

**Jefferson County
Finance Committee Minutes
September 17, 2025**

Committee members: Jones, Richard (Chair) Zarling, Karl
Christensen, Walt Drayna, David
Jaeckel, George (Vice Chair)

1. **Call to order** – Finance Committee Chair Richard Jones called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)** – Finance Committee members present were Richard Jones, George Jaeckel, Karl Zarling, Walt Christensen and David Drayna. There were no other board members present. Staff in attendance were County Administrator, Michael Luckey; Finance Director, Marc DeVries; Assistant Finance Director, Tammy Worzalla, Budget Analyst I, Morgan Toutant; Human Resources Coordinator, Jessica Tucker, and Corporation Counsel, Danielle Thompson. There were no members of the public present.
3. **Certification of compliance with the Open Meetings Law** – County Administrator Luckey certified compliance with the Open Meetings Law.
4. **Approval of the agenda** –The agenda was approved.
5. **Communications** – none.
6. **Public comment** – none.
7. **Department 2026 Budget Hearings** – The Finance Committee considered the recommended budgets for each department listed below and motions were made to tentatively accept the recommended budget figures for each department, unless otherwise noted. *[The format for each department lists (i) budget presenters in addition to Michael Luckey, (ii) any other information specific to the department budget, (iii) who moved/seconded to tentatively accept the recommended budget figure, unless otherwise noted, along with the amount, and (iv) the voting record]*
 - a. **Library Service**
 - i. Brittany Larson
 - ii. No additional motion/information
 - iii. Motion by Drayna/Zarling to approve the recommended budget of \$1,323,822 (estimated levy amount \$1,323,822)
 - iv. Motion passed 5-0.
 - b. **Child Support**
 - i. Stacey Jensen
 - ii. No additional motion/information
 - iii. Motion by Jones/Christensen to approve the recommended budget of \$1,304,239 (estimated levy amount \$124,848)
 - iv. Motion passed 5-0.
 - c. **Administration**
 - i. Michael Luckey
 - ii. No additional motion/information

- iii. Motion by Christensen/Jaeckel to approve the recommended budget of \$845,260 (estimated levy amount \$584,069)
 - iv. Motion passed 5-0.
- d. Human Resources**
 - i. Terri Palm
 - ii. No additional motion/information
 - iii. Motion by Zarling/Daryna to approve the recommended budget of \$840,167 (estimated levy amount \$827,567)
 - iv. Motion passed 5-0.
- e. Clerk of Courts**
 - i. Cindy Hamre-Incha/Tina Hotter/Dana Scherer
 - ii. No additional motion/information
 - iii. Motion by Jaeckel/Drayna to approve the recommended budget of \$1,721,180 (estimated levy amount \$729,960)
 - iv. Motion passed 5-0.
- f. Medical Examiner**
 - i. Nichol Donovan
 - ii. No additional motion/information
 - iii. Motion by Drayna/Jaeckel to approve the recommended budget of \$426,985 (estimated levy amount \$306,515)
 - iv. Motion passed 5-0.
- g. Corporation Counsel**
 - i. Danielle Thompson
 - ii. No additional motion/information
 - iii. Motion by Jones/Jaeckel to approve the recommended budget of \$495,280 (estimated levy amount \$495,280)
 - iv. Motion passed 5-0.
- h. Human Services**
 - i. Brian Belford
 - ii. No additional motion/information
 - iii. Motion by Christensen/Zarling to approve the recommended budget of \$39,917,735 (estimated levy amount \$9,598,885)
 - iv. Motion passed 5-0.
- i. UW Extension**
 - i. Chrissy Wen/Katelyn Broedlow
 - ii. No additional motion/information
 - iii. Motion by Zarling/Christensen to approve the recommended budget of \$347,788 (estimated levy amount \$319,029)
 - iv. Motion passed 5-0.
- j. Fair Park**
 - i. Rebecca Roberts
 - ii. No additional motion/information
 - iii. Motion by Jaeckel/Drayna to approve the recommended budget of \$1,822,247 (estimated levy amount \$95,847)
 - iv. Motion passed 5-0.
- k. Veterans Service**
 - i. Yvonne Duesterhoeft
 - ii. No additional motion/information

- iii. Motion by Drayna/Jaeckel to approve the recommended budget of \$300,135 (estimated levy amount \$237,232).
- iv. Motion passed 5-0.

8. Set future meeting schedule, next meeting date, and possible agenda items – The next Finance Committee meeting is scheduled for Thursday, September 18th at 8:30 a.m.

9. Adjourn – A motion was made at 11:19am to recess until Thursday, September 18th by Jones/Jaeckel. The motion passed 5-0.

Respectfully submitted,

Marc DeVries, Finance Director
Jefferson County