

Building and Grounds Committee

MINUTES

Monday, July 7, 2025

1. Call to Order

Meeting was called to order by Backlund at 8:30 a.m.

2. Roll Call

Members Present: Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss. Mary Roberts present at 8:38 a.m.

Others Present: Michael Luckey, John Fox, John Rageth

3. Certification of compliance with the Open Meetings Law

Luckey reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda

No changes were made.

5. Public Comment

None

6. Communications

None

7. Approval of the June 2, 2025 committee meeting minutes

Draft minutes were provided for review.

Motion by Braughler/Lindl to approve June 2, 2025 committee meeting minutes. Motion passed 4-0.

8. Update on courthouse/sheriff/jail project and contingency

Fox gave an update. No action taken.

9. Updates on projects

- a. Demolition of MIS building – Fox will see if there is value of any kind in the building before demolition.
- b. Human Services entry lobby renovations
- c. Discussion and update on Fair Park Maintenance Plan – Fox shared the Fair Park Maintenance Plan
- d. Fair Park's roof repairs – This project should begin in August
- e. Fair Park's fire alarm replacement – Bids due July 29th

10. Discussion and possible action on 2026 capital budget requests and 2025 capital needs

Fox shared a facilities capital budget request spreadsheet. No action taken.

11. IT Project Update

A written report was provided for review. Rageth reviewed some of the projects. No action taken.

12. Financial Reports (YTD)

- a. Central Services
- b. Management Information Systems

Financial reports were provided for review. No action taken.

13. Discuss potential agenda items for the Committee's next meeting

- a. Approval of July 7, 2025 Building and Grounds Committee meeting minutes
- b. IT Project Update
- c. Discussion and possible action on 2026 capital budget requests and 2025 capital needs
- d. Tour of Facilities – Fair Park

Next meeting Monday, August 4, 2025 at 8:30 a.m. at Fair Park.

Tour of Human Services Campus

14. Adjourn

Motion by Braughler/Preuss to adjourn at 10:25 a.m.