

Meeting Date: November 20, 2024

Members Present: Bruce Degner (Chairperson), Sheriff Travis Maze, Tracy Neuhauser, Tracy Hameau, Matt Zangl, Sam Lamuro (Co-Chairperson), Michael Stephens, Tyler Kubicek, Elizabeth McCreary (Z), Sheriff Travis Maze, Chief Ron Wegner

Other Attendees: Kevin Hollis – Nestle Purina(z), Nick Thompson – Johnsonville, Shane Hart – Johnsonville, Keith Hrobsky – Johnsonville, Anita Martin, Kevin Hollis (z), Brian Udovich, Ben Schliesman, Michael Luckey(z)

1. **Call to Order:** Bruce Degner calls the meeting to order at 1:02 pm.
2. Quorum is met, and roll call/introductions are done.
3. In compliance with open meetings law.
4. **Review of the Agenda** – Chair Degner.
5. **Public Comment:** Anita Martin comments on fire numbers at cemeteries.
6. **Discussion and Approval of August 21, 2024, minutes.** Sam Lamuro Motions – Matt Zangl seconds – *Minutes Approved by all.*
7. Communications.
 - a. Chair Degner reviews information provided by Director Hameau on the 2025 National Association of SARA Title III Program Officials workshop, which will be held in Milwaukee from 4/21/2025 to 4/24/2025.
 - b. The committee reviews Emergency Management's request to designate the State of Wisconsin as the EPCRA Compliance officer. This allows Deputy Director Neuhauser to maintain better relations with off-site facilities.
 - i. The motion was made by Sam Lamuro and seconded by Matt Zangl.
Motion approved by all.
9. Designation letter: The committee will review the proposed letter designating Director Hameau to sign in place of the Chairperson when they are not available.
 - i. The motion was made by Michael Stevens and seconded by Sheriff Maze.
Motion approved by all.
10. New Facilities Letter: Director Hameau suggests that Emergency Management send letters to sites that could be planning facilities. Chief Wegner suggests bringing this topic before the January Fire Chief's Association meeting. He feels fire departments would have the most access to these facilities and would like a refresher for departments.
11. **Spill Report Updates**—Tracy Neuhauser provides updates on spills.

12. Chief Ron Wegner provides the committee updates from the Fire Chief's Association. A key point is that many fire departments are short on staffing and resources. People are less willing to be volunteer firefighters. At this point, daytime seems to be the time when departments are most stretched. Chief Wegner also reviews the response to this month's Airgas fire that occurred in the corn burner.
13. Tracy Neuhauser discusses the 2024 off-site plans. All plans have been completed except Johnsonville, which the facility is reviewing.
14. Tracy Neuhauser reviews the facilities which will be updated in 2025.
15. Johnsonville Tabletop—Johnsonville employees discuss their thoughts on the tabletop exercise completed on October 31, 2024. Johnsonville enjoyed the exercise. Chair Degner also gives his thoughts on it.
16. Director Hameau reviews whether some agencies can access WHOPRs (Wisconsin Hazmat Online Planning and Reporting System).
17. Chair Degner reviews the dates for 2025 LEPC meeting dates.
18. Discussion on a possible tour of Aztalan Bio.
19. **Set Time/Date of next meeting** – February 19, 2025 at 1:00 pm.

Motion to adjourn: 2:03 p.m. *Motion to adjourn by Sam Lamuro and seconded by Mike Stephens*

(z) – appeared via zoom