly Update given by Michael Luckey, Assistant to the County Administrator.

#### **Annual Reports:**

District Attorney, Monica Hall and Clerk of Courts, Cindy Hamre Incha; Parks Director, Kevin Wiesmann; and Human Resources Director, Terri Palm-Kostroski. The annual reports were received, placed on file, but not printed in the minutes pursuant to Board Rule 3.01(13).

#### **Committee Reports, Resolutions, Proclamations, and Ordinances:**

#### **Backlund, Building and Grounds Committee Chair, introduced Resolution No. 2024-33. Authorizing Courthouse/Jail Project Changer Order – Jail Ventilation**

##### Executive Summary

Jefferson County embarked on a significant project that saw the renovation and additions to the Jefferson County Courthouse, Sheriff Office and Jail. The initial contracts and operational parameters for budget management and change order were approved by the County Board through Resolution No 2022-30. Throughout the project efforts have been made to ensure that identified issues that may have not been included in the original scope due to unforeseen conditions, were brought forward to be addressed. Examples have included issues with bad soils under the parking lot and sidewalks, addressing unsafe electrical conditions in the jail, structural issues from the 90s and issues with redundant power backup for the dispatch jail operations. One emerging issue was related to the jail ventilation system. As work progressed, it was identified there were concerns related to the ability for the jail ventilation system to operate based on the number of personnel housed. The concern is the impact this would have to living conditions and the county's fiduciary duty of care. Several attempts were made to look at the best options to achieve the needed cubic feet per minute (CFM) of airflow. It was ultimately determined that the current system as designed and in place could not achieve the appropriate level.

This issue was reviewed with the Buildings and Grounds Committee on several occasions as part of the update. The review included cost estimate plans for a potential budget amendment to the project. In preparation for the March carryforward budget meeting, the County Administrator

presented recommend various budget amendments to the 2024 Budget which included an allocation of \$2 million toward the Courthouse, Sheriff and Jail project. This included the concern related to the jail ventilation system which had an estimated allocation of \$500,000. Upon approval of the budget amendment, additional work proceeded on due diligence to the project, as this required specific reviews by the Department of Safety and Professional Services and the Department of Corrections. Further, additional investigation was required to include roof structure and the condition of plumbing contained within the same utility chase. Due to the deteriorating condition of some of the piping and replacement of several shower fixtures It is being recommended to replace the plumbing in the utility chase due to the efficiency of replacing while a secured wall is open, Upon final coordination and needed approvals, a construction bulletin with revised plans were issued and final costs were determined at approximately \$472,250. Based on current scope and timing, there may be additional cost for Maas as this will extend the project. County Resolution No. 2022-30, requires a that a majority of the County Board approves change orders greater than \$400,000. The Finance Committee considered this resolution on September 3, 2024, and the Building and Grounds Committee considered this Resolution on September 5, 2024, and both unanimously approved.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County has a responsibility to ensure that the jail facilities are operated in a safe manner, and

WHEREAS, it has been identified there are needed improvements to the ventilation system to meet this obligation for staff and inmates, and

WHEREAS, due to mobilization efficiency it is considered a part of the base project.

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to approve the Change Order related to the jail ventilation project.

*Fiscal Note: The County Board approved a transfer out of the General Fund to the Capital Projects Fund in the amount of \$2 million at its March 12, 2024, meeting for the purpose of completing the Courthouse, Sheriff and Jail improvement project which included a reserve of \$500,000 for jail ventilation upgrades. At this time there are no additional funds required for the completion of the project and execution of this change order.*

**Backlund moved for the adoption of Resolution No. 2024-33.** Seconded by Morris and passed.

### **Wineke, Executive Committee Chair, introduced Resolution No. 2024-34. Authorizing the development of an Emergency Medical Service (EMS) Workgroup**

#### Executive Summary

In 2020, Jefferson County commissioned a study titled “Taking the Pulse” through the Wisconsin Policy Forum. The study aimed to assess the current status of Emergency Medical Services (EMS) within Jefferson County and explore potential options for the future of these services. This study was commissioned in response to concerns and requests of stakeholders and constituents. Despite real-world circumstances slowing the review and implementation of the study’s recommendations, local communities have remained steadfast in their commitment to ensuring the availability of this critical service. Their efforts have led to several structural changes in the delivery of EMS across communities, although common challenges in providing these services persist throughout the County.

The County has received inquiries regarding the County’s potential involvement in addressing these concerns, from facilitation to triggering tools in a countywide EMS system. Over the course of the last year, the County has engaged in ongoing conversations with stakeholders, addressing

the persistent concerns and discussing potential next steps to assist communities in the development of a sustainable EMS system.

It is recommended that a working group be established, comprised of representation from various stakeholders, to concentrate on developing key action steps towards a sustainable EMS system countywide. This would include representatives of towns, villages, cities, EMS providers, medical directors and various county staff (Administration, Emergency Management, Public Health, Sheriff/Dispatch). This would also allow for the County's assistance in the facilitation and technical work to support these collaborative efforts. The County has previously appropriated \$50,000 to assist in these efforts as needed. Appointments to this working group would be made by the County Board Chair.

