

**MINUTES**  
**Community Justice Collaborating Council**  
**January 22, 2025**

**1. Call to Order**

The meeting was called to order by Judge William Gruber at 12:00 p.m.

**2. Roll Call 16 (9)**

Members present: William V. Gruber, Circuit Court Judge; Elizabeth McGeary, Health Department Director; Monica Hall, District Attorney; Barbara LeDuc, President/CEO- Opportunities, Inc; Michael Luckey, County Administrator; Travis Maze, Sheriff; Dwayne Morris; County Board Supervisor; Cassi Nelson, Public Defender's Office; Sarah Rogge, Department of Corrections; Brent Ruehlow, Human Services Director; Pamela Waters, Literacy Council Executive Director. Emily McFarland present at 12:27 p.m.

Excused: Alan Richter, Chief's & Sheriff's Association Representative

Absent: Cindy Hamre Incha, Clerk of Circuit Court; Danielle Thompson, Corporation Counsel; Jennifer Shohoney, School District of Jefferson; Tom Antholine, Child Support Agency Representative.

Others present: Judge Bennett Brantmeier; Denise Rawski, WCS; Mary Sweeney, WCS; Jordan Lippert, Corporation Counsel; RaDonna Clark, CJCC Treatment Coordinator; Tina Gleisner-Hotter, Clerk of Courts

**3. Certification of compliance with Open Meetings Law**

Wehmeier certified compliance with the Open Meetings Law.

**4. Review and approve minutes from November 20, 2024 meeting.**

Draft minutes were provided for review.

Motion by Morris/Ruehlow to approve the minutes from November 20, 2024 as presented.  
Motion passed 12-0.

**5. Public Comment**

None

**6. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes**

- a. MOU Status – Requesting motion to approve  
Clark said that draft MOUs were provided for review.

Motion by Lippert/Rogge to approve the MOU for Alcohol Treatment Court and Drug Treatment Court. Motion passed 12-0.

Treatment Court Team meeting held on 12/06/2024

- b. Updates with strategic plans to increase participation  
Clark gave an update on the Treatment Court Team. No action taken.

**7. SCRAM / Risk Assessment policy implementation status.**

Lippert and Clark are working on a risk assessment tool. No action taken.

**8. SCRAM and Remote Breath update Pretrial Bond Supervision**

SCRAM and Remote Breath reports were provided for review. Sweeney reviewed the reports. No action taken.

- 9. Executive and Strategic Planning Subcommittee – December 10 and January 12**
- a. Efforts to finalize ATC/DTC eligibility criteria – Clark discussed this with Item 6.
  - b. SIM – Clark said they are establishing a planning group to coordinate a 2-day workshop on August 20 and 21.
  - c. SCRAM monitoring

**10. Update on Recidivism Council (Waters)**

- a. Consortium grant process for jail educational services

Waters said that the Council is focusing on jail instruction which began on January 2<sup>nd</sup>. No action taken.

**11. Update on monthly jail data**

Jail data was provided for review. Sheriff Maze reviewed the information. No action taken.

**12. Future regular CJCC Meeting dates:**

Regular Meetings:

March 19, 2025 at noon

May 28, 2025 at noon

**13. Adjourn**

Motion by Ruehlow/Lippert to adjourn at 12:35 p.m. Motion passed.