

## **LAW ENFORCEMENT/EMERGENCY MANAGEMENT COMMITTEE MINUTES**

**DATE:** March 22, 2024

**Call to Order:** Meeting called to order by Supervisor Morris at 8:35 a.m.

**Roll Call:** Members of the committee present were: Dwayne Morris, David Drayna, Brandon White, Mary Roberts (Zoom), Karl Zarling (Zoom)

Others present were: Chief Deputy Donald Hunter, Sheriff Paul Milbrath

Absent: none.

**Certification of Compliance with open meetings law:** Chief Deputy Donald Hunter certified compliance with the open meetings law.

**Approval of the agenda:** The agenda was approved as presented.

**Public Comment:** None

**Approval of the February 23, 2024 meeting minutes:** A motion was made by Supervisor Drayna, and seconded by Supervisor White that the February 23, 2024 minutes be approved as printed. Motion carried.

### **Communications:**

- Sheriff Milbrath told the committee that the only new communication was a letter sent by a citizen thanking Deputy Nick Olszewski for his compassion and calm demeanor during a boat house fire at his house.

### **Grants - Update of ongoing or new grants:**

- Sheriff Milbrath spoke on applying for a Federal Grant to purchase a Flock Camera System. These cameras would be able to assist in amber alert, silver alerts, and park patrol. It sends real time information on vehicles that drive past them.
- Sheriff also informed the committee that he would have more information on exactly which piece of equipment he will be asking for with the Enbridge Grant by the next meeting.

### **Proclamation of Public Safety Telecommunications Week - April 14- 20, 2024**

- A motion was made by Supervisor Drayna, and seconded by Supervisor White that this be sent to the County Board in April. Motion carried.

### **Proclamation of Law Enforcement Memorial Week - May 12- 18, 2024**

- A motion was made by Supervisor Drayna, and seconded by Supervisor White that this be sent to the County Board in April. Motion carried.

**Report from the Sheriff:**

- Sheriff Milbrath told the committee that he purchased a plaque personally for the Fort Atkinson High School FFA for their donation every year of baked goods and drinks for the department during FFA week.
- Sheriff informed the committee that about \$360,000 will be spent to purchase 3 new squads for the departments take home squad program.
- Palmyra Public Safety is extremely short staffed so the Sheriff's Office will be covering the Palmyra area week nights and all weekend.
- Chief Hunter spoke on the hiring of 3 new deputies that will start within the next weeks, 2 of which are females.
- There are 2 MOU's out to the Union regarding Fair Week overtime and the ability to start the lateral transfer process for 5 open positions on Patrol.
- Currently the office is short, 1 Captain, 1 Patrol Sergeant, 1 Jail Sergeant with 1 Patrol Sergeant retiring April 1 and another leaving the department on April 5.
- Jail has 23 fully trained deputies with 6 in training and March overtime shifts of 135
- Patrol had 19 fully trained deputies with 3 in training with March overtime shifts of 78
- Currently in the promotion process to fill Administration Captain, 2 Patrol sergeants, and 1 Jail Sergeant position.

**Update on Communications Project:**

- Sheriff Milbrath told the committee that the only issue yet is a couple of dead spots within buildings such as hospitals and schools. Working with First Net to install boosters in those buildings for between \$20,000- \$25,000. There is money left over in the project to cover these expenses.
- Final Test drive scheduled for later this summer

**Review monthly bills and financial items (December-Final, January):** – The committee approved the monthly recap reports for December 2024 bills in the amount of \$331,550.68 and January 2024 bills in the amount of \$353,341.01. A spreadsheet summarizing current bills was reviewed by the committee members.

**Report on the budget:**

- Chief Hunter spoke on the department coming in at around \$427,000 under budget for 2023 and January numbers look very good.
- April 1 starts new rates for Marshal inmates from \$69 to \$104 plus now the office can charge for transportation costs at \$43
- Tentative schedule of occupying the new renovated offices September 9 and 27.

**Review monthly jail and patrol activity reports:** Jail and patrol activity reports were available and reviewed.

**Discussion and Possible action on approving jail assessment fund purchases:**

- Bills were presented for dish washer lease (01/01/24-01/18/24) for \$129.82, dish washer lease (01/19/24-02/18/24) for \$223.58, Jail inmate instruction for January and February for \$3,600.00 for a grand total of \$3,953.40

The jail assessment balance at the end of January is \$208,587.66.

**Discussion on potential items for the next meeting agenda:**

- April EM Meeting-Update on the foam for oil spills
- May Sheriff Meeting- Update on the housing of evidence

**Adjourn:** A motion made by Supervisor White to adjourn at 9:42 a.m., was seconded by Supervisor Drayna. Motion carried.