This resolution authorizes the County Board Chair to establish a working group of various community stakeholders to work collaboratively to develop a sustainable EMS system countywide. The Executive Committee considered this resolution at their August 28, 2024, meeting, and recommended forwarding it to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Emergency Medical Services is a crucial service that is provided to the residents of Jefferson County, and

WHEREAS, communities continue efforts to provide this crucial service in an ever-challenging environment, and

WHEREAS, there is a desire to look at potential opportunities to work collaboratively to develop a more sustainable countywide system, and

WHEREAS, preliminary conversations with representatives from various local governments have identified that a cross-sector workgroup could bring the unique perspectives and honest dialogue that this type of endeavor necessitates.

NOW, THEREFORE, BE IT RESOLVED the County Board Chair is authorized to convene an Emergency Medical Service Working Group with appropriate representatives to identify key tasks for a countywide system.

*Fiscal Note: The County Board authorized \$50,000 for EMS planning to be carried forward into the 2024 budget at its March 12, 2024, meeting. Any unspent funds are anticipated to be carried forward into the 2025 budget.*

**Wineke moved for the adoption of Resolution No. 2024-34.** Seconded by Backlund and passed.

### **Wineke, Executive Committee Chair, introduced Resolution No. 2024-35. Supporting Rock River Community Clinic New Access Point Application**

#### Executive Summary

Jefferson County has a history of supporting, both financially and in-kind, the free and charitable clinics which provide health services for community members of Jefferson County. In 2019, these clinics were merged to form the Rock River Community Clinic with the intention of becoming a critical access point for providing affordable comprehensive high quality health care, including medical, dental and behavioral health services, in the greater Jefferson County area, particularly focused on rural areas.

The merged Rock River Community Clinic successfully achieved Federal Qualified Health Center look-alike (FQHC -LAL) status. This status has allowed the clinic to build upon its foundation and plan for the future to enhance service coverage. To meet the growing needs of the community, Rock River Community Clinic is looking to open a new site in Johnson Creek. With the additional

space, Rock River Community Clinic will be able to provide robust integrated behavioral health services and provide opportunities for workforce development.

The Rock River Community Clinic's effort has been collaborative, including support from the Healthworks group. This group includes representatives from the Watertown Regional Medical Center, Greater Watertown Community Health Foundation, Rainbow Hospice, Fort Healthcare and Jefferson County with efforts from Administration, Public Health and Human Services with the goal of furthering the health of the community and reducing health disparities.

U.S. Department of Health and Human Services has provided notice of New Access Point application opportunities which would facilitate the Rock River Community Clinic becoming a Federally Funded Health Center (FQHC). This resolution offers Jefferson County's support in Rock River Community Clinic's efforts to secure additional New Access Point funding which will provide RRCC the opportunity to sustain, expand and advance access to comprehensive primary health care in rural Jefferson County.

This resolution was reviewed with the Executive Committee on July 31, 2024, who unanimously recommended it be forwarded to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County has history of supporting care of its community members through free and charitable clinics including the merged entity that is Rock River Community Clinic, and

WHEREAS, Rock River Community Clinic is the only Medicaid provider for dental care in Jefferson County, and

WHEREAS, Rock River Community Clinic provides a resource for reduction of emergency department services and late-stage treatment options for critical workforce members and children, and

WHEREAS, the Rock River Community Clinic partners with schools to look at comprehensive methods for connection of care to include immunizations, well child, dental hygiene and sports physical, and

WHEREAS, the Rock River Community Clinic is working collaboratively with key partners for the expansion and strengthening of integrated behavioral health services with greater efficiency and maintenance, and

WHEREAS, the Rock River Community Clinic is the only rural Federally Qualified Health Center – Look a Like in Wisconsin and New Access Point funding will help stabilize, strengthen and sustain crucial clinical systems for those most in need and provide relief to the rural health systems and hospitals.

NOW, THEREFORE, BE IT RESOLVED the Jefferson County Board of Supervisors supports the growth and expansion of Rock River Community Clinic and its application efforts for New Access Point funding to fulfill the mission of this organization of providing quality, comprehensive healthcare for all, providing medical, dental and behavioral health care services for Jefferson County.

*Fiscal Note: This resolution has no fiscal impact.*

**Wineke moved for the adoption of Resolution No. 2024-35.** Seconded by Poulson and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2024-36. Denying Claim for damages by Charter Spectrum**

Executive Summary

A claim has been made against Jefferson County for damages. The claim has been reviewed by the County’s insurance carrier, WMMIC, and was recommended for disallowance based on the finding that the County has no liability for this claim and is not legally responsible for the alleged damages. This resolution formally denies the claim filed against Jefferson County and directs the Corporation Counsel to give the claimant notice of disallowance. The Finance Committee considered this resolution on September 03, 2024, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the following claim was filed against Jefferson County as follows:

<u>Claimant</u>	<u>Date of Loss</u>	<u>Claim Filed</u>	<u>Description</u>	<u>Alleged Damages</u>
Charter Spectrum	07/02/2024	08/02/2024	Charter Spectrum alleges damage to two cable pedestals on US-18 during regular mowing operations by a Jefferson County highway employee.	\$2,478.14

WHEREAS, said damages are alleged to be the result of negligence of Jefferson County, its agents, officials, officers or employees, and

WHEREAS, Jefferson County’s insurance carrier, Wisconsin Municipal Mutual Insurance Company, recommends disallowance of the claim on the basis that the County is not legally responsible for the alleged damages.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby disallows said claim and directs the Corporation Counsel to give the claimant notice of disallowance.

