



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, January 7th, 2025

Call to Order

The meeting was called to order by John Donohue at 1:00 pm.

Roll Call

Committee Members Present: John Donohue-Chair, Frankie Fuller -Vice-Chair, Janet Sayre-Hoeft, Carol O'Neil, Mary Roberts, Michael Wineke, Todd Wiedenhoeft

Attended by zoom: LaRae Schultz and Katie Dixon

Present from ADRC: Dominic Wondolkowski, Tonya Runyard, Tatiana March, ReBecca Schmidt, Mike Hansen.

Certification of Compliance with Open Meetings Law

It was determined that the committee was following Open Meetings Law.

Approval of Agenda

Agenda approved with correction; date changed on approval for Minutes from October to November. Janet Sayre-Hoeft made a motion to approve, Carol O'Neil seconded. Motion carried.

Approval of December 3rd, 2024, Minutes

Frankie Fuller made a motion to approve the minutes, Carol O'Neil seconded. Motion carried.

Communications

No communication was shared.

Public comment

There were no public comments.

Announcements:

John Donohue gave a briefing on governmental issues.

Update ADRC & Aging Program 2024 Key Outcome Indicators – ReBecca Schmidt, ADRC & Aging Division Manager

ReBecca Schmidt shared an update on the progress of the 2024 Key Outcome Indicators and shared the 2025 KOIs. See attached KOI reports.

ADRC Program Update:

ADRC Supervisor, Dominic Wondolkowski reported:

For December, the KOI was met. 38 of 38 initial in-person appointment requests were provided within ten (10) business days following the customer's request or later if preferred by the customer. End-of-year totals, ADRC staff are 493 of 493 in compliance with the KOI. The in-person visits consisted of the following: home 276; nursing home 50; assisted living 31; office 118, and hospital and other 17.

ADRC's new database, Peer Place, went live on 11.6.24. The new system has different search profile capabilities compared to the last system (Wellsky) and therefore, we are no longer able to pull the total number of contacts per month. With the new database, the shift is from the volume of contacts (Wellsky) to the number of clients served and number of units (time) provided to each customer.

The Department of Health Services (DHS) released end-of-the year reporting regarding the Senior Farmers Market Nutrition Program (SFMNP). Jefferson County had a voucher coupon redemption rate of 68%. The statewide average is 74%. Redemption rates for other nearby counties was shared.

Benefit Specialist staff and two volunteers served 124 clients during the Medicare Part D open enrollment from Oct 15 -Dec. 7, 2024.

Nutrition Program Update:

Tatiana March Reported:

In December, there were 2,292 home delivered meals served and 324 congregate meals provided. 9 new home delivered meal participants started on the program. No KOI was reported this month due to policies changes. Updated KOIs will be reported starting in February 2025.

March stated the first few days with the new Caterer have been going really well. There has been a lot of changes that the site managers are adjusting to, overall, they are very happy with the new food. Participants have started reporting on the food and many are stating that it is fantastic, fresh and very tasty. We are seeing an increase in our congregate participation, which is what we are hoping for. In December we held a pop-up dining event at the Lake Mills Community Center and 45 people signed up. It was a very nice event that was catered by Becky Palm from Jefferson. The meal was Pork Loin, Mashed Potatoes, Green Beans, Dinner Roll and a Brownie. The participants really enjoyed this meal and were excited about the upcoming changes to the Nutrition Program. March reviewed the 2025 Key Outcome Indicator and stated that all HDM participants will be assessed within 14 days of calling to inquire about meals. The 2025 goals for the nutrition program will be discussed at a later date as the final touches are still being made.

Transportation Program Update:

Mobility Manager, Michael Hansen Reported:

Ridership for the ADRC of Jefferson County Driver / Escort Service for December 2024 was 920 one-way rides. The number of new (first time) riders for the month was 16 and the number of unique clients served was 135.

Our Transportation KOI was met.

- KOI 1. 95% of qualifying medical ride requests are met this past month. All qualifying medical rides are counted if the client follows policy criteria. We met this goal.

Other Key Items of interest this past month were as follows:

- 10 Day Trip Events are being planned for 2025 with the first one to take place in February. We have a list of 47 suggested Venues to pick from. We hope to have a schedule completed by 1/15.

- We are currently making bids for a medium-sized low-sized van to purchase with our 2024 5310 Grant Award. Plan to review bids and decide on a vendor starting 01/22.
- We are planning to purchase a “side loading” 2025 Chrysler Voyager WC Van to replace Vehicle 58 with funding from a 2025 5310 Grant. Plan to begin this purchasing process by the end of January.
- A computer spreadsheet algorithm was recently developed with the help of AI to identify possible ridesharing opportunities.
- A status update was provided for the Transportation Program of current Vehicles and Drivers, and a summary of 2024 Client Statistics.

Dementia Care Specialist Update

Dementia Care Specialist, Tonya Runyard, provided the following update:

I, the Dementia Care Specialist, shared that in December, I had 13 consumer interactions. During the month of December, I facilitated 3 support groups. The coalitions/committees/networking meetings that I supported this month were: Wakeup Watertown. I supported 2 Memory Cafés. I offered 3 Caregiver Card Clubs. I provided 1 Dementia Live Experience. I provided an educational session called Time Slips at the Bridges Library Symposium. I collaborated with Rainbow Community Care coordinator and had a Friday Friends group.

Tonya Runyard
Dementia Care Specialist

Transportation and Nutrition Program Waivers – Mike Hansen and Tatiana March

There were 0 waiver requests this past month.

Discussion on Items for next agenda:

Transportation program overview/update
Orientation Manual distribution for annual review

Adjourn: Janet Sayre-Hoeft made a motion to adjourn the meeting; Katie Dixon seconded. Motion carried. Meeting adjourned at 2:33pm.

Respectfully submitted,
ReBecca Schmidt
Aging and ADRC Division Manager