

Building and Grounds Committee

MINUTES

Monday, November 3, 2025

1. **Call to Order**

Meeting was called to order by Backlund at 8:30 a.m.

2. **Roll Call**

Members Present: Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss, Mary Roberts

Others Present: John Fox, Danielle Thompson

3. **Certification of compliance with the Open Meetings Law**

Luckey reported that the meeting agenda was properly noticed in compliance with the law.

4. **Review of the Agenda**

No changes were made.

5. **Public Comment** – None

6. **Communications** - None

7. **Approval of the October 6, 2025 committee meeting minutes**

Draft minutes were provided for review.

Motion by Braughler/Roberts to approve October 6, 2025 committee meeting minutes. Motion passed 5-0.

8. **Update on courthouse completion open house event**

Fox gave an update on the open house. No action taken.

9. **Updates on other projects**

Fox shared a 2025-2026 Project Plan Report and gave an update on the projects.

- a. Courthouse projects: epoxy flooring, video surveillance enhancements, access control door alarms
- b. Fair Park; fire alarm modernization, site lighting, interior lighting grant project, ridge vent repairs
- c. Human services: concrete sidewalk & railing repairs, repurpose Birth to three space, security/access controls, at UWC suite entrance
- d. Highway: new controls software
- e. Community Grant Application (submitted October 31st)

10. **IT Project Update**

A written report was provided for review. Rageth reviewed some of the projects. No action taken.

11. **Financial Reports (YTD)**

- a. Central Services
- b. Management Information Systems

Financial reports were provided for review. No action taken.

12. **Discuss potential agenda items for the Committee's next meeting**

- a. Approval of November 3, 2025 Building and Grounds Committee meeting minutes

Next meeting Monday, December 1, 2025 at 8:30 a.m.

13. **Adjourn**

Motion by Lindl/Preuss to adjourn at 9:00 a.m.