

Building and Grounds Committee

MINUTES

Monday, May 5, 2025

1. **Call to Order**

Meeting was called to order by Backlund at 8:30 a.m.

2. **Roll Call**

Members Present: Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss, Mary Roberts

Others Present: John Rageth, Michael Luckey, John Fox,

3. **Certification of compliance with the Open Meetings Law**

Luckey reported that the meeting agenda was properly noticed in compliance with the law.

4. **Review of the Agenda**

No changes were made.

5. **Public Comment**

None

6. **Communications**

None

7. **Approval of the April 7, 2025 committee meeting minutes**

Draft minutes were provided for review.

Motion by Braughler/Lindl to approve April 7, 2025 committee meeting minutes. Motion passed 5-0.

8. **Update on courthouse/sheriff/jail project**

Luckey gave a verbal update. No action taken.

9. **Updates on projects and contingency**

Fox gave an update on projects and contingency. No action taken.

10. **Discussion and possible action on 2026 capital budget requests and 2025 capital needs**

This will be discussed at the June meeting. No action taken.

11. **IT Project Update**

A written report was provided for review. Rageth reviewed some of the projects. No action taken.

12. **Central Services Projects Update**

No action taken.

13. **Financial Reports (YTD)**

a. Central Services

b. Management Information Systems

Financial reports were provided for review. No action taken.

14. **Discuss potential agenda items for the Committee's next meeting**

a. Approval of May 5, 2025 Building and Grounds Committee meeting minutes

b. Updates on projects and contingency

c. IT Project Update

d. Update on schedule for Courthouse/Jail Project

e. Discussion and possible action on 2026 capital budget requests and 2025 capital needs

f. Discussion on demolition of MIS building

g. Discussion and update on Fair Park Maintenance Plan

h. Tour of Facilities TBD

Next meeting Monday, June 2, 2025 at 8:30 a.m. Jefferson County Courthouse c2003

15. **Adjourn**

Motion by Lindl/Braughler to adjourn at 9:05 a.m.