

COMMITTEE MINUTES

July 31, 2024

Executive Committee

1. **Call to Order**

Meeting was called to order by Wineke at 8:30 a.m.

2. **Roll Call**

Members present: Walt Christensen, Steve Nass, Michael Wineke

Members present via ZOOM: Brandon White

Members excused: Blane Poulson

Others Present: Ben Wehmeier, County Administrator; Michael Luckey, Assistant to the County Administrator; Danielle Thompson, Corporation Counsel; Audrey McGraw, County Clerk, Tammie Jaeger, Administration; Patricia Cicero, Land and Water Conservation

Others Present via ZOOM: Sarana Stolar, Corporation Counsel; Sue Marx

3. **Certification of compliance with Open Meeting Law Requirements**

Wehmeier certified compliance with the Open Meetings Law.

4. **Review of Agenda**

No changes.

5. **Public Comment**

None

6. **Approval of July 9, 2024 County Board meeting minutes**

Draft minutes were provided for review.

Motion by Christensen/Nass to approve the July 9, 2024 County Board meeting minutes as printed. Motion passed 4-0.

7. **Approval of June 26, 2024 Executive Committee minutes**

Draft minutes were provided for review.

Motion by Nass/Christensen to approve the June 26, 2024 Executive Committee minutes as printed. Motion passed 4-0.

8. **Discussion and Possible Action on encouraging the state to fund the Wisconsin Purchase of Agricultural Easement (PACE) Program**

A copy of the Resolution - Encouraging Governor Evers and the Wisconsin Legislature to Support Funding the Wisconsin Purchase of Agricultural Conservation Easement Program was provided for review. Wehmeier and Cicero discussed the program and gave an update on where the money will come.

Motion by Christensen/Nass to support the Resolution - Encouraging the state to fund the Wisconsin Purchase of Agricultural Easement (PACE) Program and forward to the County Board for their consideration. Motion passed 4-0.

9. Discussion and possible action on Wisconsin Counties Association (WCA) Resolution – Supporting state investment in mental health

Wehmeier and Luckey talked about the state investment in mental health. WCA is asking every county to support this resolution.

Motion by Nass/Christensen to support the WCA Resolution Supporting state investment in mental health and forward to the County Board for their consideration . Motion passed 4-0.

10. Update on Emergency Medical Services (EMS)

Wehmeier and Luckey have set up regional meetings with municipalities to start conversations related to EMS. They discussed issues that municipalities are having. A wrap-up report from the regional meetings will be given at the next meeting. No action taken.

11. Discussion and possible action to support Rock River Community Clinic access point application to become a federally qualified health clinic

Wehmeier discussed the Rock River Community Clinic and why it is important for the clinic to become federally qualified. Applications are due in September.

Motion by Christensen/Nass to authorize the County Administrator to produce a letter of support and forward a Resolution – Supporting Rock River Community Clinic access point application to become a federally qualified health clinic to the County Board for their consideration. Motion passed 4-0.

12. Discussion and possible action on entering into an agreement with Department of Transportation (DOT) on behalf of Drainage Board and entering into a Memorandum of Understanding with the Drainage Board

Wehmeier and Thompson discussed the reason for the MOU. Wehmeier explained that the county will be signing two contracts. Thompson talked about the responsibilities of the county and the Drainage Board. The project is estimated at \$25,000 but there is some risk that it may cost more.

Motion by Wineke/Nass to support Resolution - Entering into an agreement with Department of Transportation (DOT) on behalf of Drainage Board and entering into a Memorandum of Understanding with the Drainage Board and forward to the County Board for their consideration. Motion passed 4-0.

13. Financial Reports

- Administration
- Clerk of Courts
- Corporation Counsel
- County Board
- County Clerk

Financial Reports were provided for review. Wehmeier discussed issues with the Clerk of Courts and Court Support Services budgets that they are working through. No action taken.

14. County Administrator’s monthly report

Wehmeier highlighted the following: courthouse/sheriff’s building project coordination; AV contractor issues, jail construction issues, department head / elected official transitions, communications plan strategic marketing plan meetings, JCEDC meetings – Michael Best Strategies related to utilities, covering tasks and responsibilities related to the CJCC Coordinator resignation, weekly meetings with Project Dove, loudermill hearings for staff disciplines, county fair, gave state of the county addresses to the Fort Rotary and JCEDC, Biztimes announced that they will cover Jefferson County on a fulltime basis, Emergency Management Director interviews, Fort HealthCare is contributing \$3M to our housing fund. No action taken.

15. Assistant to the County Administrator’s monthly report

Luckey shared updates on Strategic Plan – planning legislative breakfast in Jefferson, additional orientation for new employees, website redevelopment/redesign, working with sales force software related to permits and other processes, Uniquely Wisconsin videos, communication consulting strategies, Habitat for Humanity announced building first home in Jefferson County, Fair Park work, fair appreciation dinner, broadband work, art in the courthouse. No action taken.

16. Discussion and possible action on tentative future meeting schedule and agenda items

Regular Meeting – August 28, 2024 at 8:30 a.m.

Agenda Items:

- Approval of July 31, 2024 Executive Committee minutes
- Approval of August 12, 2024 County Board minutes
- Strategic Plan – Implementation Plan Quarterly Update
- Financial Reports
- Update on Emergency Medical Services (EMS)
- County Administrator’s Monthly Report
- Assistant to the County Administrator’s Monthly Report

17. Adjourn

Motion by Christensen/Nass to adjourn at 9:55 a.m. Motion passed 4-0.