

COMMITTEE MINUTES

January 31, 2024

Executive Committee

1. Call to Order

Meeting was called to order by Wineke at 8:30 a.m.

2. Roll Call

Members present: Joan Fitzgerald, Steve Nass, Blane Poulson, Brandon White, Michael Wineke

Others Present: Ben Wehmeier, County Administrator; Michael Luckey, Assistant to the County Administrator; Supervisor Anita Martin, Danielle Thompson, Corporation Counsel; Supervisor Walt Christensen, Patricia Cicero, Director of Land and Water Conservation

Others Present via ZOOM: Sarana Stolar, Corporation Counsel; Supervisor Curtis Backlund; Brian Udovich, Highway Operations Manager

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the Open Meetings Law.

4. Review of Agenda

No changes.

5. Public Comment

Supervisor Backlund discussed concerns about supervisor/staff communication.

6. Approval of the December 27, 2023 Executive Committee Meeting Minutes

Draft minutes were provided for review.

Motion by Poulson/Fitzgerald to approve the December 27, 2023 Executive Committee meeting minutes as printed. Motion passed 5-0.

7. Approval of the January 16, 2024 County Board minutes

Draft minutes were provided for review.

Motion by Poulson/White approve the January 16, 2024 County Board minutes as printed. Motion passed 5-0.

8. Discussion and possible action on 2024-2026 official newspaper bid documents

Bid information was provided for review.

Motion by Nass/Poulson to approve the bid documents and explore including a contract for legal notices. Motion passed 5-0.

9. Strategic Plan Update – Branding, Implementation Plan, Priority Based Budget, Strategic Marketing

Luckey went over a presentation that he plans to give to the County Board. The teams are meeting regularly and making progress on establishing goals for the implementation plan.

Sample letterhead and email signatures were provided for review. The goal is to make these uniform in our departments. The committee gave feedback on the options. No action taken.

10. Discussion on amending Board Rules

Wehmeier said an overview of the amended board rules was given to the county board. Thompson provided a draft of the revised county board rules. The committee discussed the amendments and talked about options for voting. Christensen provided a handout and talked about the rules related to the Finance Committee and PACE program funding and limitations on serving as chair. Martin asked that the process be clear for voting on these issues. Nass suggested bringing issues related to the Finance Committee and PACE program forward in a resolution rather than including it in the board rules.

Motion by Fitzgerald/Poulson to strike the section related to the Finance Committee and the PACE program from the board rules. Motion passed 5-0.

Motion by Fitzgerald/Poulson to refer the Farmland Preservation PACE program funding issue to the Land and Water Committee and Finance Committee to discuss creating a joint resolution with final approval by the Executive committee. Motion passed 5-0.

Motion by Fitzgerald/White to change the board rules so that supervisors can only serve as chair for two standing committees. Motion passed 5-0.

11. Discussion on county board orientation

A draft agenda for county board orientation was provided for review. Wehmeier reviewed the agenda and requested feedback. Christensen suggested inviting supervisors to the Finance Committee Budget Hearings. No action taken.

12. Discussion on art for the courthouse

Christensen said that there is a countywide art show. He would like to look at the opportunity of displaying their art in the courthouse for one year. Wehmeier said that we have donations, and would like to add some other photographic pieces, possibility of displays from our historical societies. No action taken.

13. Financial Reports

- Clerk of Courts
- Corporation Counsel
- County Administrator
- County Board
- County Clerk

Financial Reports were provided for review. No action taken.

14. County Administrator's monthly report

Wehmeier gave a verbal report highlighting the following: new CJCC Treatment Coordinator, Fair Park Advisory Board, recruiting for Fair Park Director, interviewed for Fair Program Assistant, Emergency Management, Discover Wisconsin/Uniquely Wisconsin marketing, building project, year-end closeouts and budget adjustments, highway winter maintenance information, Youth Crisis Stabilization Facility Ribbon Cutting, Local Government Officials meeting, Sinissippi Solar Farm meetings, Badger Solar meetings. No action taken.

15. Assistant to the County Administrator's monthly report

Luckey gave a verbal report highlighting the following: Financial Empowerment Fund work, World Energy Start Up Program grant, attending WCA Legislative Conference and NACo Conference. No action taken.

16. Discussion and possible action on tentative future meeting schedule and agenda items

Regular Meeting – February 28, 2024 at 8:30 a.m.

Agenda Items:

- Approval of January 31, 2024 Executive Committee minutes
- Approval of February 13, 2024 County Board minutes
- Strategic Plan Update – Branding, Implementation Plan, Priority Based Budget, Strategic Marketing
- Discussion on amending Board Rules
- Discussion on County Board Orientation
- Financial Reports
- County Administrator's Monthly Report
- Assistant to the County Administrator's Monthly Report

17. Adjourn

Motion by White/Poulson to adjourn at 11:15 a.m. Motion passed 5-0.