*Fiscal Note: This matter has been referred to Wisconsin Municipal Mutual Insurance Company (WMMIC) and will be resolved in accordance with the terms of the County’s policy.*

**Jones moved for the adoption of Resolution No. 2024-36.** Seconded by Jaeckel and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2024-37. Accepting the PSC Rural Energy Startup Program Grant and amending the 2024 Central Services department budget**

Executive Summary

The U.S. Department of Energy, through its Energy Efficiency and Conservation Block Grant, has funded the Rural Energy Startup Program (RESP). The RESP is administered by the Wisconsin Public Service Commission (PSC) through its Office of Energy Innovation, and it supports communities taking initial steps to reduce energy use, reduce fossil fuel emissions, and improve energy efficiency.

Jefferson County applied for and received a \$75,000 award under the RESP for the purpose of Energy Audits and Building Upgrades. A Grant Agreement was signed between PSC and Jefferson County on August 1, 2024. Under the terms of the agreement, Jefferson County will use that funding to conduct an energy audit at all Jefferson County owned facilities, creating a report identifying steps to reduce energy consumption, including identification of recommended upgrades to building assets and funding to accomplish those upgrades. The report will review all municipal energy systems and explore renewable energy opportunities. Based on audit findings and remaining funding, Jefferson County may also upgrade or retrofit buildings and equipment to be more energy efficient and cost-effective.

Jefferson County submitted its grant application in January 2024 and was informed of its award in spring. On April 2, 2024, the Building and Grounds Committee authorized the release of an RFP for a professional service contract to perform this energy audit. No significant movement occurred

until the Grant Agreement was signed on August 1<sup>st</sup>. The RFP was released on August 28, 2024, and responses are due back by September 27<sup>th</sup>.

This resolution authorizes the County Administrator to accept the PSC Rural Energy Startup Program Grant and amend the 2024 Central Services Department Budget accordingly. The Finance Committee considered this resolution on September 3, 2024, and recommended forwarding it to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County applied for and received \$75,000 in PSC Rural Energy Startup Program Grant Funds, and

WHEREAS, grant funding is available from and under the terms of the Grant Agreement signed with PSC, and

NOW, THEREFORE, BE IT RESOLVED that Jefferson County is authorized to accept grant funding in the amount of \$75,000 as reimbursement for eligible expenses and the 2024 County Budget is amended accordingly.

*Fiscal Note: Passage of this resolution authorizes the County Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).*

**Jones moved for the adoption of Resolution No. 2024-37.** Seconded by Christensen and passed. Ayes 27 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Hafften, Tracy, Truax, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Callan, Gulig, Roberts, Christensen), Noes 1 (Goose), Abstain 0, Absent 2 (Golson and Foelker), Vacant 0.

### **Jones, Finance Committee Chair, introduced Resolution No. 2024-38. Awarding contract for Auditing Services**

#### Executive Summary

In 2019, Jefferson County contracted with CliftonLarsonAllen LLP, to provide auditing services for the County through 2023. In 2021, the County approved an extension of the contract through 2023 fiscal year end. County Administration decided in 2024 to seek Requests for Proposals for Auditing Services for 2024 through 2026 with an optional 2-year extension through 2028. Staff and Finance Committee members reviewed the proposals to determine which firm should be awarded the contract based on criteria such as cost, proposal requirements, experience and audit approach. The Finance Committee considered this resolution at its August 6, 2024, meeting and recommends contracting with Sikich for county auditing services as described in the Request for Proposals.

WHEREAS, Jefferson County is required to obtain annual auditing services from independent Certified Public Accountants, and

WHEREAS, based on the end of the current contract in 2023 of CliftonLarsonAllen, the County's independent auditor for the last five years, the County requested proposals for county auditing services commencing for fiscal year 2024, and

WHEREAS, proposals were received for up to a five-year term from CliftonLarsonAllen and Sikich LLP as shown below:



Audit Fees	Sikich LLP Brookfield	CLA LLP Wauwatosa
2024	\$ 65,200	\$ 64,680
2025	68,460	67,900
2026	71,885	70,600
2027	75,480	72,700
2028	79,255	74,900
<b>Total</b>	<b>\$ 360,280</b>	<b>\$ 350,780</b>

WHEREAS, the Finance Committee recommends contracting with Sikich LLP for county auditing services as described in the Request for Proposals.

NOW, THEREFORE, BE IT RESOLVED that the Finance Director is authorized to negotiate a contract with Sikich LLP at the price contained in their proposal, and for such number of years up to five as approved by the Finance Committee.

*Fiscal Note: The cost of the 2024 Audit Services are currently budgeted in the proposed 2025 budget.*  
**Jones moved for the adoption of Resolution No. 2024-38.** Seconded by Jaeckel and passed.

