

WRRTC AUGUST 9, 2024 MEETING MINUTES – APPROVED 9/6/2024

**Wisconsin River Rail Transit Commission
Commission Meeting – Friday, August 9, 2024 at 10:00 am**

1. 10:00 AM **Call to Order – Marty Krueger, Chair**

2. Roll Call. **Establishment of Quorum – Misty Molzof, Admin**

Crawford	Carl Orr, <i>1st Vice Chair</i>	X	Jefferson	Mary Roberts	<i>Excused</i>
	Mark Gilberts	X		John Kannard, <i>Vice Secretary</i>	X
	Tom Cornford	X		Jeff Smith	X
				Dan Herbst, <i>Alternate</i>	X
Dane	Kevin Potter	X	Rock	Dave Homan, <i>2nd Vice Treasurer</i>	X
	Jeff Huttenburg, <i>Treasurer</i>	X		Tom Brien	<i>Excused</i>
	Jim Bolitho	X		Kevin Stone	<i>Excused</i>
Grant	David Wiederholt	<i>Excused</i>	Sauk	Brian Peper	X
	Mike Lieurance	X		Gaile Burchill	X
	Robert Scallon, <i>2nd Vice Chair</i>	X		Marty Krueger, <i>Chair</i>	X
		X		Tim McCumber, <i>Alternate</i>	X
Green	Harvey Kubly, <i>1st Vice Treasurer</i>	X	Walworth	Al Stanek	X
	Larry Kranig	<i>Excused</i>		Richard Kuhnke, <i>2nd Vice Secretary</i>	X
	Mark Gundlach	X		Allan Polyock	X
Iowa	Charles Anderson, <i>Secretary</i>	X	Waukesha	Rick Beutler, <i>3rd Vice Treasurer</i>	X
	Kate Reimann	X		Richard Morris	X
	Craig Hardy	<i>Excused</i>		Karl Nilson	<i>Excused</i>

Commission met quorum.

Others present for all or some of the meeting:

<ul style="list-style-type: none"> • Misty Molzof, SWWRPC • Julia Potter, Boardman & Clark • Lisa Stern, WisDOT • Ken Lucht, WSOR 	<ul style="list-style-type: none"> • Sarah Rigelman, WisDNR • Alan Anderson, Pink Lady RTC
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3. Action Item. **Certification of Meeting’s Public Notice – Noticed by Molzof.**
 ○ *Motion to approve meeting’s public notice – Kuhnke/Lieurance. Passed Unanimously.*

4. Action Item. **Approval of Agenda – Prepared by Molzof.**
 ○ *Motion to approve the agenda as posted. Scallon/Reimann. – Passed Unanimously.*

5. Action Item. **Approval of draft July 12, 2024 Meeting Minutes – Prepared by Molzof.**
 ○ *Motion to approve the July 12, 2024 meeting minutes as presented. Morris/Burchill. Passed Unanimously.*

6. Updates. **Public Comment – Time for public comment may be limited by the Chair.**
 None.

7. Updates. **Announcements by Commissioners**
 None.

REPORTS & COMMISSION BUSINESS

8. **WRRTC Financial Report – Huttenburg, Treasurer**
 ○ *Motion to approve the June, 2024 Treasurer’s Report and pay Richard Shure invoice in the amount of \$250.00 for rail inspection services provided. Orr/Cornford. Passed Unanimously.*

Huttenburg stated that we are always one month behind due to the timing of the meeting and the statement arrival. The cash flow, we paid one bill in June, we received revenues for crossing agreement and utility permit, and we transferred capital funds to pay Request #2-2024 to WSOR for Merrimac Bridge. Interest for June was a little over \$5,000. One bill to Richard Shure in the amount of \$250.00 for review of bid documents for track removal. Revenue and Expense Statement is a running total of financial standings as of the end of June, 2024.

9. **Wisconsin & Southern Railroad’s Report on Operations – Lucht, WSOR**

Lucht reported: the tie project on Reedsburg sub is ½ complete with 23,000 ties in the ground between Dane and Lodi, install rate of 1,400-1,500 ties per day, and crews will be going from Lodi to Devils’ Lake next, and in 2025 WSOR plans to work from Devil’s Lake to Reedsburg; WSOR is

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working with the Village of Darien to close 3rd Street to accommodate plans of a local rail customer to expand their business and extend track and WSOR is making substantial improvements to Wisconsin Street in Darien; WSOR is working with Genesey Realty in Waukesha County on a private crossing agreement, which should be received by the Commission in the next month or so; there was a list sent out with the packet of about 12 outstanding property issues that was updated in 2022, and WSOR is asking for WRRTC and WisDOT assistance in getting these taken care of; and the rail crossing in the Village of Arena is in process and still scheduled to be done in 2024 (Lucht to get back to Reimann with more information).

10. WisDOT Report – Mohlke - WisDOT.

Mohlke reported that the Janesville Bridge project is progressing and WSOR has been a great partner in this; Merrimac Bridge project is progressing as scheduled, divers are surveying work for Pier #2 and the project should be done in Quarter 1, 2025, once final dates are established, a ribbon cutting will be planned.

11. Committee Updates / Recommendations

Huttenburg provided a status update on the track removal project: received check for \$7,000 and documents; however, documents were not fully executed, so we are waiting on return of those documents before cashing the check, once the proper documentation is received, Treno will be given a notice to proceed. Huttenburg advised that WSOR will be sending payment in the amount of \$3,900 for rail line removed once an invoice is submitted.

12. Permits / Applications

- *Motion to approve the Temporary Authorization Permit (TAP), Builders Paving, LLC for a Mill and Overlay Project, State S Perry Street, Village of Oregon, Dane County contingent upon updated certificate of insurance naming WRRTC and its member counties. Orr/Huttenburg. Motion failed unanimously.*
- *Motion to approve the Temporary Authorization Permit (TAP), Payne & Dolan, S Perry Street, Village of Oregon, Dane Co., WI contingent upon updated certificate of insurance naming WRRTC and its member counties, signature on TAP agreement, and paying any fees as part of WRRTC fee schedule. Orr/Huttenburg. Passed Unanimously.*
- *Motion to approve the Temporary Authorization Permit (TAP), Builders Paving, LLC for a Mill and Overlay Project, State Park Road, Fox Lake, McHenry Co, IL contingent upon updated certificate of insurance naming WRRTC and its member counties paying any fees as part of WRRTC fee schedule. Anderson/Morris. Passed Unanimously.*

13. Sub-Committee for work on property issues relating to WRRTC properties; including: encroachments, trespassing, unpermitted crossings, etc.

Krueger stated that the list was attached, and with administrative and commission member changes, this has not been dealt with. This used to be handled with WisDOT, WRRTC Administrator, WSOR, Commission Chair, and Legal as needed and if and when it requires Commission approval, it comes back to a regular full commission meeting. Appointing a committee requires scheduling, meeting notices posted, minutes, etc., where this could be handled administratively. Consensus that it will be handled administratively as previously handled.

14. Discussion and Approval of Submission on FRPP Commission Comments.

- *Motion to approve letter as submitted with packet in regards to the FRPP Commission Comments. Lucht strongly urges Commission to weigh in with comments, and believes the draft is right on. Cornford/Scallon. Passed Unanimously.*

15. Adjournment.

- *Motion to Adjourn at 10:35 am. Cornford/Kubly. Passed Unanimously.*