

Building and Grounds Committee

MINUTES

Thursday, September 4, 2025

1. **Call to Order**

Meeting was called to order by Backlund at 8:30 a.m.

2. **Roll Call**

Members Present: Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss, Mary Roberts

Others Present: Michael Luckey, John Fox, John Rageth, Becky Roberts

3. **Certification of compliance with the Open Meetings Law**

Luckey reported that the meeting agenda was properly noticed in compliance with the law.

4. **Review of the Agenda**

No changes were made.

5. **Public Comment** - None

6. **Communications** - None

7. **Approval of the July 7, 2025 committee meeting minutes**

Draft minutes were provided for review.

Motion by Braughler/Lindl to approve July 7, 2025 committee meeting minutes. Motion passed 5-0.

8. **Update on courthouse/sheriff/jail project and contingency**

Fox gave an update. No action taken.

9. **Update on Human Services entry lobby renovations**

Fox shared options for the proposed renovations and discussed the budget. No action taken.

10. **Updates on projects**

- a. Demolition of MIS building – This is postponed until 2027
- b. Discussion and update on Fair Park Maintenance Plan
- c. Fair Park's roof repairs – This project is completed
- e. Fair Park's fire alarm replacement – This project is in progress.

11. **Discussion and possible action on 2026 capital budget requests and 2025 capital needs**

Fox shared a list of capital requests from Central Services. Luckey shared a full list of capital requests for all departments. No action taken.

12. **IT Project Update**

A written report was provided for review. Rageth reviewed some of the projects. No action taken.

13. **Financial Reports (YTD)**

- a. Central Services
- b. Management Information Systems

Financial reports were provided for review. No action taken.

14. **Discuss potential agenda items for the Committee's next meeting**

- a. Approval of September 4, 2025 Building and Grounds Committee meeting minutes
- b. IT Project Update
- c. Discussion and possible action on 2026 capital budget requests and 2025 capital needs
- d. Update on Human Services renovation.
- e. Tour of Facilities – Fair Park

Next meeting Monday, October 6, 2025 at 8:30 a.m. at Fair Park.

Tour of Sheriff's Office

15. **Adjourn**

Motion by Braughler/Preuss to adjourn at 10:04 a.m.