

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Tuesday, March 26th, 2024

The Jefferson County Highway Committee met on Tuesday, March 26th, 2024, at 7:30 A.M. for a meeting at the Highway Office.

ROLL CALL OF THE HIGHWAY COMMITTEE:

Members present: George Jaeckel; Curtis Backlund; Bruce Degner; Roger Lindl; Mark Groose

Members absent: None

Also Present: William Kern, Highway Commissioner
Jacob Borth, Highway Department
Brian Udovich, Highway Department
Ben Wehmeier, County Administrator
Michael Luckey, Assistant County Administrator
Danielle Thompson, Corporation Counsel

The purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES:

The minutes from the February 27th, 2024, Highway Committee meeting, having been distributed in advance, it was moved by Mr. Lindl and seconded by Mr. Jaeckel to approve the minutes as printed.

Carried by the following roll call:

AYES: All

NOES: None

ABSENT: None

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

COMMUNICATIONS:

- Mr. Groose stated his concerns for the methods used in the Highway Departments brushing operations. No Motion.

8. OLD BUSINESS

- a. None

9. NEW BUSINESS

a. Review and approve the Local Road Improvement Program asphalt purchase bids for the following projects:

County Highway Improvement Program (CHI):

- CHI: Jefferson County – CTH K (CTH KK-US12)
- CHI-Supplemental: Jefferson County – CTH K (B26-Collins Rd)

Town Road Improvement Program and Municipal: Street Improvement Program:

- TRIP (Tn Concord) – Pioneer Dr (Eder Dr – Bakertown Dr)
- TRIP (Tn Jefferson) – Airport Rd (Rita Ln – CTH K)
- TRIP (Tn of Koshdonong) – Oxbow Bend (Oxbow Bend – Termini)
- MSLIT (Will of Palmyra) – Northwest St (Maple St – 1st St)
- MSILT (Vill of Palmyra) – Eighth St (Main St – West St)

- Commissioner Kern explained that Payne and Dolan was the lowest bid including haul time for all of the above projects and advised that the committee approve Payne and Dolan as the asphalt supplier for all Local Road Improvement Program Projects in 2024. It was moved by Mr. Jaeckel and seconded by Mr. Lindl to approve Payne and Dolan as asphalt supplier for the above Local Road Improvement Program projects.

Carried by the following roll call:

AYES: All
NOES: None
ABSENT: None
ABSTAIN: None

b. Review and approve seasonal quotes for 2024 asphalt and oil:

- Commissioner Kern presented the 2024 seasonal asphalt and oil bids. It was moved by Mr. Degner and seconded by Mr. Lindl to approve the seasonal bids for 2024 asphalt and oil.

Carried by the following roll call:

AYES: All
NOES: None
ABSENT: None
ABSTAIN: None

c. Discuss and approve seasonal quotes for 2024 asphalt milling and pulverizing:

- Commissioner Kern presented the 2024 seasonal asphalt milling and pulverizing bids. It was moved by Mr. Lindl and seconded by Mr. Goose to approve the seasonal bids for 2024 asphalt milling and pulverizing.

- Carried by the following roll call:
- AYES: All
- NOES: None

- ABSENT: None
- ABSTAIN: None

d. Discuss monthly financial account summary (YTD):

- Commissioner Kern reviewed the financial account summary with the committee and answered questions.

10. Highway Operations Report

Commissioner Kern presented the Highway Operations Report.

11. REVIEW & APPROVE VOUCHERS:

The vouchers held the following totals resulting:

BILLS:	03/04/2024	\$	218.73
BILLS:	03/04/2024	\$	27,655.75
BILLS:	03/11/2024	\$	155.41
BILLS:	03/11/2024	\$	213,945.05
BILLS:	03/18/2024	\$	357.14
BILLS:	03/18/2024	\$	46,521.54
BILLS:	03/25/2024	\$	332.82
BILLS:	03/25/2024	\$	229,865.35
P CARD:	FEBRUARY – UDOVICH	\$	967.39
P CARD:	FEBRUARY – BORTH	\$	<u>4,488.25</u>
TOTALS:		\$	524,507.43

It was moved by Mr. Lindl and seconded by Mr. Degner that the bills are approved as reviewed.

Carried by the following roll call:

- AYES: Jaeckel, Backlund, Degner, Lindl
- NOES: Goose
- ABSENT: None
- ABSTAIN: None

Motion by Mr. Lindl and seconded by Mr. Degner to adjourn at 8:00 a.m.

Carried by the following roll call:

- AYES: All
- NOES: None
- ABSENT: None
- ABSTAIN: None

The next meeting will be held on **Tuesday, April 30th, 2024, at 7:30 a.m.**, at the Jefferson County Highway Department.