

**MINUTES**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**SITE INSPECTIONS**

*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson*  
**SUBJECT:** Planning and Zoning Committee Site Inspections  
**DATE:** January 10, 2025  
**TIME:** 8:00 a.m.  
**PLACE:** Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI in Room C1049

1. **Call to Order** - The meeting was called to order by Supervisor Jaeckel at 8:00 a.m.
2. **Roll Call (Establish a Quorum)** – Supervisors Jaeckel, Nass, Poulson and Foelker were present. Supervisor Richardson was excused. Zoning staff present were Matt Zangl, Sarah Elsner, Haley Nielsen and Sharyl Fischback.
3. **Certification of Compliance with Open Meetings Law**- Supervisor Poulson confirmed the meeting is in compliance.
4. **Approval of the Agenda**– Supervisor Poulson made motion to approve agenda, seconded by Supervisor Foelker. Motion passed on voice vote, 4-0.
5. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)** – There was no public comments.
6. **Communications** – There was no communications.
7. **Site Inspections for Petitions to be Presented in Public Hearing on January 16, 2025:** - Committee left for site inspections at 8:05 am

**R4585A-24 – Godfrey Enterprises LLC:** Rezone from R-2 to B to expand an existing business zone north of **W6630 County Road B** in the Town of Aztalan, PIN 002-0714-1713-007 (1.75 ac).

**CU2144-24 – Godfrey Enterprises LLC:** Conditional Use to update an existing conditional use for the expansion of the parking lot and septic for an existing eating and drinking business at **W6630 County Road B** in the Town of Aztalan, PIN 002-0714-1713-007 (1.75 ac).

**CU2145-24 – Godfrey Enterprises LLC:** Conditional Use to allow for a duplex on Lot 1 (35,555 sq. ft) on an R-2 zoned lot at **N6330 County Road Q** in the Town of Aztalan, PIN 002-0714-1713-006 (1.25 ac).

**CU2146-24 – Godfrey Enterprises LLC:** Conditional Use to allow for a duplex on Lot 2 (30,000 sq. ft) on an R-2 zoned lot at **N6330 County Road Q** in the Town of Aztalan, PIN 002-0714-1713-006 (1.25 ac).

**R4581A-24 & CU2142-24 –Alex M. & Courtney Zastrow:** Rezone 2.6-acres from A-1 to A-2 to allow for a boarding, daycare and retail business for dogs and other pets at **N8668 County Road O** in the Town of Waterloo, PIN 030-0813-1723-001 (35.17 ac).

**R4584A-24 & CU2143-24–Duane & Anita Bennett:** Rezone 1-acre from A-3 to A-2 to allow for a landscaping business to store equipment at **N9027 County Road Q** in the Town of Milford, PIN 020-0814-0931-002 (1.0 ac).

**R4582A-24 – Michael & Rebecca Yenser:** Rezone to from A-1 to A-3 to create a 3-acre farm consolidation around the existing buildings at **W4510 Ebenezer Drive** in the Town of Watertown, PIN 032-0815-2922-000 (27.157 ac). The property is owned by Arlene J. Kropf Trust.

**R4583A-24 – Michael & Rebecca Yenser:** Rezone from A-1 to A-3 to create a 2-acre residential building site at **W4510 Ebenezer Drive** in the Town of Watertown, PIN 032-0815-2922-000 (27.157 ac). The property is owned by Arlene J. Kropf Trust.

8. **Adjourn** – Motion made by Supervisor Foelker seconded by Supervisor Poulson to adjourn at 9:44 a.m. Motion passed on voice vote, 4-0.

If you have questions regarding the petitions, please contact the Planning & Development Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room C1040 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Planning & Development Department upon request.*