**Jones, Finance Committee Chair, introduced Resolution No. 2024-39. Authorizing the repurpose of American Rescue Plan Act Funding and amending the 2024 budget**

Executive Summary

The American Rescue Plan Act of 2021 (ARPA) was signed into law in the 1st quarter of 2021 as an additional round of stimulus to assist in the economic recovery from COVID-19 and its related impacts. Jefferson County received a direct allocation from the federal government of approximately \$16.4 million. On June 8, 2021, the County Board passed a resolution that provided parameters for the spending of ARPA dollars which included a provision that the County Board would formally approve programs and related expenditures funded by ARPA through the budget process or through resolution if it became necessary to deviate from the spending plan adopted by the Board through the budget process.

On November 14, 2023, the Board adopted the 2024 budget which included a spending plan for the ARPA funding. Within this spending plan was an amount of \$1 million earmarked for the Live Local Development Fund which is intended to provide developer incentives for housing projects. However, the current interest rate environment has made it challenging for developers to secure financing at rate that provides an acceptable return on investment. As a result, the funds earmarked for this program have not yet been spent.

The Finance Committee met on September 3, 2024, and determined that the Live Local Development funding is important to the achievement of the County’s strategic goals and as such should be kept intact. However, ARPA funding must be spent by December 31, 2024. As a result, the Finance Committee voted to repurpose the ARPA allocation to fund the improvements to the County Courthouse/Sheriff’s Department/Jail and use \$1 million of general fund balance that had been carried over by the Board during its March 12, 2024, meeting for the building project to fund the Live Local Development Fund.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County seeks to repurpose \$1 million of American Rescue Plan dollars from the Live Local Development Fund to the Courthouse/Sheriff Department/Jail improvement project, and

WHEREAS, Jefferson County also seeks to utilize the \$1 million of General Fund balance previously earmarked for the building project for the Live Local Development Fund.

NOW, THEREFORE, BE IT RESOLVED that the 2024 County Budget is amended accordingly.

*Fiscal Note: Passage of this resolution authorizes the County Finance Director to make the necessary budget adjustments to enact this resolution. This is a budget amendment. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30-member County Board).*

**Jones moved for the adoption of Resolution No. 2024-39.** Seconded by Jaeckel and passed. Ayes 28 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Groose, Hafften, Tracy, Truax, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 2 (Golson and Foelker), Vacant 0.

**Braughler, Human Resource Committee Chair, introduced Resolution No. 2024-40. Restructuring the Emergency Management Department – Reclassifying the Program Assistant Position to Deputy Emergency Management Director Position**

Executive Summary

The recent leadership position transitions within the Emergency Management and Sheriff Department have triggered various recommendations related to the organizational structure and needs of the County. Historically, the Emergency Management Department has directly reported to the County Sheriff. Going forward, the Emergency Management Department will be a direct report to the County Administrator. This change has brought to light two additional needs. First, the previous Sheriff served as the primary back up to the Emergency Management Director. Second, the growing demand for technical expertise to meet the needs of the County and its communities has underscored the necessity for a role that can fully support the operational demands of the department during periods of leave. This need was reinforced through conversations with key stakeholders as part of the process of filling the Emergency Management Director role.

The Emergency Management Department is currently staffed with 2 full time positions, which includes the Director and Program Assistant. Given the technical and functional needs of the department, it is recommended that the Program Assistant role position is reclassified to a Deputy Director role. It is anticipated that this adjustment in the 2024 budget year will be cost neutral due to the budgeting of the former Emergency Management Director at top step.

The Human Resource Committee considered this request at their August 20, 2024, and recommended it moving forward for County Board approval. The Finance Committee was advised of this recommendation at their September 3, 2024, meeting.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County has a responsibility to ensure continuity of operations, which is especially crucial in Emergency Management, and

WHEREAS, a need for additional capacity and technical expertise has been identified in the Emergency Management Department, and

WHEREAS, there is a desire for Emergency Management to continue its strong efforts in engagement with communities on emergency preparedness and expand on these efforts.

NOW, THEREFORE, BE IT RESOLVED the Program Assistant position is reclassified to an exempt Deputy Director position in the Emergency Management Department.

*Fiscal Note: The difference between the budgeted salary of the former Emergency Management Director and the incoming Emergency Management Director is expected to be sufficient to cover*

*the cost of this reclassification. Therefore, no additional tax levy or budget amendment is required for this action.*

**Braugler moved for the adoption of Resolution No. 2024-40.** Seconded by Morris and passed.

**Turville-Heitz, Land and Water Conservation Committee Chair, introduced Resolution No. 2024-41. Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Clean Boats, Clean Waters Grant**

Executive Summary

The Wisconsin Department of Natural Resources has a grant program called Clean Boats, Clean Waters which funds staff to educate boaters about aquatic invasive species laws. In partnership with the Town and City of Lake Mills, the Jefferson County Land and Water Conservation Department desires to implement this grant program on Rock Lake in 2025. The Town and City of Lake Mills will provide matching funds for the program.

This resolution authorizes Jefferson County to apply for and implement the Wisconsin Department of Natural Resources Clean Boats, Clean Waters Grant on Rock Lake. The Land and Water Conservation Committee considered this resolution at its meeting on August 21, 2024, and recommended forwarding it to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Land and Water Conservation Department is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources to fund a Clean Boats, Clean Waters program on Rock Lake boat launches, and

WHEREAS, the Land and Water Conservation Department attests to the validity and veracity of the statements and representations contained in the grant application, and

WHEREAS, a grant agreement/contract is required by the Wisconsin Department of Natural Resources to carry out the project.

