

## Jefferson County Parks Committee Minutes

Thursday, October 24, 2024

Time: 10:30 a.m.

Room: Courthouse C1021

Join Zoom Meeting <https://us06web.zoom.us/j/81764690750?pwd=TG9nUERZcnNRRVRoeHp5eHVZMVV1dz09>

### 1. **Call to order**

Christensen called the meeting to order at 10:30 AM.

### 2. **Roll call (establish a quorum)**

Present: Christensen, Turville-Heitz, Callan, Gulig, Richardson (remote)

Staff: Wiesmann, Klement, Luckey, Udovich, Thompson

Others: Nathan Gray (Natural Carnivore), Jamie Reich – Rock River Tubing

### 3. **Certification of compliance with the Open Meetings Law**

Luckey confirmed compliance.

### 4. **Approval of the agenda**

Agenda approved as written.

### 5. **Approval of Parks Committee Minutes for September 26, 2024**

Gulig/Callan motion to approve the September 26, 2024 minutes. Motion passes 5/0.

### 6. **Communications**

Pictures of maintenance and volunteer work included in the packet. Wiesmann expressed gratitude for local companies such as Generac and Doosan Bobcat for the work they are doing for the trails and parks within our system. Friends of Rose Lake Minutes included in the packet.

### 7. **Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**

N/A

### 8. **Discussion and Possible Action Vendor Permit Application**

A draft version of a Vendor Permit Application was presented to committee members. Thompson provided minor edits to the printed document. The Committee received comments from Gray and Reich to see how any proposed policy or application would affect their operations. The Committee settled on a consensus of revisiting the topic with an eye on passive marketing rather than active engagement.

Gulig/Callan motion to postpone action. Motion passes 5/0.

### 9. **Discussion on Memorial Art in the Park Policy**

A draft version of an internal policy for the selection and approval of memorial art in the parks was presented to committee members. Committee members discussed how to appropriately evaluate location and type of art. The Committee also discussed whether memorial art should only be reserved for people who made an extraordinary impact on the parks system.

### 10. **Update on Interurban Trail Phase III Project**

Wiesmann delivered an update on the bridge project as part of the Interurban Trail Phase III. During construction, it was discovered that the existing, 100-year-old concrete abutment(s) was not strong enough and additional work would be needed to be done. On Tuesday, October 22<sup>nd</sup>, the Finance Committee approved a contingency transfer of \$50,000 to the project to cover the estimated increase of \$28,000 of concrete bridge work, plus additional funds reserved as project contingency.

11. **Update on Flood Mitigation Property**

Wiesmann noted that he is working with the new Emergency Management Director and her staff, and that he has been pleased by the results thus far.

12. **Update on Trieloff Property Acquisition**

Wiesmann updated the Committee that he hopes to begin demolition on the buildings within the next month and a half.

13. **Field Staff Updates**

Klement indicated that they are winding down their seasonal staff. The Field Staff is mulching throughout the parks system. They are shutting down water at some parks and removing piers. He also detailed some of the construction work going on and near the Parks Maintenance Facility. He noted that CRB is donating thousands of feet of chain-link fence, and expressed gratitude for that donation.

14. **Admin Staff Updates**

Truman absent, no update given

15. **Discussion on Parks 2024 Budget**

Wiesmann said the budget is on track.

16. **Discussion on Agenda Items for the Next Meeting**

Wiesmann requested that the Committee consider a plan to transfer donations into the park's endowment fund at the next meeting. The ongoing revenue from that endowment would fund annual park improvements.

17. **Next Scheduled Meetings per the 2024 Proposed Meeting Schedule (4<sup>th</sup> Thursday, Monthly)**

- November 28, 2024 (Cancel)
- December 5, 2024 10:30am (Rescheduled to this time)
- December 26, 2025 (Cancel)
- January 30, 2024 (Rescheduled from January 23<sup>rd</sup>)

18. **Adjourn**

Turville-Heitz/Gulig motion to adjourn at 12:02pm. Motion passes 5/0.

Respectfully Submitted,

*Michael Luckey*

Assistant to the County Administrator