



Aging & Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, March 4th, 2025

Call to Order

The meeting was called to order by John Donohue at 1:00 pm.

Roll Call

Committee Members Present: John Donohue-Chair, Frankie Fuller -Vice-Chair, Janet Sayre-Hoeft, Mary Roberts, Michael Wineke, and Katie Dixon.

Attended by zoom: LaRae Schultz, Carol O'Neil, and Todd Wiedenhoeft.

Present from ADRC: Dominic Wondolkowski and Tatiana March.

Not present: ReBecca Schmidt, Tonya Runyard, and Mike Hansen.

Certification of Compliance with Open Meetings Law

It was determined that the committee follows Open Meetings Law.

Approval of Agenda

Janet Sayre-Hoeft made a motion to approve, Mary Roberts seconded. Motion carried.

Approval of February 4th, 2025, Minutes

Committee Members did not receive the minutes, and the minutes were not available at the time of the meeting. Approval of February 4th, 2025, minutes is deferred to the April meeting.

Communications

John Donohue noted email communications previously shared by ReBecca Schmidt with the Advisory Committee: (1) From Janet Zander, power point slides from the ADPAW Regional Meeting ("Advocacy Lay of the Land") and (2) the document "Action Alert-Protect Medicaid".

Public comment

There were no public comments.

Announcements:

John Donohue announced the following: Aging Advocacy Day will be held in Madison on May 13, 2025. The Volunteer Resource Fair is on April 3, 2025, from 3-5pm.

Update ADRC & Aging Program 2025 Key Outcome Indicators- Dominic Wondolkowski, ADRC Supervisor

Dominic Wondolkowski shared an update on the progress of the 2025 Key Outcome Indicators. See attached KOI reports.

Advocacy Update:

Dominic Wondolkowski reported for ADRC & Aging Division Manager, ReBecca Schmidt:

ReBecca Schmidt attended the Regional ADPAW Members, Southwest-Southcentral virtual meeting held on February 24, 2025. As previously noted, Janet Zander's presentation materials were shared with committee members through email on 2.25.25. Advocacy Days at the Capital include:

March 4– Alzheimer's Advocacy Day

March 12– Survival Coalition – Disability Advocacy Day

May 13– Aging Advocacy Day

Dominic Wondolkowski attended an ADPAW Association virtual gathering March 3rd. The meeting centered around recent federal policy actions and their potential impact on programs and services.

ADRC Program Update:

ADRC Supervisor, Dominic Wondolkowski reported:

For February, the KOI was met. 21 of 21 functional screens were calculated following the KOI guidelines. Eighteen individuals were found eligible at a Nursing Home Level of Care (LOC), meaning the individual is eligible to enroll in a Family Care, Partnership or IRIS program. Three individuals were determined at a Non-Nursing Home Level of Care (LOC).

In February, ADRC staff served 429 unduplicated clients. Service Type most frequently provided in February was Information & Assistance (210x).

Two events that are part of our Youth Transition Services were shared. On February 20, 2025, the ADRC and several other local agencies attended the Special Education Parent Information Night at Watertown High School. Approx. 15 students and parents attended. Job Olympics 2025 will be held on March 20th at the MATC-Watertown Campus. The event is most applicable to students with Intellectual Disabilities and/or Autism. Speakers and small group job-related sessions will be offered.

Wondolkowski reviewed the definition of long-term care as it pertains to WI. publicly funded long term care programs. The similarities and differences between Family Care, Partnership and IRIS were presented. The four Managed Care Organizations, five IRIS Consultant Agencies (ICA) and three Fiscal Employer Agent programs that serve Jefferson Co. was reviewed. An example of a scorecard used in enrollment counseling was also shared. Wondolkowski answered questions asked by the committee.

Nutrition Program Update:

Tatiana March reported:

In January, all 18 assessments were completed, and the KOI was met. A total of 2,461 home-delivered meals and 432 congregate meals were served. Additionally, 18 new participants started the Home-Delivered Meal program.

March provided an update on the new meal caterer. She stated that everything is going well, and staff are working diligently through any new procedures. She collaborates with the Dane County Supervisor and Atlantis Valley to plan the menus each month. March mentioned that it has been beneficial to have input on the meals being served.

