

Extension Education Committee Minutes

Date of Meeting: March 10, 2025

Call to Order: John Kannard called the meeting to order at 8:32am.

Roll Call: Committee members present in person: John Kannard and Matt Foelker.

Chrissy Wen, Julie Hill, Lisa Krolow, Meghan Splinter and Katelyn Broedlow were present in-person.

Dan Herbst, Elizabeth Hafften, and Michael Luckey were present via zoom.

Certification of Compliance with Open Meetings Law: In compliance.

Approval of Agenda: Motion by Foelker, seconded by Kannard, to approve the agenda as printed. Motion passed.

Public Comment: None.

Approval of University Extension Education Committee Minutes from February 10, 2025: Motion by Foelker, seconded by Kannard, to approve the minutes as printed. Motion passed.

Communications: None.

Review of 2025 Departmental Budget: Wen stated there are no surprises and that the largest component of the budget is the educator contracts.

Steve Chmielewski and Dwayne Morris joined meeting at 8:34am

Discussion of Monthly Educator Reports:

Steve Chmielewski, Community Development Educator, provided an oral report for the committee.

- Continues to work with the City of Jefferson Rural on Extension's program – Rural Entrepreneurial Venture. Recently, conducted a stakeholder analysis, constructed the core team and has started the needs assessment process.
- Began working on the needs assessment for the office which will tie into the marketing plan. A meeting was held with the Watertown School District and next they will meet with the Whitewater School District.
- Discussion was had.

Jerry Wilcenski, 4-H educator, was unable to attend the meeting.

Julie Hill, Horticulture Educator, provided an oral report for the committee.

- Highlighted the upcoming programs found in the handout.
- Continues to work with Steve Chmielewski on the office needs assessment.

Alison Pfau joined meeting at 8:43am.

Lisa Krolow, FoodWise Coordinator, provided an oral report for the committee.

- Programming with Head Start has started in 3 classrooms.
- Looking at doing a cooking program with families at a housing site in Fort Atkinson.
- A food safety class has been scheduled with Head Start parents.
- Will be participating in a WIC event in May. Plan to do a coming demonstration which will include taste testing.

- Coordinating a gleaning program at the Watertown Riverside Market on Thursdays. FoodWise will work with the vendors to pick up produce that would not last until the market the following week and that may get thrown away. They will then help get it into the hands of people who could use it.
- Discussion was had.

Alison Pfau, Regional Dairy Educator, provided an oral report for the committee.

- The Forage Meeting held in Whitewater went very well.
- The Dairy Feeding School is the next program being hosted in the region.
- Attending the Ag Institute Conference later this week.
- Presenting at the Calving Management Practice and Neonate Care in Dairy Cattle program in Fond du Lac later this week.
- Hosting a program with Dr. Temple Grandin in Madison on animal welfare in dairy cattle.
- Attended the Watertown Agribusiness meeting to help make connections.
- The first Spanish newsletter will be sent out next month.
- Discussion was had.

Josh Kamps, Regional Crops Educator, was unable to attend the meeting.

Possible Items of Discussion/Agenda Items for Upcoming Meetings: None.

Next Scheduled Meetings: April 14, May 12, June 9

Adjourn – Motion by Foelker, seconded by Morris, to adjourn at 9:02am.

Minutes recorded by Katelyn Broedlow, Administrative Specialist