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of Supervisors that the Land and Water Conservation Department will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the Land and Water Conservation Department Director to do the following:

1. Sign and submit a grant application and supporting documents to the Wisconsin Department of Natural Resources for financial assistance
2. Enter into a grant agreement/contract with the Wisconsin Department of Natural Resources
3. Submit required reports to the Wisconsin Department of Natural Resources to satisfy the grant agreement/contract, as appropriate
4. Submit reimbursement request(s) to the Wisconsin Department of Natural Resources per the grant agreement/contract
5. Sign and submit other documentation as necessary to complete the project per the grant agreement/contract.

BE IT FURTHER RESOLVED that the Land and Water Conservation Department will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement/contract.

*Fiscal Note: The total grant request is \$5,550. The Town and City of Lake Mills contribution is \$1,800 which will cover summer staff costs and supplies. The Land and Water Conservation*

*Department budget will cover printing expenses. The grant amount, municipal amount, and corresponding expenses will be included in the 2025 budget. No budget amendment is necessary.*  
**Turville-Heitz moved for the adoption of Resolution No. 2024-41.** Seconded by Richardson and passed.

**Turville-Heitz, Land and Water Conservation Committee Chair, introduced Resolution No. 2024-42. Authorizing the Application and Implementation of a Wisconsin Department of Natural Resources Lake Monitoring and Protection Network Grant**

Executive Summary

The Wisconsin Department of Natural Resources provides annual support to counties for lake monitoring and aquatic invasive species prevention and management activities referenced as the Lake Monitoring and Protection Network grant. The amount allocated in 2025 for Jefferson County is \$13,003.36 and a grant application is required to be submitted to obtain the funds.

This resolution authorizes Jefferson County to apply for and implement a Wisconsin Department of Natural Resources Lake Monitoring and Protection Network grant. The Land and Water Conservation Committee considered this resolution at its meeting on August 21, 2024, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Land and Water Conservation Department is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of lake monitoring and aquatic invasive species prevention and management activities, and

WHEREAS, the Land and Water Conservation Department attests to the validity and veracity of the statements and representations contained in the grant application, and

WHEREAS, a grant agreement/contract is required by the Wisconsin Department of Natural Resources to carry out the project.

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of Supervisors that the Land and Water Conservation Department will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the Land and Water Conservation Department Director to do the following:

1. Sign and submit a grant application and supporting documents to the Wisconsin Department of Natural Resources for financial assistance
2. Enter into a grant agreement/contract with the Wisconsin Department of Natural Resources
3. Submit required reports to the Wisconsin Department of Natural Resources to satisfy the grant agreement/contract, as appropriate
4. Submit reimbursement request(s) to the Wisconsin Department of Natural Resources per the grant agreement/contract
5. Sign and submit other documentation as necessary to complete the project per the grant agreement/contract.

BE IT FURTHER RESOLVED that the Land and Water Conservation Department will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share agreement/contract.

*Fiscal Note: The total 2025 grant award will be \$13,003.36 which will cover the cost of staff time spent implementing the grant deliverables. This grant amount and corresponding expenses will be included in the 2025 budget. No budget amendment is necessary.*

**Turville-Heitz moved for the adoption of Resolution No. 2024-42.** Seconded by Richardson and passed.

**Morris, Law Enforcement and Emergency Management Committee Chair, introduced Resolution No. 2024-43. Adopting a Public Implementation Plan for Update of the Jefferson County Hazard Mitigation Plan**

Executive Summary

To better prepare our communities for natural and human-made disasters, Jefferson County is in the process of updating the County's Hazard Mitigation Plan consistent with the Disaster Mitigation Act of 2000.

The Federal Disaster Mitigation Act of 2000 (DMA 2000) established a program of technical and financial assistance to States and local governments in the implementation of pre-disaster hazard mitigation measures. This assistance was intended to support measures that are cost-effective and are designed to reduce injuries, loss of life, and property damage and destruction, including damage to critical services and facilities under the jurisdiction of the states or local governments. The Act authorizes such assistance to be used to: (1) support effective public-private partnerships; (2) improve the assessment of a community's natural hazards vulnerabilities; or (3) establish a community's mitigation priorities.

Jefferson County Emergency Management will lead the process in partnership with Civi-Tek Consulting, based out of Lake Mills, WI. Representatives from County departments, local municipalities, and other organizations will help develop the plan's risk assessment, capability assessment, and mitigation strategy. To fund the update, Jefferson County secured a planning grant through FEMA's Building Resilient Infrastructure and Communities (BRIC) Program.

This resolution will adopt a public implementation plan to involve citizens and local units of government in its plan update. The Law Enforcement/Emergency Management Committee considered this resolution at its meeting on August 23, 2024, and recommended forwarding it to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County applied for and received a federal grant to help fund the update of the Jefferson County Hazard Mitigation Plan consistent with the Disaster Mitigation Act of 2000, and

WHEREAS, it is desirable to involve citizens and local units of government in the preparation, review and adoption of the plan update.

