

Building and Grounds Committee
(Via Zoom Videoconference and Jefferson County Courthouse)

MINUTES

Monday, April 7, 2025

1. **Call to Order**
Meeting was called to order by Backlund at 8:30 a.m.
2. **Roll Call**
Members Present: Curtis Backlund, Jim Braugher, Roger Lindl, Robert Preuss, Mary Roberts
Others Present: John Rageth, Michael Luckey, John Fox, Fahran Khatri, EE Consultants, LLC; Jared Potter; Kevin Wiesmann
3. **Certification of compliance with the Open Meetings Law**
Luckey reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
No changes were made.
5. **Public Comment**
None
6. **Communications**
None
7. **Approval of the February 3, 2025 committee meeting minutes**
Draft minutes were provided for review.

Motion by Braugher/Lindl to approve February 3, 2025 committee meeting minutes. Motion passed 5-0.
8. **Presentation from EE Consultants on Jefferson County Energy Audit**
Khatri gave a presentation on the summary of the energy audit. No action taken.
9. **Discussion and possible action on Fair Park property and building acquisition opportunities**
Luckey and Backlund discussed a building and land purchase opportunities that have presented themselves. The committee discussed these options. No action taken.
10. **Update on courthouse/sheriff/jail project**
Luckey gave a verbal update. Finishing up the ventilation project in the jail. Waiting for variance on courtroom door security. No action taken.
11. **Updates on projects and contingency**
Luckey gave an update on projects and contingency. No action taken.
12. **IT Project Update**
A written report was provided for review. No action taken.
13. **Central Services Projects Update**
Fox discussed some upcoming project. No action taken.
14. **Financial Reports (YTD)**
 - a. Central Services
 - b. Management Information SystemsFinancial reports were provided for review. No action taken.
15. **Discuss potential agenda items for the Committee's next meeting**
 - a. Approval of April 7, 2025 Building and Grounds Committee meeting minutes
 - b. Updates on projects and contingency
 - c. IT Project Update
 - d. Update on schedule for Courthouse/Jail Project

e. Discussion on demolition of MIS building

Next meeting Monday, May 5, 2025 at 8:30 a.m. Jefferson County Courthouse

16. **Adjourn**

Motion by Lindl/Roberts to adjourn at 9:58 a.m.