

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

August 29, 2008

Administration & Rules Committee

1. Call to Order

Meeting was called to order by Supervisor Schmeling at 8:30 a.m.

2. Roll Call

Members present: Paul Babcock, James Braughler, Jim Mode, Steve Nass, Sharon Schmeling

Others Present: County Administrator, Gary Petre, Carla Robinson, Clerk of Courts, Elaine Richmond, Child Support Attorney/Director, Dennis Heling, Economic Development Director, Joe Nehmer, Parks Director, Paula Sumpter, Management Analyst, Connie Freeberg and Supervisor Greg David.
Phil Ristow, Corporation Counsel present at 9:35 a.m.

Also Present: Robert A. Miller, Dennis A. Chilinski, Peter A. Lenti, Sherry Lange, Bob Perkins, John Raub, John McKenzie, Larry Cole, Laura Cotting and Mike Kelly.

3. Certification of compliance with Open Meeting Law Requirements

The County Administrator certified compliance.

4. Review of Agenda

No Changes were made.

5. Public Comment:

Peter Lente and Robert Miller spoke on behalf of the Wisconsin Patriots regarding the right to bear arms.

John Raub, Larry Cole, Mike Kelly, Laura Cotting and Bob Perkins spoke in favor of the Bicycle Transportation Plan.

6. Approval of July 28, 2008, and August 5, 2008 Administration & Rules Committee meeting minutes

Motion made by Supervisor Babcock; Second by Supervisor Nass to approve the July 28, 2008 and the August 5, 2008 Administration & Rules Committee meeting minutes as submitted. (Ayes-All)

7. Approval of August 12, 2008 County Board meeting minutes

Motion made by Supervisor Nass; Second by Supervisor Mode to approve the August 12, 2008 County Board meeting minutes as corrected. (Ayes-All)

8. Discussion and possible action on Bicycle Transportation Plan

Supervisor Nass expressed the need to look at the Bicycle Transportation Plan as part of the total transportation plan for the whole county. This Plan is too much for the Parks Committee to take on by itself. There is a need for a cooperative effort between the Highway Department, Economic Development, Parks Department, Department of Transportation (DOT), Health Department, Zoning & Planning, Department of Natural Resources (DNR), Townships, Villages, Cities, the Rail System, Human Services, Law Enforcement and the Environmental Protection Agency (EPA).

Joe Nehmer agreed and added that there is funding available through various businesses and community groups. Dennis Heling supported the idea of a joint effort and felt it was a project that comes up often and that it needs to be addressed. Greg David supports a joint effort and suggested holding a summit with all of these organizations.

The Committee discussed options on how to move forward with this plan.

Motion made by Supervisor Babcock, Second by Supervisor Braugler to have the County Administrator and the County Board Chair convene a meeting of Committee Chairs and Department Heads so they can discuss ideas and come up with a proposal of how this Bicycle Transportation Plan can be incorporated into the County Board structure.

9. Discussion and possible action recommending a resolution to call a special election in April, 2009 to fill supervisory vacancy in District 13, City of Lake Mills.

Recruitment efforts to fill the supervisory vacancy in District 13 of Lake Mills have not been successful. Phil explained the options that the County has in trying to fill this vacancy.

Motion made by Supervisor Schmeling Second by Supervisor Braugler to forward a resolution to the County Board requesting a special election. (Ayes-All)

10. Discussion and possible action on Functional Realignment of the Child Support Department to the Corporation Counsel's Department.

Gary Petre, Elaine Richmond and Phil Ristow discussed this Functional Realignment with the Committee and presented possible models from other county reporting structures.

Motion made by Supervisor Mode; Second by Supervisor Schmeling to move the 1.5 Attorney positions from Child Support to Corporation Counsel and maintain the Child Support office as a separate department. (Ayes-All)

11. Discussion and possible action on the Jefferson County Green Initiative

Paula Sumpter briefed the Committee on what has taken place so far regarding the Jefferson County Green Initiative. This project will be overseen by the Solid Waste & Air Quality Committee.

12. Communication from Davis and Kuehlthau, S.C. regarding Supreme Court decision on access to information discussed in closed session.

Phil Ristow explained this communication regarding the Supreme Court decision. Items discussed in closed session may become available to the public through court proceedings. It was suggested to include the communication from Davis and Kuehlthau, S.C. in the packets of the committees who are convening in closed session and also to include this topic in the training for new County Board Supervisors. No other action taken.

13. Discussion and possible action on change in Board Rules increasing the Land & Water Conservation Committee from 3 to 5 members.

Phil Ristow told the committee that three members of the Land & Water Conservation Committee are determined by State Statute which includes 2 members from UW Extension Education Committee and 1 from the Farm Service Agency. If the committee recommends increasing the number of committee members from three to five members, the two additional members would be determined by the County Board.

Motion made by Supervisor Nass; Second by Supervisor Mode to increase the Land & Water Conservation Committee from three to five members with at least three County Board members serving on the Committee. (Ayes-All)

14. Update on Administrator's annual performance review

Schmeling reported that they received six proposals ranging from \$2,200 to \$18,500. They have selected Dahle and Associates out of Lake Mills. The process will take approximately 4 weeks to complete.

15. Resolutions & Letters from other counties, citizens and organizations

Resolution regarding Juror Appreciation Month

Motion made by Supervisor Nass; Second by Supervisor Schmeling to forward the resolution to County Board. (Ayes-All)

Resolution presented by the Wisconsin Patriots will be forwarded to the Law Enforcement Committee for their input.

Resolutions regarding the Register of Deeds per page flat fee were referred to Zoning & Planning for their review

Resolution on Sunset WIMCR and return to CSDRB will be forwarded to County Board for their support.

16. Tentative Future Agenda Items and Meeting Dates

- **September 5, 2008**
- **September 26, 2008 at 10:00 a.m.**
- **October 29, 2008**
- **November 26, 2008**
- **December 31, 2008**

17. Adjourn

Motion by Supervisor Nass; Second by Supervisor Braughler to adjourn 11:10 a.m. (Motion carried)