Jefferson County Finance Committee Minutes September 17, 2024

Committee members: Jones, Richard (Chair) Christensen, Walt Jaeckel, George (Vice Chair) Kutz, Russell Drayna, David

- 1. Call to order Finance Committee Chair Richard Jones called the meeting to order at 8:30 a.m.
- 2. Roll call (establish a quorum) Finance Committee members present were Richard Jones, George Jaeckel, Russell Kutz, Walt Christensen and David Drayna. There were no other board members present. Staff in attendance were County Administrator, Ben Wehmeier; Assistant to the County Administrator, Michael Luckey; Finance Director, Marc DeVries; Assistant Finance Director, Tammy Worzalla; Budget Analyst I, Morgan Toutant; and Corporation Counsel, Danielle Thompson. There were no members of the public present.
- **3.** Certification of compliance with the Open Meetings Law County Administrator Wehmeier certified compliance with the Open Meetings Law.
- **4. Approval of the agenda** –The agenda was approved.
- 5. Communications none.
- 6. Public comment none.
- 7. Department 2025 Budget Hearings The Finance Committee considered the recommended budgets for each department listed below and motions were made to tentatively accept the recommended budget figures for each department, unless otherwise noted. [The format for each department lists (i) budget presenters in addition to Ben Wehmeier, (ii) any other information specific to the department budget, (iii) who moved/seconded to tentatively accept the recommended budget figure, unless otherwise noted, along with the amount, and (iv) the voting record]

#### a. County Clerk

- i. Audrey McGraw
- ii. No additional motion/information
- iii. Motion by Christensen/Jaeckel to approve the recommended budget of \$398,030 (estimated levy amount \$250,660)
- iv. Motion passed 5-0.
- b. Management Information Systems
  - i. John Rageth
  - ii. No additional motion/information
  - iii. Motion by Kutz/Christensen to approve the recommended budget of \$2,577,734 (estimated levy amount \$7,500)
  - iv. Motion passed 5-0.
- c. Planning and Development
  - i. Matt Zangl
  - ii. No additional motion/information

- iii. Motion by Jaeckel/Drayna to approve the recommended budget of \$1,095,649 for the Zoning Division (estimated levy amount \$414,979) and motion by Jaeckel/Kutz to approve the recommended budget of \$1,124,937 for the LIO Division (estimated levy amount \$522,644)
- iv. Motion passed 5-0.

## d. County Board

- i. Ben Wehmeier
- ii. No additional motion/information
- iii. Motion by Drayna/Jaeckel to approve the recommended budget of \$524,481 (estimated levy amount \$518,876)
- iv. Motion passed 5-0.

## e. District Attorney

- i. Monica Hall/Leigh Scherer
- ii. No additional motion/information
- iii. Motion by Christensen/Drayna to approve the recommended budget of \$903,820 (estimated levy amount \$807,116)
- iv. Motion passed 5-0.

## f. Land and Water Conservation

- i. Patricia Cicero
- ii. No additional motion/information
- iii. Motion by Jones/Jaeckel to approve the recommended budget of \$1,552,001 (estimated levy amount \$385,659)
- iv. Motion passed 5-0.

## g. Emergency Management

- i. Tracy Hameau/Tracy Neuhauser
- ii. No additional motion/information
- iii. Motion by Kutz/Christensen to approve the recommended budget of \$252,375 (estimated levy amount \$178,986)
- iv. Motion passed 5-0.

## h. Health Department

- i. Elizabeth Chilsen and Michele Schmidt
- ii. No additional motion/information
- iii. Motion by Jaeckel/Kutz to approve the recommended budget of \$1,910,245 (estimated levy amount \$983,750)
- iv. Motion passed 5-0.

#### i. Parks

- i. Kevin Weismann, Rolland Klement and Mary Truman
- ii. No additional motion/information
- iii. Motion by Drayna/Kutz to approve the recommended budget of \$3,422,721 (estimated levy amount \$983,464)
- iv. Motion passed 5-0.

# j. Highway Department

- i. Bill Kern/Jacob Borth
- ii. No additional motion/information
- iii. Motion by Jones/Jaeckel to approve the recommended budget of \$13,304,276 (estimated levy amount \$6,227,399)
- iv. Motion passed 5-0.
- k. Treasurer

- i. Kelly Stade
- ii. No additional motion/information
- iii. Motion by Christensen/Jaeckel to approve the recommended budget of \$318,221 (estimated levy savings \$1,767,049)
- iv. Motion passed 5-0.

#### I. Court Support Services

- i. Jennifer Weber
- ii. No additional motion/information
- iii. Motion by Kutz/Christensen to approve the recommended budget of \$1,685,929 (estimated levy savings \$1,154,329)
- iv. Motion passed 5-0.
- **8.** Set future meeting schedule, next meeting date, and possible agenda items The next Finance Committee meeting is scheduled for Wednesday, September 18th at 8:30 a.m.
- **9.** Adjourn A motion was made at 11:51 to recess until Wednesday, September 18th by Jones/Jaeckel. The motion passed 5-0.

Respectfully submitted,

Marc DeVries, Finance Director Jefferson County