NOW, THEREFORE, BE IT RESOLVED that the attached public participation plan is hereby adopted.

*Fiscal Note: This resolution has no fiscal impact.*

**Morris moved for the adoption of Resolution No. 2024-43.** Seconded by Drayna and passed.

**Christensen, Parks Committee Chair, introduced Resolution No. 2024-44. Authorizing County Conservation Aids Grant Application for Dorothy Carnes County Park**

Executive Summary

The Wisconsin Department of Natural Resources Fish and Wildlife Management Grant Program was created to assist counties in the improvement of fish and wildlife resources. The program was established by the Wisconsin Legislature in 1965 and provides matching funds for a growing list of county sponsored fish and wildlife habitat projects.

The Jefferson County Parks Department will apply for financial assistance through this program to supplement vegetation management activities in the Dorothy Carnes Park including prescribed burning and invasive plant controls. The project will consist of a spring 2025 prescribed fire and follow up work through the spring and summer of 2025 to eliminate any invasive woody species from target areas of the Dorothy Carnes Park East prairies such as honeysuckle, buckthorn, multiflora rose, black walnut, and others.

The total cost of the project is estimated at \$5,000. This grant application requests up to 50% of the total project cost to be used toward the project (\$2,500) which will be matched by both Parks Staff labor and other departmental revenues and donations.

This resolution authorizes submission of the grant application and acceptance of grant funds of up to \$2,500, with a \$2,500 matching allocation through donations, county staff labor, and volunteer labor. The Parks Committee considered this resolution at its meeting on August 22<sup>nd</sup>, 2024, and recommended forwarding to the County Board for approval.

WHEREAS, the State of Wisconsin enacted legislation providing for allocation of funds to the respective counties on an acreage basis for county fish and game projects on the condition that the counties match the state allocation, and

WHEREAS, Jefferson County desires to participate in county fish and game projects pursuant to the provisions of s. 23.09(12) of the Wisconsin Statutes, and

WHEREAS, this resolution ratifies the grant application to be submitted by the Jefferson County Parks Department and authorizes accepting grant funding in the amount of up to \$2,500.00 to be used for the maintenance and upkeep of Dorothy Carnes County Park.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson County Board of Supervisors that the application submitted by the Jefferson County Parks Department to the Wisconsin Department of Natural Resources for grant funds in the amount of up to \$2,500.00 to be used for ongoing prairie and ecosystem maintenance at Dorothy Carnes Park East is hereby ratified, and accepting grant funds of up to \$2,500.00 for this purpose is hereby authorized.

BE IT FURTHER RESOLVED that the Jefferson County Parks Department is authorized to act on behalf of Jefferson County to sign documents, and take necessary action to undertake, direct, and complete this project.

BE IT FURTHER RESOLVED that the Jefferson County Board does hereby appropriate a matching allocation for such project in an amount of not more than \$2,500.00 funded through donations held by Jefferson County, and staff and volunteer labor.

*Fiscal Note: The total cost of this project is estimated at \$5,000 which will be funded through the CCA grant in the amount of up to \$2,500, with the balance funded through a combination of Resv. Applied Operating 12805-594950, and staff and volunteer labor. This revenue and expenditure is included in the Parks 2025 budget as drafted. No budget amendment is necessary.*

**Christensen moved for the adoption of Resolution No. 2024-44.** Seconded by Gulig and passed.

**Christensen, Parks Committee Chair, introduced Resolution No. 2024-45. Authorizing the County Administrator to Enter into a Contract with KL Engineering for Construction Administration and Oversight of the Jefferson County Interurban Trail Project in Phase III**  
Executive Summary

The Jefferson County Parks Department is continuing construction of a multi-use recreation trail on utility right-of-way owned by We Energies. The proposed trail is 10.96 miles and is located on the former interurban rail line between the City of Watertown and the City of Oconomowoc. The path cross-section will consist of a 10-foot-wide asphalt surface with 2-foot-wide aggregate

shoulders. The project includes ten (10) miles of trail within Jefferson County, and one (1) mile of trail in Waukesha County. The City of Watertown and the City of Oconomowoc are the project boundaries. The trail will act as an extension of the Lake Country Trail and eventually connect to the City of Pewaukee.

This project has completed 2 of 3 phases of construction consisting of seven (7) miles of trail. Multiple Federal and State grants have been awarded for the third phase of the project totaling \$1,985,665.00. The final phase of this project will include the construction of three (3) miles of paved trail from County Highway F to the County Line East of Ski Slide Road. This portion of the project will be 80% funded by a Transportation Alternatives Program (TAP) grant and will require oversight, reporting, and administration outside of the capabilities of the County.

Jefferson County published a Request for Proposals on June 26, 2024, for Construction Oversight and Administration services and received responses from four firms on July 18<sup>th</sup>, 2024. Staff reviewed the submissions based on each firm's relevant project experience administering trail construction projects, including Wisconsin Department of Transportation funded projects, firm availability based on Jefferson County's project timeline, and staffing hourly rates. Based on this review, the Parks Department recommends utilizing the services of KL Engineering.

