

Jefferson County
Finance Committee Minutes
September 18, 2024

Committee members: Jones, Richard (Chair) Kutz, Russell
Christensen, Walt Drayna, David
Jaeckel, George (Vice Chair)

1. **Call to order** – Finance Committee Chair Richard Jones called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)** – Finance Committee members present were Richard Jones, George Jaeckel, Russell Kutz, Walt Christensen and David Drayna. There were no other board members present. Staff in attendance were County Administrator, Ben Wehmeier; Assistant to the County Administrator, Michael Luckey; Finance Director, Marc DeVries; Assistant Finance Director, Tammy Worzalla, Budget Analyst I, Morgan Toutant; and Corporation Counsel, Danielle Thompson. There were no members of the public present.
3. **Certification of compliance with the Open Meetings Law** – County Administrator Wehmeier certified compliance with the Open Meetings Law.
4. **Approval of the agenda** –The agenda was approved.
5. **Communications** – none.
6. **Public comment** – none.
7. **Department 2025 Budget Hearings** – The Finance Committee considered the recommended budgets for each department listed below and motions were made to tentatively accept the recommended budget figures for each department, unless otherwise noted. *[The format for each department lists (i) budget presenters in addition to Ben Wehmeier, (ii) any other information specific to the department budget, (iii) who moved/seconded to tentatively accept the recommended budget figure, unless otherwise noted, along with the amount, and (iv) the voting record]*
 - a. **Library Service**
 - i. Karol Kennedy
 - ii. No additional motion/information
 - iii. Motion by Christensen/Drayna to approve the recommended budget of \$1,143,285 (estimated levy amount \$1,143,285)
 - iv. Motion passed 5-0.
 - b. **Register of Deeds**
 - i. Staci Hoffman
 - ii. No additional motion/information
 - iii. Motion by Kutz/Jaeckel to approve the recommended budget of \$395,702 (estimated levy savings \$203,398)
 - iv. Motion passed 5-0.
 - c. **Administration**
 - i. Ben Wehmeier/Michael Luckey
 - ii. No additional motion/information

- iii. Motion by Jones/Drayna to approve the recommended budget of \$1,147,274 (estimated levy amount \$793,880)
 - iv. Motion passed 5-0.
- d. Clerk of Courts**
 - i. Cindy Hamre-Incha/Tina Hotter
 - ii. No additional motion/information
 - iii. Motion by Drayna/Jaeckel to approve the recommended budget of \$1,639,657 (estimated levy amount \$731,388)
 - iv. Motion passed 5-0.
- e. Human Resources**
 - i. Terri Palm
 - ii. No additional motion/information
 - iii. Motion by Jones/Jaeckel to approve the recommended budget of \$821,520 (estimated levy amount \$806,890)
 - iv. Motion passed 5-0.
- f. Medical Examiner**
 - i. Nichol Donovan
 - ii. No additional motion/information
 - iii. Motion by Christensen/Drayna to approve the recommended budget of \$404,799 (estimated levy amount \$286,799)
 - iv. Motion passed 5-0.
- g. Corporation Counsel**
 - i. Danielle Thompson
 - ii. No additional motion/information
 - iii. Motion by Kutz/Christensen to approve the recommended budget of \$501,862 (estimated levy amount \$501,862)
 - iv. Motion passed 5-0.
- h. Human Services**
 - i. Brent Ruehlow/Brian Belford
 - ii. No additional motion/information
 - iii. Motion by Jaeckel/Kutz to approve the recommended budget of \$42,275,516 (estimated levy amount \$9,477,140)
 - iv. Motion passed 5-0.
- i. UW Extension**
 - i. Chrissy Wen
 - ii. No additional motion/information
 - iii. Motion by Drayna/Jaeckel to approve the recommended budget of \$346,670 (estimated levy amount \$297,454)
 - iv. Motion passed 5-0.
- j. Fair Park**
 - i. Rebecca Roberts
 - ii. No additional motion/information
 - iii. Motion by Jaeckel/Kutz to approve the recommended budget of \$1,880,497 (estimated levy amount \$110,147)
 - iv. Motion passed 5-0.
- k. Veterans Service**
 - i. Yvonne Duesterhoeft
 - ii. No additional motion/information

- iii. Motion by Christensen/Jaeckel to approve the recommended budget of \$261,611 (estimated levy amount \$236,736) with possibility of increase for transportation van.
- iv. Motion passed 5-0.

8. Set future meeting schedule, next meeting date, and possible agenda items – The next Finance Committee meeting is scheduled for Thursday, September 19th at 8:30 a.m.

9. Adjourn – A motion was made at 11:28am to recess until Thursday, September 19th by Jones/Drayna. The motion passed 5-0.

Respectfully submitted,

Marc DeVries, Finance Director
Jefferson County