

Historic Sites Preservation Council Minutes

Date: Wednesday, February 14, 2023

Time: 8:30 AM

Videoconference OR
Jefferson County Courthouse
Room C1049
311 S. Center Avenue
Jefferson, WI 53549

Join Zoom Meeting

<https://us06web.zoom.us/j/82800249230?pwd=NEV1RkczcURvSmZjTXh3OFVVeEdwUT09>

Meeting ID: 828 0024 9230

Passcode: 987795

Dial by your location: 1 312 626 6799 US (Chicago)

1. Call to order

Untz called the meeting to order at 8:30 am

2. Roll call

Present: Callan, Gulig, Killoran, Martin, Untz

Remote:

Others:

Staff Present: Truman, Wiesmann, Klement, Cicero, Kokkonen

3. Certification of compliance with open meetings law

Truman certified compliance

4. Review of agenda

Agenda approved as written

5. Public comment (Members of the public who wish to address the Council must register their request at this time)

No public comment

6. Approval of minutes from the December 13, 2023 meeting

Callan/Martin motion to approve the December 13 minutes. Motion passes 4/0.

7. Communications

No communications

8. New Member Orientation

9. Discussion and Possible Action on Heirloom Apple Tree Removal at UW-Extension

Klement – was contacted by Human Services regarding cleaning the down/dead trees in the apple orchard. The department is planning to remove expired trees and clean space.

Untz – questioned if there has been analysis on the heirloom/historical status of the fruit.

Martin – noted that perhaps a community group might have an interest in the seedlings.

10. Discussion and Possible Action on Jefferson County Potter's Field Study with University of Wisconsin-Whitewater

Cicero – noted that a partnership with the University of Wisconsin-Whitewater has been formed. The partners specialize in ground penetrating radar that will be used at Potter's Field. Last Tuesday two professors and a student met at the site. Conducted five swaths with the radar in the main Potter's Field. Radar indicated potential graves in the neighboring farm field.

Gulig - Group was out again on 2/13/24. Scanned a series of 20x20m N/S grid to the west of the existing Potter's Field into the AG field. Converting data at this time. The group would like to continue surveying in areas outside of the "marked area." Flagging is still in the ground - pink flag tape/landscape staples @ ground level.

Killoran - stated the group would like to continue due diligence and survey for unmarked graves in the adjoining field, making sure that required space is available.

Martin - questioned how many known sites are in "Potter's Field."

Gulig - stated that they are in search of Boarders' Survey from the 1930's.

11. Discussion and Possible Action on Story Maps/GIS web Mapping

Kokkonen - in process of converting data from the quadrant studies. Trying to ascertain which parts of the data are public versus private.

Callan/Martin - move forward with mapping public locations, having a goal of April, 2024. Motion passes 5/0.

12. Discussion and Possible Action on Potential Historic Property Applications & Target Date to Launch Application Process.

It was noted to change the review period to 120 days - change in the Press Release.

Callan - Paragraph 4: the registry will provides opportunities - change to provide

About the program: ends in "?" and should be "."

Add "," after the word significant.

Include Pete as current member.

Martin - contact - Jefferson county parks

Callan/Gulig - motion to launch process after March County Board Approval. Motion passes 5/0.

13. Discussion and Possible Action on Historic Sites Preservation Council Ordinance

Gulig - "removal" process - wording regarding redaction will changed from *May Be Redacted* to *Will Be Redacted*.

Untz - how to write the "why" are we asking for the changes to the ordinances.

Martin - suggested that it be written such as: ordinance updated to reflect philosophy & language currently in use in the practice.

Gulig - will draft the paragraph.

Callan - remove "pre-historic" in Purpose and Intent, (b)

Gulig/Callan - accept the revised Ordinance with editorial changes as discussed at the meeting and inclusion of an executive summary. Motion passes 5/0.

14. Discussion on 2024 Historic Sites Preservation Council Budget

\$5,000+ in December, 2024. Funds carryforward yearly.

15. Next Scheduled Meetings per the 2024 Proposed Meeting Schedule:

a. April 10, 2024

b. June ?, 2024

16. Potential agenda items for Council's next meeting

Intern - budget and job description

Bring budget report.

GIS Story Mapping

Potter's Field Update

17. Adjourn

Gulig/Martin motion to adjourn at 9:39 am. Motion passes 5/0.

Respectfully Submitted,

Mary S. Truman

Adv. Program Assistant