

## **Building and Grounds Committee**

### **MINUTES**

Monday, June 2, 2025

**1. Call to Order**

Meeting was called to order by Backlund at 8:30 a.m.

**2. Roll Call**

Members Present: Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss, Mary Roberts

Others Present: Michael Luckey, John Fox,

**3. Certification of compliance with the Open Meetings Law**

Luckey reported that the meeting agenda was properly noticed in compliance with the law.

**4. Review of the Agenda**

No changes were made.

**5. Public Comment**

None

**6. Communications**

None

**7. Approval of the May 5, 2025 committee meeting minutes**

Draft minutes were provided for review.

Motion by Braughler/Preuss to approve May 5, 2025 committee meeting minutes. Motion passed 5-0.

**8. Update on courthouse/sheriff/jail project and contingency**

Luckey and Fox gave an update. There is one item related to courtroom security that are being addressed. The county received \$180,000 in energy credits. No action taken.

**9. Updates on projects**

- a. Human Services security / lobby renovations. Fox said that he is working with Potter Lawson on several design options for Human Services and the Workforce Development building. No action taken.
- b. Courthouse watermain failure May 12<sup>th</sup>. Fox updated on the watermain failure. No action taken.
- c. Fair Park roof replacement project. Fox said that the low bid was \$89,250 and would add an additional \$20,000 to make sure everything is covered.

**10. Discussion and possible action on acceptance of bid and authorization to contract for the Fair Park roof**

A copy of the Resolution was provided for review.

Motion by Braughler/Preuss to approve the resolution and forward to the Finance Committee for their consideration. Motion passed 5-0.

**11. Discussion and possible action on 2026 capital budget requests and 2025 capital needs**

Fox shared a facilities capital budget request spreadsheet. These items need to be reviewed and prioritized. No action taken.

**12. IT Project Update**

No action taken.

**13. Central Services Projects Update**

No action taken.

**14. Financial Reports (YTD)**

- a. Central Services
- b. Management Information Systems

Financial reports were provided for review. No action taken.

**15. Discuss potential agenda items for the Committee's next meeting**

- a. Approval of June 2, 2025 Building and Grounds Committee meeting minutes

- b. IT Project Update
- c. Discussion and possible action on 2026 capital budget requests and 2025 capital needs
- d. Discussion on demolition of MIS building
- e. Discussion and update on Fair Park Maintenance Plan
- f. Tour of Facilities - Human Services

Next meeting Monday, July 7, 2025 at 8:30 a.m. at Human Services

16. **Tour of Highway Facility**

17. **Adjourn**

Motion by Braughler/Backlund to adjourn