

**MINUTES**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**SITE INSPECTIONS**

*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson*

**SUBJECT:** Planning and Zoning Committee Site Inspections

**DATE:** July 12, 2024

**TIME:** 8:00 a.m.

**PLACE:** Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI in Room C1049

1. **Call to Order** – The meeting was called to order by Supervisor Jaeckel @ 8:00 am
2. **Roll Call (Establish a Quorum)** – Supervisors Jaeckel, Nass, Poulson and Foelker were present. Supervisor Richardson was excused. Zoning staff present were Haley Nielsen, Taylor Gray and Sharyl Fischback.
3. **Certification of Compliance with Open Meetings Law** – Supervisor Poulson confirmed the meeting is in compliance.
4. **Approval of the Agenda** – Supervisor Poulson made motion to approve agenda, seconded by Supervisor Foelker. Motion passed on voice vote, 4-0.
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)** – None.
6. **Communications** - There were no communications.
7. **Site Inspections for Petitions to be Presented in Public Hearing on July 18, 2024:**

**CU2131-24 – Ryan & Nicole Meyers:** Conditional Use to allow for a 1280 sq. ft. addition to a previously approved 2880 sq. ft. extensive onsite storage structure in R-2 at **W9017 US Highway 18**, Town of Oakland, on parcel 022-0613-0543-003.

**R4550A-24 – Ivan & Elizabeth Yoder:** Rezone to create a 2.0 acre lot at **W6184 Star School Road**, Town of Koshkonong, parcel 016-0514-2114-000.

**R4549A-24 – Courtney Dunkelberger:** Rezone a 1.1 acre lot along **Schwemmer Lane**, Town of Koshkonong, parcel 016-0514-1733-000. Owners are Daniel & Melanie Dunkelberger.

**R4546A-24 – R&W Ventures LLC:** Rezone to create a 3.3 acre lot around existing buildings as a farm consolidation at **W4178 State Road 106**, Town of Hebron, from parcel 010-0615-3214-000.

**R4547A-24 – R&W Ventures LLC:** To create three – 2.0 acre lots at **W4178 State Road 106**, Town of Hebron, from parcel 010-0615-3214-000.

**CU2130-24 – Todd Crawley & Jennifer Blossom:** Conditional use to expand from 20 dogs to 40 dogs in an A-3 at **N6304 Coffee Road**, Town of Farmington, on parcel 008-0715-1523-002.

**R4545A-24 – Chris Heinecke:** Rezone approximately 1.6 acres to be added to existing 2.0 acre A-3 lot for a total lot size of 3.66 acres on **County Road B**, Town of Concord, from parcel 006-0716-1813-005.

**R4544A-24 – Benjamin & Karen Kacheris:** Request for the A-3 zoned lot to be subdivided to create a 2.0 acre lot and a 1.0 acre lot on **Pioneer Drive** in the Town of Concord, parcel 006-0716-2913-002.

**R4548A-24 – Michael Braatz:** Rezone to create a 2.0 acre parcel at **N7513 County Road F**, Town of Ixonia, from parcel 012-0816-3431-000. Property is owned by John A & Nancy C Braatz Trust.

8. **Adjourn** - Motion made by Supervisor Poulson, seconded by Supervisor Nass to adjourn at 10:27 a.m. Motion passed on voice vote, 4-0.

If you have questions regarding the petitions, please contact the Planning & Development Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room C1040 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Planning & Development Department upon request.*