

Meeting Date: May 21, 2025

Members Present: Bruce Degner (Chairperson), Sam Lamuro (Co-Chairperson), Warden Alex Brooks, Rep. Joan Fitzgerald (V), Tracy Hameau, Shane Hart, Kevin Hollis (V), Kevin Hrobsky, Sheriff Travis Maze, Elizabeth McGeary, Tracy Neuhauser, Mike Stephens, Matt Zangl,

Other Attendees: Anita Martin, Janet Foust, Michael Luckey(V)

1. **Call to Order:** Bruce Degner calls the meeting to order at 1:03 pm.
2. Quorum is met, and roll call is taken.
3. In compliance with the open meetings law.
4. **Review of the Agenda**—Chair Degner. Tracy Neuhauser motioned to approve the agenda, which Shane Hart seconded. The motion passed.
5. **Public Comment:** None
6. **Discussion and Approval of the February 19, 2025, meeting minutes.** Tracy Neuhauser motioned to approve the agenda, which Keith Hrobsky seconded. The motion passes.
7. **Communications.** – None
8. **Spill Report Updates**—Tracy Neuhauser provides updates on spills.
9. **Fire Department updates from Chief Ron Wegner:** Chief Ron Wegner could not attend the meeting, but did email an update that Tracy Hameau read.
10. **Status of 2025 Off-Site Plans:** Tracy Neuhauser discusses the status of the 2025 off-site plans. Four plans have been submitted to the State, one is with the facility for review, four are in various stages of progress, and two have not been received yet.
11. **EPCRA and LEPC Roles and Responsibilities:** PowerPoint shown.
12. **Review of bylaws:** The committee reviews the 2024 bylaws. Bruce Degner and Tracy Hameau review the wording they would like changed. Anyone with changes should email Tracy Hameau or Bruce Degner. Changes will be reviewed at the next meeting.
13. **Designation of Compliance Inspector:** Mike Stephens presents a motion to nominate the State as the compliance inspector of Jefferson County, seconded by Tracy Neuhauser. The motion passes. Chair Degner signs the letter to the State with the formal request.
14. **Review of Annual Membership List:** Tracy Hameau advises the committee on filling all positions for the LEPC categories. Hameau also recommends that each person designate an alternate to prevent the inability to pass motions because of a lack of a quorum.
15. **Newsletter:** Members are encouraged to read the LEPC newsletter sent to members.
16. **Facility Compliance Letter:** Members are shown the letter template created to send to facilities that possibly have extremely hazardous substances but are not

planning facilities.

17. **Letterhead:** Members are shown the new LEPC Letterhead created by Tracy Hameau.
18. **Media Representative Letter:** A letter requesting media representation was mailed in April. However, no answer has been received.
19. **Membership updated information:** Members are asked to complete the Jefferson County LEPC Membership Update Form.
20. **Update on Hazmat Team:** Tracy Hameau provides updated information on the progress to have Dodge County's Hazmat team cover Jefferson County.
21. **Set Time/Date of next meeting** – August 20, 2025 at 1:00 pm.

Motion to adjourn: 2:07 p.m. *Motion to adjourn by Tracy Neuhauser and seconded by Elizabeth McGeary. Motion Passes.*

(V) – appeared via video on Teams