This resolution authorizes the County Administrator to enter into a contract with KL Engineering for construction oversight and administration services for Phase III of the Jefferson County Interurban Trail Project. The Parks Committee reviewed this resolution at its meeting on August 22, 2024, and recommended forwarding it to the County Board for approval.

WHEREAS, Jefferson County has completed phases 1 and 2 of the Interurban Trail project with the final phase 3 of the project moving through the design, engineering, and permitting process, with estimated project letting in January of 2025, and

WHEREAS, the final phase of the project will be funded with a Transportation Alternatives Program grant which requires additional oversight and reporting to meet federal grant standards and reporting guidelines, and

WHEREAS, Jefferson County is seeking a contract with an outside qualified engineering firm to oversee the construction and administration of the Transportation Alternatives Program grant, and

WHEREAS, Jefferson County published a Request for Proposals and through a review and selection process have recommended utilizing the services of KL Engineering for oversight of the construction and grant administration for this phase of the project.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes the County Administrator to enter into a contract with KL Engineering for the purposes of construction oversight and grant administration on Phase III of the Interurban Trail Project for an amount not to exceed \$166,825.79, of which approximately 80% (\$133,460.63) will be covered by the WisDOT TAP grant.

*Fiscal Note: Of the total cost of services for Construction Engineering of \$166,825.79, \$133,460.63 will be paid for by the Transportation Alternatives Program grant and the remaining \$33,365.16 will be paid for from the carryover amount of \$303,243.43 that was approved by the County Board at its March 12, 2024, meeting. The approved funds are intended to be carried forward into 2025. This is a budgeted expenditure in the 2025 Jefferson County Parks Budget; therefore no budget amendment is necessary.*

**Christensen moved for the adoption of Resolution No. 2024-45.** Seconded by Morris and passed.

**Christensen, Parks Committee Chair, introduced Resolution No. 2024-46. Authorizing the execution of Memorandum of Understanding with Town of Lake Mills Regarding the North End Boat Launch in Lower Rock Lake County Park**

Executive Summary

Jefferson County owns Lower Rock Lake Park, located within the boundaries of the Town of Lake Mills. Within Lower Rock Lake Park there is a Town of Lake Mills right-of-way which runs parallel to the Rock Lake shoreline. The Town has historically managed the North End Boat Launch located adjacent to its right-of-way and within the County's Lower Rock Lake Park. The Town has collected and retained all launch fees.

The Town has been working on a grant application for funding for a reconstruction and improvement project for the North End Boat Launch through the Recreational Boating Facilities Grant Program administered by the Wisconsin Department of Resources. During the DNR's review of Town's grant application, it was discovered the County is the likely owner of the strip of land between the Town's right-of-way and the water's edge. As such, the DNR requires a formal agreement between the County and the Town regarding rights and responsibilities related to the North End Boat Launch as a condition of receipt of grant funding.

This resolution authorizes the County Administrator to finalize and execute a Memorandum of Understanding with the Town of Lake Mills defining roles and responsibilities related to the North End Boat Launch in Lower Rock Lake Park. Specifically, per the terms of the MOU the County will maintain Lower Rock Lake Park, the Town will maintain the piers and other launch structures, and both entities will mutually agree upon how to spend all launch fees collected for the North End Boat Launch pursuant to an annual work plan.

The Parks Committee considered this resolution on at its meetings on July 25, 2024, August 12, 2024, and August 22, 2024, and recommended forwarding it to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution; and

WHEREAS, a formal agreement outlining the roles and responsibilities of the County and the Town of Lake Mills regarding the North End Boat Launch is necessary for receipt of grant funding for the reconstruction and improvement project at the launch; and

WHEREAS, completion of the proposed reconstruction and improvement project is in the interest Jefferson County residents.

NOW, THEREFORE, BE IT RESOLVED the County Board authorizes the County Administrator to finalize and execute a Memorandum of Understanding with the Town of Lake Mills in substantially the same form as set forth in Ex. A.

*Fiscal Note: The MOU between the Town of Lake Mills and Jefferson County does not impose any additional fiscal responsibilities on Jefferson County.*

**Christensen moved for the adoption of Resolution No. 2024-46.** Seconded by Turville-Heitz and passed.

**Jaeckel, Planning and Zoning Committee Chair, introduced the following report:**

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

**Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2024-11. Amending Official Zoning Map**



WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4550A-24, R4551A-24, R4553A-24 and R4554A-24 were referred to the Jefferson County Planning and Zoning Committee for public hearing on August 15, 2024, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**From A-1 Exclusive Agricultural to A-3 Agricultural and Rural Residential**

Rezone to create a 2.0-acre lot at W6184 Star School Road in the Town of Koshkonong, PIN 016-0514-2114-000. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditional upon receipt of and recording of the final certified survey map, receipt of suitable soil test, access approval of maintaining authority and extraterritorial plat review. R4550A-24 Ivan & Elizabeth Yoder

Rezone 1.5 acres and combine with Lot 3 CSM 5568 to create a 2.5-acre lot at N1198 Fremont Road in the Town of Cold Spring, PIN 004-0515-2123-000. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditional upon receipt of and recording of the final certified survey map and extraterritorial plat review. R4551A Tim & Karen Maloney

