

Parks Committee Minutes

Thursday, August 28, 2025

Time: 10:30 am

Courthouse Room C1021

311 South Center Ave.

Jefferson, WI 53549

Microsoft Teams Video Conference link below:

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Meeting ID: 292 364 501 969 8

Passcode: s92Ly7Bu

1. Call to Order

Christensen called the meeting to order at 10:30 AM

2. Roll Call (establish a quorum)

Present: Callan, Christensen, Gulig, Turville-Heitz, Richardson (Remote)

Staff: Wiesmann, Truman, Thompson, Zangl, Luckey

Others: Anita Martin

3. Certification of compliance with the Open Meetings Law

Luckey certified compliance.

4. Approval of the Agenda

Agenda approved as written.

5. Approval of Parks Committee Minutes for July 24, 2025

Gulig/Turville-Heitz motion to approve the July 24, 2025 minutes. Motion passes 5/0.

6. Communications

Wiesmann included an email from a concerned citizen regarding traffic on Groehler Road. The email stated that the road is narrow, and the traffic is fast. He also noted that the road profile is dangerous for bicycles. He is requesting a review of the current conditions.

7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)

Martin – questioned Flood Mitigation Property locations, and questioned the Carlin Weld well.

8. Discussion on Flood Mitigation Property Violations

Wiesmann – the department is moving forward with enforcement on one property regarding violations/enforcement and zoning ordinance violations/enforcement. Both Parks & Zoning are working together. The Department also has a number of letters out to other individuals with action due by 9/30/2025.

Zangl (Zoning) – best course of action is to work together to capture as much as possible. Zoning inspection identified trespassing onto flood mitigation property and using a vacant flood mitigation property to complete the zoning violation. Intent is to move forward with issuing a citation if the deadline to comply has not been met.

Wiesmann also noted continued calls from neighbors of vacant flood mitigation properties. He recently received a call from owner with shared well wanting to purchase the land.

9. Discussion and update on Hearty Gardens

Wiesmann – noted continued conversations with gardeners. The group has moved forward and taken control.

10. Discussion on Carlin-Weld Park Well Nitrate Non-compliance and Closure

Wiesmann – wanted to make the committee aware that the department has received notice that this well is non-compliant with

nitrate – exceeds nitrate limits. Corrective actions are to either drill new a well, or other to comply with regulations. He noted that handpump wells are costly to maintain. This well will be capped and closed. Grant applications will be explored prior to closing the well.

11. Update on 2026 Dog Park Calendars

Wiesmann – Noted that the calendar is the largest fundraiser for the Dog Park. Nestle Purina has purchased 425 this year. County print shop was able to provide the calendars for 1/2 of the printing costs. The Department contacts vendors/services within the county for sponsorship ads. Purina purchases a full-page ad @ \$500. Each of the monthly ad's sell for \$75 each.

12. Update on Interurban Trail, Phase III

Mobilization has started this week. Hopeful that the contractor will stick to the schedule and meet the deadline.

13. Update on Dorothy Carnes Park 25 Year Celebration Event

Wiesmann – provided a general Thank You to the committee members who attended. He noted that several landowners that contributed to the park were present with stories about the properties.

14. Update on Light the Night 2025

Wiesmann – Noted that the event is one week away. At this time there are 96 registrations, there are 36 helmets free to child registrants, and that one participant has provided a \$100 donation. Any funds raised will be used for a bike repair station at Farmco Lane.

15. Discussion on Parks 2025 Budget

Wiesmann – noted that the department budget is still on track. One Capital project not yet started – the Parks Recreation and Open Space Plan. He is anticipating placing the Request for Proposals ad be released next week.

16. Historic Sites Council Update

Gulig – working with the GIS Department on a story map framework. Proposal submitted for funding an intern that will also help with the map data.

Luckey – noted that this is a project intern position, not an on-going intern position.

17. Discussion on Agenda Items for the Next Meeting

N/A

18. Next Scheduled Meetings per the 2025 Proposed Meeting Schedule (4th Thursday, Monthly)

- September 6, 2025 – Light Up the Night Bike Ride
- September 25, 2025
- October 23, 2025
- ~~November 27, 2025 – Thanksgiving~~ – Canceled
- December 4, 2025 – combine November & December
- ~~December 25, 2025 – Christmas Day~~ - Canceled

19. Adjourn

Gulig/Turville-Heitz motion to end the meeting at 10:59 AM. Motion passes 5/0.

Respectfully submitted,

Mary S Truman – Adv Program Assist., Parks