March also reported an increase in congregate dining participation in Lake Mills. Additionally, members of club 55 have shown interest in collaborating with the nutrition program to provide meals. Further details of this collaboration will be shared as it develops.

Transportation Program Update:

Dominic Wondolkowski reported for Mobility Manager, Michael Hansen:

Ridership for the ADRC of Jefferson County Driver / Escort Program for February 2025 (918), the number of new (first time) riders for the month (16) and the number of unique clients served (135) was reviewed.

Our Transportation KOI was met.

95% of qualifying medical ride requests are met this past month. All qualifying medical rides are counted if the client follows policy criteria. We met this goal.

Other Key Items of interest this past month were as follows (per power point slides):

- Our next Day Trip Event is planned for March 12th going to Milwaukee to the IKEA Store.
- We have selected a vendor and are in the final stages of the procurement process for a medium-sized low-step van to purchase with our 2024 5310 Grant Award.
- We are planning to purchase a “side loading” 2025 Chrysler Voyager WC Van to replace Vehicle 58 with funding from a 2025 5310 Grant. Currently waiting on WisDOT for the next step in the process.

Dementia Care Specialist Update

Dominic Wondolkowski reported for Dementia Care Specialist, Tonya Runyard:

The Dementia Care Specialist had 20 consumer interactions in February. Attendance at support groups and memory café were reviewed. Per a power point slide, the following dementia care community happenings were highlighted:

- Offered Caregiver Card Club
- Wake-Up Watertown
- Watertown Networking Group
- Community Care Alliance – CCA
- Cambridge Wellness Coalition
- POA Talk – Jefferson Sr. Center
- “HBO” (Healthy Brain Objective) - Whitewater
- Dementia Friendly Community Initiative
- Bridges Library Memory Project Meeting – Running Waters
- Dementia Friendly Community Network – Senior Retirement/Volunteer Fair
- A Day with Lewy Meeting- Oshkosh
- Dementia Friendly Business – Ixonia Bank & Tan-a-Latte

Photos in the power point included: Memory Café – Watertown Senior Center “Love Your Pet Day” and Dementia Friendly Business Trainings -Ixonia Bank and Tan-A-Latte.

Transportation and Nutrition Program Waivers – Mike Hansen and Tatiana March

Mike Hansen was not in attendance to present the waiver. Michael Wineke made a motion and Janet Sayre-Hoeft second to defer the waiver request to the April meeting. Motion carried.

Discussion on Items for next agenda:

No new items were suggested for the next meeting.

County Administrator Update:

Michael Wineke provided an update on the hiring of the new county administrator. Three candidates remain in the selection process.

Adjourn: Katie Dixon made a motion to adjourn the meeting; Mary Roberts seconded. Motion carried.

Respectfully submitted,
Dominic Wondolkowski
ADRC Supervisor

Program	Program Manager	2025 KOI	January	February
Dementia Care Specialist	Tonya Runyard	Offer Powerful Tools for Caregivers, SAVVY Caregiver, Time Slips, Dementia Live and Music & Memory, Boost Your Brain & Memory	1/6	2/6
Family Caregiver Support Specialist	Kim Herman	Provide 2 educational opportunities/trainings throughout the year.	0/2	0/2
Senior Nutrition Program	Tatiana March	Complete home assessment within 14 days of participant requesting home delivered meals	Met 18/18	
Health Promotions	All Aging Programs	The Aging and Disability Resource Center of Jefferson County will offer 6 Evidence -Based Health Promotion Disease Prevention Programs in 2025.	6/6 Strong Bodies ESMMWL Stepping On SAVVY Caregiver	6/6

Program	Program Manager	2025 KOI	January	February
Elder Benefit Specialist	Emma Borck Betty Jaeckel	Offer 9 Welcome to Medicare Classes throughout the year	1/9	2/9
Disability Benefit Specialist	Shelly Wangerin Betty Jaeckel	Offer 9 Welcome to Medicare Classes throughout the year	1/9	2/9
ADRC	Dominic Wondolkowski	100% of all long-term care functional screens must be determined no later than 30 days from the date the ADRC receives a request or expression of interest	Met 24/24	Met 21/21
Transportation Services	Mike Hansen	95% of qualifying medical ride requests are met.	Met	Met