

Parks Committee Minutes

Thursday, September 25, 2025

Time: 10:30 am

Courthouse Room C1021

311 South Center Ave.

Jefferson, WI 53549

Microsoft Teams Video Conference link below:

[Join the meeting now](#)

Meeting ID: 292 364 501 969 8

Passcode: s92Ly7Bu

1. Call to Order

Christensen called the meeting to order at 10:30 AM

2. Roll Call (establish a quorum)

Members Present: Callan, Christensen, Gulig, Turville-Heitz, Richardson (remote)

Members Absent: N/A

Staff Present: Wiesmann, Klement, Truman, Luckey, Thompson

Others:

3. Certification of Compliance with the Open Meetings Law

Luckey certified compliance.

4. Approval of the Agenda

Agenda approved as written

5. Approval of Parks Committee Minutes for August 28, 2025

Callan/Turville-Heitz motion to approve the August 28, 2025 minutes. Motion passes 5/0.

6. Communications

Weissman included a Year to Date report showing use of the Glacial River Trail, by user type, on the Glacial River Trail @ Farmco Lane.

Also included in the packet are photos from Light the Night Ride. The 2025 ride had over 150 registrants.

7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)

N/A

8. Discussion on Flood Mitigation Property Violations

Wiesmann – stated that he is working with the Zoning Department and moving forward with issuing a citation on one of the properties where the property owner is not trying to correct violations. There are others scheduled for review that are close to the end of “given timeframe compliance.”

Wiesmann noted that there was a recent wind/storm event – trees down on Oxbow Bend. Contracted with a tree service for tree removal/clean-up. More action items on the next agenda.

9. Discussion and Possible Action on Issuing a Special Use Permit for the Friends of Korth Park Sale and Solicitations

Wiesmann – Friends of Korth Park are hosting a Tales & Ales event. The event includes sale of alcoholic beverages and requires Parks Committee authorization. Sunshine Brewery has a sales permit, and a permit from the town. Asking the Committee for approval. There will be no revenue/reimbursement for the Parks Department. The Friends group is renting the shelter for the event.

Gulig – do not endorse the age limit posted for the event and/or the profiting of the beer vendor. Would like these items addressed, if possible.

Turville-Heitz/Callan motion to approve. Motion passes 5/0.

10. Discussion and Possible Action on Updating the Exterior of the Mason Log Home at Dorothy Carnes Park East

Wiesmann – The logs used to re-build the home were inspected prior to reconstruction/restoration. At the time of reconstruction, there were a number of discussions which included what would be the best way to reconstructing the home. We are now 10+ years later and repairs are needed on a number of the deteriorating logs. Wiesmann is questioning if the outside of the home should be covered for preservation/protection. There is approximately \$16,000 available for this project. Historically the log homes were clad/covered to protect the home.

Turville-Heitz – questioned if the logs can be treated to prevent exterior deterioration.

Gulig – epoxy injection materials available to slow degradation.

Klement – contractor noted that removal of damaged logs would not be necessary if the cabin were covered in cladding.

Gulig/Callan motion to submit a budget amendment to the Finance Committee and County board for stabilization and restoration of the log cabin in an amount not to exceed available funds on 9/25/25. Motion passes 5/0.

11. Discussion on Homelessness in County Parks

Wiesmann – the department has had increase in the number of incidents interacting Homeless individuals in the Parks and on/adjacent to the Trails. Park staff have had to confront these individuals. To note, there is currently an individual is sleeping at Cold Spring County Park. Wiesmann wanted to make the Committee aware of the overall situation. Department staff does try to provide individuals with help/available resources. No action taken.

12. Discussion and Possible Action on Interurban Phase I Bridge Deck Failure

Wiesmann – noted that the bridge was installed in 2018. The deck is a southern weathered pine with a 20,000-pound weight deck rating. A 2022 bridge inspection rated the condition as 8/10. The decking is currently failing. The original manufacturer will not warranty, and will only provide new wood at cost for \$11,000 (cost per one of three spans). At this time plywood has been used to cover failing areas and bridge has been marked as no vehicles, peds only. As of now, only one of the spans appear to need replacing. Staff recommends replacing the entire eastern span of the bridge.

Gulig/Callan to repair bridge as needed seeking approval for funding from Finance and County Board. Motion passes 5/0.

13. Update on Interurban Trail, Phase III

Wiesmann – contractors have started construction. It is likely the November 1, 2025 completion deadline will not be met. The construction contract included the ability to seek liquidated damages. There will be on-going construction administration contract services.

No action taken.

14. Update on Light Up the Night 2025

See above. Previously discussed under Communications.

15. Discussion on Parks 2025 Budget

Wiesmann – other than unexpected repair items, the budget remains on track.

The Request for Proposals for the Parks, Recreation, and Open Space Plan update closes 9/26/25.

16. Field Staff Updates

Klement noted:

120 hrs cleaning communication tower sites for Sheriff's Department

Brush mowing the Hwy A Marsh Lake Access Property, Joy Park, & Kanow Park

Solid waste disposal at the Solid Waste Event – 43 tires disposed of, chemical rinse aid also disposed of.

Organizing shop outside storage

Cleaning out lower shed for concrete install

Carnes East/West invasive cutting

Carlin Weld ash tree removals

1,000 hour seasonal positions ending in October

17. Administrative Staff Updates

Continue to work on Web Updates – FAQ's
Youth Hunt 2025 has been posted
Korth Park Connector Trail – awarded Stewardship/RTP grant funds
Interurban Trail Cost Amendment – didn't score high enough for the grant awards
Truman attended the Financial Stability Program hosted by WPRA
Truman and Wiesmann attended Shaping Tourism in Jefferson @ Fair Park
WiDNR Snowmobile Bridge Grant - awarded

18. Historic Sites Council Update

Intern funding tentatively approved
Met with GIS staff to work on story map

19. Discussion on Agenda Items for the Next Meeting

No requested items

20. Next Scheduled Meetings per the 2025 Proposed Meeting Schedule (4th Thursday, Monthly)

- October 23, 2025
- November 27th, 2025 Canceled
- December 4th, 2025 Rescheduled

21. Adjourn

Turville-Heitz/Gulig motion to adjourn at 11:34 am. Motion passes 5/0.

Respectfully submitted,
Mary S Truman – Adv Program Assist., Parks