Rezone to create a 4.5-acre lot along Island Road, near Setz Ln. in the Town of Waterloo, from PIN 030-0813-1141-001. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance. Rezoning is conditional upon receipt of and recording of the final certified survey map, receipt of suitable soil test, access approval of maintaining authority, and filing of affidavit of zoning status on remaining lands if as shown or if 4-acres than no affidavit is needed. R4554A Eggert Acres LLC

**From A-1, Exclusive Agricultural to A-2, Agricultural and Rural Business with Conditional Use**

Rezone approximately 41.648 acres from A-1 to A-2 at W9453 Rucks Road in the Town of Oakland, PIN 022-0613-1912-000. Rezoning is conditional upon receipt of and recording of a plat of survey. R4553A-24 William Guernsey

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

*Fiscal Note: Passage of this Ordinance has no immediate fiscal impact.*

**Jaeckel moved for the adoption of Ordinance No. 2024-11.** Seconded by Richardson and passed.

Kannard abstained from voting due to a potential conflict of interest.

**Jaeckel, Planning and Zoning Committee Chair, introduced Resolution No. 2024-47. Approving the 2025-2027 Jefferson County Land Information Plan**

Executive Summary

In order to qualify for funding through the Wisconsin Land Information Program (WLIP), the County must update its land information plan at least every three years. The updated 2025-2027 Land Information Plan for Jefferson County was prepared by the Planning and Development Department and the Land Information Council with input from numerous County Departments.

The purpose of the Jefferson County Land Information Plan is to meet Wisconsin Land Information Program funding eligibility requirements necessary for receiving grants and retaining fees for land information services, and to plan for county land information modernization in order to provide improved government services to county residents and businesses. The Wisconsin Land Information Program receives \$7.00 for each document recorded by the Jefferson County Register of Deeds which is used to fund Wisconsin Land Information Program grants and program administration. In addition, county land information program retains \$8.00 for each document recorded in the Jefferson County Register of Deeds. This updated plan provides a plan for how funds will be utilized to maintain and improve Jefferson County's Land Information Program. The Land Information Council met on July 23, 2024, and approved the updated Land Information Plan. The Planning and Zoning Committee met on August 26, 2024, and recommended forwarding this resolution to the County Board for approval of the 2025-2027 Jefferson County Land Information Plan.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the updated Jefferson County Land Information Plan conforms to the Wisconsin Department of Administration Uniform Instructions for Preparing County Land Information Plans, and

WHEREAS, the Land Information Council and the Planning and Zoning Committee have approved the updated Jefferson County Land Information Plan, which is incorporated herein by reference, and

WHEREAS, adopting the updated Land Information Plan will keep Jefferson County in compliance with Wisconsin Land Information Program requirements and eligible for retained fees and grant funding, and

NOW, THEREFORE BE IT RESOLVED that the 2025-2027 Jefferson County Land Information Plan is hereby approved.

BE IT FURTHER RESOLVED that the Land Information Council is authorized to make minor technical changes as needed.

*Fiscal Note: The Land Information Plan will help guide Land Information Program expenses from 2025-2027. The Land Information Program is a non-tax levy program. No additional tax levy dollars will be used.*

**Jaeckel moved for the adoption of Resolution No. 2024-47.** Seconded by Poulson and passed.

**Appointment by County Board Chair:**

By virtue of the authority vested in me under Section 3.05(1)(c)(d) of the County Board Rules, I hereby request confirmation of the following appointments as listed in the agenda:

Sheriff Travis Maze, Local Elected Official Representative, to the Local Emergency Planning Committee (LEPC) for an indeterminate term.

Matthew Kanters, Transportation Representative, to the Local Emergency Planning Committee (LEPC) for an indeterminate term.

Tracy Hameau, Emergency Management Representative, to the Local Emergency Planning Committee (LEPC) for an indeterminate term.

**Morris moved to confirm the above appointments.** Seconded by Turville-Heitz and passed.

**Appointment by County Administrator:**

By virtue of the authority vested in me under Section 59.18(2)(c) of the Wisconsin Statutes, I respectfully request confirmation of the following appointment:

Pamela Abrahamsen to the Human Services Board to fill an unexpired term ending November 01, 2025.

**Morris moved to confirm the above appointment.** Seconded by Kutz and passed.

**Public Comment: (General) 1 person from the community spoke on the draft Solar Energy Systems Ordinance that went before the January Planning and Zoning Committee.**

**Announcements:**

**Closed Session:**

**Poulson moved that the Board convene in closed session** pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion on selling County owned farmland. Seconded by Jaeckel and passed. Ayes 28 (Jones, Richardson, Preuss, Zarling, Braugher, Herbst, Morris, Wineke, Degner, Groose, Hafften, Tracy, Truax, Lund, Nass, Turville-Heitz, Kutz, White, Drayna, Backlund, Kannard, Poulson, Jaeckel, Lindl, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 2 (Foelker and Golson), Vacant 0.

**Braugher moved that the Board reconvene in open session.** Seconded by Morris and passed.

Supplemental information presented at the September 10, 2024, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at [www.jeffersoncountyi.gov](http://www.jeffersoncountyi.gov).

**There being no further business, Jaeckel moved that the Board adjourn. Seconded by Turville-Heitz and passed at 9:02 p.m.**